

**ORDINANCE NO. 19-09**

**AN ORDINANCE OF THE CITY COUNCIL OF  
THE CITY OF CASTLE PINES, COLORADO CREATING THE CITY OF  
CASTLE PINES PARKS AND RECREATION ADVISORY BOARD,  
SETTING FORTH THE TERMS OF OFFICE FOR MEMBERS OF THE  
BOARD AND DELEGATING CERTAIN RESPONSIBILITIES THERETO**

WHEREAS, the City of Castle Pines has the legal authority, capacity and desire to provide parks and recreation services to the community; and

WHEREAS, the City is authorized pursuant to Article IX of its home rule charter to create boards and commissions by resolution or ordinance; and

WHEREAS, the City desires to create the City of Castle Pines Parks and Recreation Advisory Board.

**THE CITY COUNCIL OF THE CITY OF CASTLE PINES, COLORADO,  
ORDAINS:**

**Section 1.** Chapter 2 of the Castle Pines Municipal Code is hereby amended to add a new Article 10 to read in full as follows:

**Article 10 Castle Pines Parks and Recreation Advisory Board**

**Sec. 2-10-10. Creation of the Castle Pines Parks and Recreation Advisory Board.**

There is hereby created the City of Castle Pines Parks and Recreation Advisory Board composed of seven (7) members to interpret the needs and desires of the community for recreation and park services.

**Sec. 2-10-20. Powers and Duties.**

The Castle Pines Parks and Recreation Advisory Board is established by the City Council to provide the following advisory duties as directed by City Council:

(a) Act in an advisory capacity to the City Council in matters pertaining to parks and recreation programs and services.

(b) Consider the annual budget for parks and recreation programs during the process of its preparation and make recommendations with respect thereto to the City Council and the City Manager.

(c) Advise in the planning of parks and recreation programs for the residents of the City, promote and stimulate public interest therein.

(d) Recommend policies for the acquisition, development and improvement of recreation, parks and play facilities subject to the rights and powers of the City Council.

(e) Recommend legislative policies to the City Council regarding parks and recreation.

(f) Review and assist in updating the City's Parks and Recreation Comprehensive Plan.

(g) Make other recommendations as requested by the City Council.

**Sec. 2-10-30. Membership; Terms of appointment; removal.**

(a) Membership and qualifications. The Parks and Recreation Advisory Board shall consist of seven (7) members as follows: (a) one (1) ex officio non-voting member who shall be a member of and selected by City Council; (b) one (1) ex officio non-voting member who shall be the City Manager or their designee; (c) four (4) at large members; and (d) one youth at large member between the ages of fourteen (14) and seventeen (17) years of age at the time of appointment. The four adult at large members and one youth member shall be appointed by City Council and shall be residents of the City. The at-large adult members shall represent a wide cross-section of the community to adequately represent the interests of all age groups and Council districts.

(b) Terms. Voting members, except the youth member, shall serve for two-year terms, or until their successors are appointed and qualified. The youth member shall serve a term of at least one-year up to a two-year term. A maximum of three consecutive two-year terms is allowed. The terms of voting members shall be staggered, with initial terms being two and three years.

(c) Removal; vacancies. The City Council may remove a Parks and Recreation Advisory Board member at any time for any reason. City Council may fill any vacancy by appointment.

**Sec. 2-10-40. Meetings; stipend.**

(a) Meetings of the Parks and Recreation Advisory Board shall be open to the public and shall be held in coordination with the City Manager to ensure administrative support is provided.

(b) Board members may be entitled to a meeting stipend for meeting attendance in an amount established by resolution of the City Council.

**Sec. 2-10-50. Rules of procedure.**

The Parks and Recreation Advisory Board may adopt and from time to time amend bylaws or rules of procedure for their proper operation as the members deem expedient, which shall be consistent with the laws of the State and the City. A copy of the bylaws or rules and any amendments thereto shall be made available on the City's website and provided to the City Council promptly after adoption. The City Council shall have the right to establish, amend, alter or modify the bylaws or rules of the Parks and Recreation Advisory Board.

**Sec. 2-10-60. Relationship to City Departments.**

The Parks and Recreation Advisory Board is charged with recommending policies in an advisory role and is not authorized to be directly involved in the administration or operation of any City parks and recreation facilities and properties. The City Manager and designated staff shall be responsible for the administration and operation of the City's parks and recreation facilities and properties.

**Section 2. Severability.** If any portion of this Ordinance is found to be void or ineffective, it shall be deemed severed from this Ordinance and the remaining provisions shall remain valid and in full force and effect, in accordance with Section 6.8 of the Charter.

**Section 3. No Existing Violation Affected.** Nothing in this Ordinance shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any ordinance hereby repealed or amended by this Ordinance, or any just or legal right or remedy of any character be lost, impaired, or affected by this Ordinance.

**Section 4. Repeal of Previous Ordinances.** Any and all ordinances or codes or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided, however, that the repeal of any such ordinance or code or part thereof shall not revive any other section or part of any ordinance or code heretofore repealed or superseded and this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the effective date of this Ordinance.

**Section 5. Codification Amendments.** The codifier of the City's Municipal Code is hereby authorized to make such numerical and formatting changes as may be necessary to incorporate the provisions of Section 1 of this Ordinance within the Castle Pines Municipal Code.

**Section 6. Safety Clause.** The City Council hereby finds, determines, and declares that this Ordinance is promulgated under the general police power of the City of Castle Pines, that it is promulgated for the health, safety, and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The City Council further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained.

**Section 7. Publication and Effective Date.** The City Clerk is hereby directed to cause publication of this Ordinance in accordance with Section 6.5 of the Charter. This Ordinance shall be effective thirty (30) days after final publication on the City's official website and posted at the City Clerk's office pursuant to Section 1-3-40 of the Municipal Code.

**INTRODUCED, READ, AND PASSED ON FIRST READING, AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF CASTLE PINES, COLORADO, the 27th day of AUGUST, 2019.**

**READ, PASSED, AND ADOPTED ON SECOND READING, FOLLOWING A PUBLIC HEARING, AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF CASTLE PINES, COLORADO the 10th day of SEPTEMBER, 2019.**



DocuSigned by:  
*Tera Stave Radloff*  
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Tera Stave Radloff, Mayor

ATTEST:

Approved as to form:

DocuSigned by:  
*Tobi Basile*  
AC03A3B02032499...  
Tobi Basile, CMC, City Clerk

DocuSigned by:  
*Linda C. Michow*  
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Linda C. Michow, City Attorney

**CERTIFICATION OF PUBLICATION**

I hereby attest and certify that the within and foregoing Ordinance was introduced and read on first reading on August 27, 2019; published by title only in the *Denver Post*, together with the statement that "[t]he complete text of the ordinance is available through the City Clerk's office and on the City's official website with second reading and public hearing to be held on September 10, 2019"; and finally passed and adopted by the City Council on September 10, 2019, following a duly noticed public hearing and published on the City's official website and posted at the City Clerk's office on August 28, 2019.

ATTEST:

DocuSigned by:  
*Tobi Basile*  
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Tobi Basile, CMC, City Clerk