



ADMINISTRATIVE FEES

Certification of Documents	\$5.00
Certification of Transcript	\$5.00 + \$1/pg. for staff time
Copies (all page sizes)	\$.25/page
Staff research time	\$25.00/hour
CD/Tape duplication	\$25 / CD or cassette
Credit Card Service Fee	3% of transaction
Insufficient Check Fee	\$25.00
Notary Public	\$2/certification
Recordation Fees (set by Statute)	
First page	\$11.00
Each additional page	\$5.00
Documents larger than 8 1/2 X 11	\$10.00

LICENSES

Business License (biennial)	\$50.00
Sales Tax License (annual)	\$10.00
Application fee (new licensees)	\$5.00
Contractor License: (biennial)	
Class A - Contractor	\$250.00
Class B - General Contractor	\$150.00
Class C - Basement/Remodels	\$100.00
Class D - Single Trade	\$75.00
Class E - Electrical	\$0.00
Class F - Plumbing	\$100.00
Class G - Mechanical/HVAC	\$75.00

LIQUOR LICENSES

New Application Fee (plus license fee)	\$750
Renewal Fee (plus license fee)	\$100
Retail Liquor Store	\$22.50
Liquor-Licensed Drugstore	\$22.50
Beer & Wine	\$48.75
Resort Hotel Beer & Wine	\$75.00
Hotel & Restaurant License	\$75.00
3.2% Beer	\$3.75
Tavern License	\$75.00
Optional Premise License	\$75.00
Retail Gaming Tavern	\$75.00
Brew Pub or Vinters Restaurant	\$75.00
Club License	\$41.25

Arts License	\$41.25
Racetrack License	\$75.00
Bed & Breakfast Permit	\$25.00
Resort Complex Related Facility	\$75.00
Special Events Permit	\$100.00
Fingerprint/Background Verification	\$100.00
Transfer of Ownership/Location (plus license fee)	\$750.00
Manager Registration	\$75.00
Late Renewal Application (plus license fee)	\$500.00
Tastings Permit	\$25.00
Corporate Report of Changes	\$0

PARK FEES

Small Pavilion (pavilion #2 or #3)	Resident: \$25/2 hr. block Non-Resident: \$50/2 hr. block
Large Pavilion (pavilion #1)	Resident: \$35/2 hr. block Non-resident: \$70/2 hr. block
Turf Field	\$30/2 hr. 1/2 field \$60/2 hr. full field
Non-resident league participant	\$20/per person

SPECIAL EVENT PERMITS

Application Fee	\$100
Clean-up Deposit	\$500

CABLE FRANCHISE FEES

New Franchise Application	\$2,000.00
Renewal Application Fee	\$1,000.00

MUNICIPAL COURT FEES

Bench Warrant	\$50 plus costs incurred
Court costs	\$35
After Jury Trial	\$50
Witness fees	\$5/witness/day (\$50 maximum)
Mileage	Rate set by the Municipal Judge
Court Cost Surcharge	\$10.00
Probationary or other services	\$20/month
Jail Costs	Actual per day cost charged to the City
Late fee/time payment fee	\$25
Stay of Execution	\$25
Default on Outstanding Judgements & Warrants	\$30
Appeal to the Douglas County District Court	\$150 transcript deposit for trial \$200 transcript deposit for a trial by jury
Fines & Penalty Schedule (Exhibit A)	

DEVELOPMENT REVIEW FEES**SITE IMPROVEMENT PLAN**

Non-residential	\$3,100
Residential	\$3,100 + \$75/bldg.
Major Revision	\$3,100 + \$75/bldg.
Minor Revision	\$675
Minor Modification	\$675
Approval Extension	\$75

USE BY SPECIAL REVIEW

Residential	\$600
0-40 acres	\$1,200
41-100 acres	\$30/acre
101+ acres	\$3,030 + \$15/acre
Multi-Family	Base fee + \$65/bldg.
Administrative Amendment - No Plan Required	\$275
Administrative Amendment - Plan Required	\$705
Administrative Horse Boarding	\$165
Landfill/Mining	
0-42 acres	\$1,900
43-100 acres	\$45/acre
101-320 acres	\$4,500 + \$40/acre
321-640 acres	\$17,300 + \$30/acre
641-1000 acres	\$36,500 + \$25/acre
1001+ acres	\$61,500 + \$20/acre
Landfill Mining Amendment	\$780
Exemption/Borrow Site	\$780

REZONING

Planned Development	
0-20 acres	\$4,875
21-40 acres	\$4,875 + \$50/ac.
41-160 acres	\$4,875 + \$50/ac.
161-350 acres	\$4,875 + \$50/ac.
351+ acres	\$22,500 + \$20/ac.
All Other Zone Districts	
0-10 acres	\$3,000
11-40 acres	\$3,000 + \$50/ac.
41-160 acres	\$3,000 + \$50/ac.
161-350 acres	\$3,000 + \$50/ac.
351+ acres	\$11,000 + \$20/ac.
Planned Development	
Administrative Amendment	\$325
Major Amendment	\$2,270
Waiver	\$350

SERVICE PLAN ¹⁰

Application Fee	\$1,500
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Planning Review Fee	\$3,500
Consultant Review (as required)	\$3,000
Plan Amendments	\$1,500
Clerk & Recorder Fee for New	Set by Statute
Clerk & Recorder Fee for Amendment	Set by Statute

SUBDIVISION

Sketch Plan

1-10 lots	\$750
11-50 lots	\$70/lot
51-500 lots	\$3,500 + \$15/lot
501+ lots	\$11,000 + \$3/lot

Preliminary Plan

1-500 lots	\$1,500
501-2000 lots	\$3/lot
2001+ lots	\$6,000 + \$1/lot

Combined Preliminary/Final

1-500 lots	\$2,000
500+ lots	\$1,000 + \$2/lot

Final Plat/Replat - Non-Administrative \$1,400

Replat/Lot Line Vacation/Ratification-Administrative/Bldg. Envelope Adjustment \$260

Road Vacation/Plat Vacation \$2,000

Minor Development \$2,600

SB 35 Exemption \$1,000

Plat Correction \$390

Time Extension

Sketch/Preliminary \$150

Recordation \$75

Assessor Mapping Fee \$100 + \$10/lot affected

Development Agreement/Vested Property Rights \$1,000

Location & Extent \$650

Master Plan Amendment \$1,410

Seasonal Use Permit \$150

Variance Appeal \$375

Zoning Code Amendment \$400

Zoning Review for Building Permit \$50

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Review \$680

Wavier \$390

Sign Permit \$50 + \$1/sq. ft.

Home Occupation - Class 2 Permit \$80

Estate Sale Permit \$50

Zoning Code Enforcement Violations Not to exceed \$100/violation

BUILDING PERMIT FEES

\$1.00 to \$500.00		\$23.50
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00 or fraction thereof, up to and including \$2,000.00	
\$2001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00	
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00 or fraction thereof, up to and including \$50,000.00	
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, up to and including \$100,000.00	
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000 plus \$.560 for each additional \$1000 or fraction thereof, to and including \$500,000.00	
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00	
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00 or fraction thereof	

Electrical Permit Fees	As outlined by State Statute
Plan Review Fee	65% of total bulding permit fee
Inspections outside normal business hours	\$47/hour
Reinspection Fees	\$47/hour
Inspections where no fee is specifically inidicated (minimum 1/2 hr)	\$47/hour
Additional plan review required by changes, additions or revisions	\$47/hour

ENGINEERING FEES

Zoning	
< 5 acres	\$6,500
≥ 5 acres and < 25 acres	\$9,900.00
≥ 25 acres	\$13,300
Sketch Plan	
< 5 acres	\$2,500
≥ 5 acres and < 25 acres	\$5,000
≥ 25 acres	\$7,500
Preliminary Plan	
< 5 acres	\$2,500
≥ 5 acres and < 25 acres	\$5,000

≥ 25 acres	\$7,500
Final Plat +	
< 5 acres	\$5,000
≥ 5 acres and < 25 acres	\$5,800
≥ 25 acres	\$7,500
Minor Development Plan	
< 5 acres	\$5,000
≥ 5 acres and < 25 acres	\$5,800
≥ 25 acres	\$7,500
Site Improvement Plan Non-Residential & Major Revisions to Site Plan	
< 5 acres	\$3,000
≥ 5 acres and < 25 acres	\$5,500
≥ 25 acres	\$9,500
Site Improvement Plan Non-Residential Pad Site (part of a larger approved SIP)	\$1,500
Site Plan Residential & Major Revisions to Site Plan	
< 5 acres	\$3,000
≥ 5 acres and < 25 acres	\$5,500
≥ 25 acres	\$9,500
Use by Special Review	
< 5 acres	\$3,000
≥ 5 acres and < 25 acres	\$5,500
≥ 25 acres	\$9,500
PLANNED DEVELOPMENT (ZONING)	
Administrative Amendment	\$400
Replat/Lot Line (Administrative Amendment)	\$300
Site Improvement Plan Minor Revision	\$400
Site Improvement Plan Minor Modification	\$200
Service Plan (Special District)	\$640
Right-of-way Dedication (Public)	\$200
Right-of-way Vacation	\$2,400
Minor Adjustment to Existing ROW	\$200
Dedication of Drainage Easement	\$200
Vacation of Access or Drainage Easements	\$1,000
Vacation of Other Easements (may be used for access or drainage easements if part of a larger project)	\$400
SB35 Exemption	\$1,200
Location and Extent	\$1,000
Rural Site Improvement Plan	\$2,000
Minimum Review Fee	\$300
CONSTRUCTION PLAN REVIEWS	
Street/Storm Construction Plans	
< 5 acres	\$1,600
≥ 5 acres and < 25 acres	\$2,000
≥ 25 acres	\$2,400

District Roadway Construction Plan Review	\$700 + 60(Y) 1/2
District Storm Sewer Plan Review	\$700 + 75(Y) 1/2
Roadway Construction Plans for 35-acre Development or for other private roads outside of the rural SIP process or platting process	\$500
Separate Signage and Striping Plan	
(only if not a part of an overall construction plan set)	\$200 per sheet
Traffic Signal Plans (per intersection)	\$800
Utility Construction Plan Review	
(gas, electric, telephone, cable tv, water & sewer for submittals greater than 1000 LF)	\$450
Grading, Erosion and Sediment Control Plan	\$250 + \$25 (acre of disturbance)
Temporary Batch Plant / GESC Plan	\$250 + \$25 (acre of disturbance)
Landscape Plans	\$350 + 60(Y) 1/2
Regional Detention Pond Construction Plan	\$500 + 40(X) 1/2
Regional Water Quality Facilities Construction Plan	\$400
OTHER REVIEW SERVICES	
Floodplain Modification Study	
Minor	\$800
Major	\$1,600
Flood Plain Development Permit	\$100
Pavement Design Report, including minor construction plans and/or revisions	\$250
Phase I Drainage Report	
< 5 acres	\$336
≥ 5 acres and < 25 acres	\$560
≥ 25 acres	\$672
Phase II or Phase III Drainage Report	
< 5 acres	\$672
≥ 5 acres and < 25 acres	\$1,120
≥ 25 acres	\$1,344
Traffic Impact Study	
Rezoning, Sketch Plan or Preliminary Plan	\$2,000
Updated Report to original for Sketch or Preliminary	\$1,000
Final Plat/MDP/PDP	\$500
Site Improvement Plan	\$500
Use by Special Review	\$1,500
Signal Warrant Study (per intersection)	\$200
Variance Request	\$200
Notice of Change to the approved plan - Minor Revision	\$200
Notice of Change to the approved plan - Major Revision	\$500
Alternative Roadway Standards for Public Roads	\$2,500
Revision to Alternative Roadway Standards	\$500
Private Roadway Standards (not for Rural Site Plans or 35 acre developments)	\$1,000

Revision to Private Roadway Standards	\$200
License Agreement	\$200
Intergovernmental Agreement (Special Districts)	\$1,000
Modification to standard City Agreements	\$500

RIGHT-OF-WAY PERMITS

CONSTRUCTION

Access Permit	\$75
Temporary Access Permit	\$75

Base Fee STO/SAN/WAT/PHO/FO/Trench Drain TV/GAS/ELEC/CONDUIT	\$60/each
Pipe/cable 0.5"-8"	\$0.19 LF
Pipe/cable 8.25"-16"	\$0.27 LF
Pipe/cable 16.25"-24"	\$0.44 LF
Pipe/cable 25"-42"	\$0.77 LF
Pipe/cable 43" and larger	\$0.97 LF

STREET CUT

Paved Road	\$5.00 SF
Gravel	\$2.00 SF

GESC Compliance (applicable to any street cut or disturbance > 36 LF)	\$130 each
Boring/jacking/tunneling	\$75 each

STREET/ROAD CONSTRUCTION

Base Fee (subgrade/base course/surface)	\$85 each
Subgrade per square yard	\$0.11 SY
Base course per square yard	\$0.11 SY
Surface per square yard	\$0.11 SY

CROSS PANS

First cross pan	\$55 each
Additional cross pans	\$28 each

SIDEWALK/CURB & GUTTER/HANDICAP RAMP

Base fee	\$55 each
Curb & gutter without sidewalk	\$0.10 LF
Sidewalk with integral curb & gutter	\$0.11 LF
Sidewalk without curb & gutter	\$0.10 LF
Sidewalk chase drain (no base fee)	\$45 each
Handicap ramp (no base fee)	\$45 each

VALLEY PAN OR TRICKLE CHANNEL

Base Fee	\$53 each
Valley Pan	\$0.11 LF
Concrete Trickle Channel	\$0.17 LF

PIPE CULVERT OR PRECAST BOX

Base Fee	\$60 each
36" or smaller	Base Only
> 36"	\$0.90 LF

CAST-IN-LACE STORM SEWER VAULTS/INLETS OR JUNCTION BOXES

6' or smaller	\$75 each
6' or larger	\$150 each

LANDSCAPE/RETAINING WALLS

Base Fee	\$60 each
Landscape Plus Square Yards	\$0.10 SY
Retaining Walls > 4' in height	\$0.11 face Sq Ft
Porous Landscape/Sand Filters per basin	\$50 per basin
> 10 square yards	plus \$0.09 sq yd

RIP-RAP EROSION PROTECTION

Base Fee	\$60 each
Rip-Rap Plus Cubic Yard	\$.20 cy
Rip-Rap Plus Tonnage	\$.15 ton
Fore bay	\$.09 sq yd
Micro Pool	\$50 each
Vehicle Tracking Control Pad	\$50 each
VTC with wheel wash	\$75 each

MISCELLANEOUS

Utility Handhole/Pull Box	\$37 each
Manhole (San/Storm)	\$53 each
Bridge/Cast-in-lace Box Culvert	\$500 each
Traffic Signal (per location)	\$500 each
Base Fee (per project)	\$50 each
Traffic Sign	\$12.50 each
Traffic Control	

Warranty Work/Repairs

Minimum permit fee	\$200
Subsequent permits after 60 days	\$200 + item cost
Reinstatement fee after Stop Work Order	\$600 min.
Working without City issued Permit	\$600 min.

GRADING, EROSION AND SEDIMENT CONTROL (GESC)

Permit fee	\$250 + 25/acre of disturbance
Low Impact GESC Permit fee (includes engineering review)	\$0
Renewal of permit	\$100
Transfer of permit	\$100
Working without City issued permit	3x permit fee
Re-inspection fee	\$50 per inspection