

# **City of Castle Pines, Colorado**

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## **Financial Statements and Independent Auditor's Report**

**December 31, 2018**

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## Independent Auditor's Report

Honorable Mayor and the City Council  
City of Castle Pines, Colorado

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Castle Pines, Colorado, as of and for the year ended December 31, 2018 and the related notes to the financial statements, which collectively comprise the City of Castle Pines, Colorado's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.



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## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Castle Pines, Colorado, as of December 31, 2018 and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other-Matters**

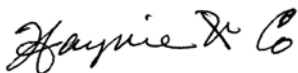
### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information for the General Fund, and retirement plan information as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Castle Pines, Colorado's basic financial statements. The budgetary comparison schedules, combining and individual nonmajor fund financial statements listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. This information is the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and other schedules as listed in the table of contents are fairly stated, in all material respects, in relation to the financial statements as a whole.

The Local Highway Finance Report has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on this report.



Littleton, Colorado  
June 26, 2019



## City of Castle Pines, Colorado Management's Discussion and Analysis December 31, 2018

The City of Castle Pines (City), offers readers of these financial statements an overview and analysis of the City's financial activities for the year ended December 31, 2018.

### FINANCIAL HIGHLIGHTS

- Total assets exceeded total liabilities by \$59,698,066 at the close of the FY2018.
- At the close of FY2018, the City's total governmental funds reported an ending fund balance of \$8,158,612.
- At the end of 2018, the City's General Fund reported an ending fund balance of \$4,888,375, a decrease of \$362,909 in comparison with the prior year.
- \$4,762,460 (97%) of the General Fund fund balance constitutes unrestricted, unassigned fund balance, which is available for spending at the City's discretion.
- Total General Fund revenues exceeded the projected budget amount by \$254,806.
- Expenditures were within budget in all funds.
- Capital assets decreased by \$2,891,928 from \$55,246,833 to \$52,354,905. All of this was due to depreciation.

### OVERVIEW OF FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the City's financial statements. The City's financial statements are comprised of three primary components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to financial statements.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all City positions and liabilities, with the difference reported as *net position*. Over time, increases or decreases in net position may serve as an indicator of whether the financial position of the City is improving or deteriorating.

The *statement of activities* presents information showing changes in the City's net position during the fiscal year. Changes in net position are reported when the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for certain items that will only result in cash flows in future fiscal periods.

Both of the government-wide financial statements identify functions of the City that are primarily supported by property, sales and use taxes (governmental activities). The governmental activities of the City include general government, public safety, public works, parks and recreation, and community development.

The government-wide financial statements can be found on pages 1 and 2 of this report.

**Fund financial statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The City currently maintains five funds: the general fund, the capital improvements fund, the capital projects fund, the parks and recreation fund, and the conservation trust fund.

**Governmental funds.** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. A reconciliation to facilitate this comparison between the *governmental fund* and *governmental activities* is provided in the financial statements.

The City adopts an annual appropriated budget for all funds. A budgetary comparison schedule has been provided for the major funds – General, Capital Improvements, and Capital Projects, as required and other supplementary information to demonstrate compliance with the budget.

**Notes to financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to financial statements can be found on pages as listed in the index of this report.

**Required supplementary information.** A budgetary comparison schedule has been provided in this section for the General Fund to demonstrate compliance with budgets for each fund. The required supplementary information can be found after the *notes to financial statements* on pages as listed in the index of this report.

**Other supplementary information.** Other supplementary information includes budgetary comparison schedules for the Capital Improvements Fund, Capital Projects Fund, Parks and Recreation Fund and Conservation Trust Fund, as well as a local highway finance report required by State statute.

## GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. The City's assets related to governmental activities exceeded liabilities by \$59,619,968 at the close of the most recent fiscal year.

	<b>Net Position</b>	
	<b>2018</b>	<b>2017 as restated</b>
	<u>2018</u>	<u>as restated</u>
Current assets	\$ 9,631,066	\$ 8,208,374
Other assets		
Capital assets	<u>52,354,905</u>	<u>55,246,833</u>
Total assets	61,985,971	63,455,207
Deferred outflows of resources	<u>192,592</u>	<u>134,660</u>
Total deferred outflows of resources	192,592	134,660
Current liabilities	381,730	265,810
Noncurrent liabilities	<u>790,011</u>	<u>897,685</u>
Total liabilities	1,171,741	1,163,495
Deferred inflows of resources		
Property taxes	1,090,724	795,641
Deferred inflows related to pension	216,933	-
Deferred inflows related to OPEB	<u>1,099</u>	<u>-</u>
Deferred inflows of resources	1,308,756	795,641
Net investment in capital assets	52,354,905	55,246,833
Restricted net position	693,924	579,804
Unrestricted net position	<u>6,649,237</u>	<u>5,738,736</u>
Total net position	<u>\$ 59,698,066</u>	<u>\$ 61,565,373</u>

The largest portion of the City's net position (88%) reflects its investment in capital assets, net of related debt. The City utilizes these capital assets to provide services to citizens. Consequently, these assets are *not* available for future spending.

An additional portion of the City's net position (1%) represents resources that are subject to restrictions on how they can be used and are not currently available for the City's ongoing obligations (e.g., emergency TABOR reserve and funds restricted for Conservation Trust Fund eligible expenditures). The remaining balance of unrestricted net position totaling \$6,649,237 may

be used to meet the City's future expenditures.

At the end of the current fiscal year, the City is able to report positive balances in all three categories of net position.

### Change in Net Position

	<u>2018</u>	<u>2017</u> <u>as restated</u>
Revenue		
Program revenues		
Charges for service	\$ 2,125,977	\$ 586,112
Operating grants and contributions	1,189,478	1,075,040
General Revenues		
Sales and use (retail) taxes	2,883,683	2,524,323
Other taxes	864,081	842,511
Franchise fees	457,426	450,995
Other	126,308	31,845
Total Revenues	<u>7,646,953</u>	<u>5,510,826</u>
Expenses		
General government	991,504	988,619
Public safety	847,701	781,878
Public works	6,173,974	5,041,684
Parks and recreation	606,897	630,805
Community development	894,184	466,201
Total Expenses	<u>9,514,260</u>	<u>7,909,187</u>
Change in net position	(1,867,307)	(2,398,361)
Net position - beginning	<u>61,565,373</u>	<u>63,963,734</u>
Net position - ending	<u>\$ 59,698,066</u>	<u>\$ 61,565,373</u>



The City experienced an increase in revenue of \$2,136,127 compared with the prior fiscal year due to an increase in charges for services (largely due to development), sales, use, property and specific ownership taxes.

The City saw an increase of \$1,132,290 in Public Works expenditures over the previous year largely as a result of an increase in major road and street repair expenditures and current year depreciation expense. Community Development expenditures increased by \$427,983 from prior year due mainly to increased development activity.

## **FINANCIAL ANALYSIS OF THE CITY'S FUNDS**

The following discussion narrows the focus from City-wide activities to the City's governmental funds. The City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The City currently has five funds: the General Fund, Capital Improvements Fund, Capital Projects Fund, Parks and Recreation Fund, and Conservation Trust Fund.

### **General Fund**

The General Fund accounts for all government revenue and expenditures not specific to a particular fund.

At the end of 2018, the City's General Fund reported an ending fund balance of \$4,888,375, a decrease of \$362,909 in comparison with the prior year.

\$4,658,975 (95%) constitutes unrestricted, unassigned fund balance, which is available for spending at the City's discretion.

Non-spendable and restricted fund balance makes up the remaining fund balance. A total of \$229,400 is restricted to establish emergency reserves as required by the State Constitution (amendment to Article X, Section 20).

## **GENERAL FUND BUDGETARY HIGHLIGHTS**

Total revenues exceeded the budgeted amount by \$254,806. Tax revenue and development fees exceeded their budget by \$102,040 and \$652,651, respectively. Intergovernmental revenue and charges for services were lower than the budgeted amount by \$181,501 and \$291,995, respectively. Total expenditures and transfers were within the budgeted amount.

### **Capital Improvements Fund**

The Capital Improvements fund acts as a repository to set aside funds for future capital improvements or acquisitions. In 2018, the Capital Improvements fund received \$1,800,000 from the General fund for this purpose. This transfer increased the ending fund balance to \$2,673,196 from \$873,196.

### **Capital Projects Fund**

The Capital Projects fund expenditures were within budget. Total expenditures were \$2,072,635 versus a total budget of \$3,724,327. Two capital projects, Gateway improvements and Lagae Public Improvements, totaling \$1,500,000 were not started. The City is eliminating this fund in 2019 and will account for all capital projects in the Capital Improvements fund. As a result, the Capital Projects fund reported an ending fund balance of \$0 in 2018.

**Parks and Recreation Fund**

The Parks & Recreation fund accounts for all government revenue and expenditures associated with park maintenance and special events. At the end of 2018, the City's Parks & Recreation fund reported an ending fund balance of \$132,517, a decrease of \$103,771 in comparison with the prior year. The entire ending fund balance is assigned for future expenditures associated with park maintenance and special events.

**Conservation Trust Fund**

The Conservation Trust fund accounts for all government revenue and expenditures associated with state lottery disbursements. At the end of 2018, the City's Conservation Trust fund reported an ending fund balance of \$464,524, an increase of \$58,687 in comparison with the prior year.

**CAPITAL ASSETS AND DEBT ADMINISTRATION**

Information on the City's capital assets can be found in Note 3 on page 14 of this report.

**REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the City of Castle Pines' finances for all those with an interest in the City's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to: City of Castle Pines, 360 Village Square Lane, Suite B, Castle Pines, CO 80108.

## **Basic Financial Statements**

**City of Castle Pines, Colorado**  
**Statement of Net Position**  
**December 31, 2018**

	<b>Governmental Activities</b>
<b>Assets</b>	
Cash and investments	\$ 8,042,532
Accounts receivable	497,810
Property taxes receivable	1,090,724
Capital assets, not being depreciated	814,943
Capital assets, net of accumulated depreciation	51,539,962
<b>Total assets</b>	<b>61,985,971</b>
<b>Deferred Outflows of Resources</b>	
Deferred outflows related to pension	187,469
Deferred outflows related to OPEB	5,123
<b>Total deferred outflows of resources</b>	<b>192,592</b>
<b>Total assets and deferred outflows of resources</b>	<b>\$ 62,178,563</b>
<b>Liabilities</b>	
Accounts payable	\$ 251,060
Deposits held	130,670
Net pension liability	724,317
Net OPEB liability	65,694
<b>Total liabilities</b>	<b>1,171,741</b>
<b>Deferred Inflows of Resources</b>	
Property tax revenue	1,090,724
Deferred inflows related to pension	216,933
Deferred inflows related to OPEB	1,099
<b>Total deferred inflows of resources</b>	<b>1,308,756</b>
<b>Net Position</b>	
Net investment in capital assets	52,354,905
Restricted for:	
Emergencies	229,400
Parks and open space	464,524
Unrestricted:	6,649,237
<b>Total net position</b>	<b>59,698,066</b>
<b>Total liabilities, deferred inflow of resources and net position</b>	<b>\$ 62,178,563</b>

The accompanying notes are an integral part of these financial statements.

**City of Castle Pines, Colorado**  
**Statement of Activities**  
**For the Year Ended December 31, 2018**

<b>Functions/Programs</b>	<b>Expenses</b>	<b>Program Revenues</b>		<b>Net (Expense) Revenue and Change in Net Position</b>
		<b>Charges for Services</b>	<b>Operating Grants and Contributions</b>	<b>Governmental Activities</b>
Primary government:				
Governmental activities:				
General government	\$ 991,504	\$ 39,476	\$ -	\$ (952,028)
Public safety	847,701	85,004	-	(762,697)
Public works	6,173,974	1,982,821	1,010,792	(3,180,361)
Parks and recreation	606,897	18,676	178,686	(409,535)
Community development	894,184	-	-	(894,184)
<b>Total Governmental Activities</b>	<b>9,514,260</b>	<b>2,125,977</b>	<b>1,189,478</b>	<b>(6,198,805)</b>
				798,159
				65,922
				1,320,422
				1,563,261
				457,426
				114,155
				1,550
				Intergovernmental revenues not restricted to specific programs
				10,603
				Total general revenues
				4,331,498
				Change in net position
				(1,867,307)
				Net position - beginning of year
				61,565,373
				Net position - end of year
				\$ 59,698,066

The accompanying notes are an integral part of these financial statements.

**City of Castle Pines, Colorado**  
**Governmental Funds Balance Sheet**  
**December 31, 2018**

	<u>General</u>	<u>Capital Improvement</u>	<u>Capital Projects</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Assets</b>					
Cash and investments	\$ 4,761,869	\$ 2,673,196	-	\$ 607,467	\$ 8,042,532
Accounts receivable	497,810	-	-	-	497,810
Property tax receivable	1,090,724	-	-	-	1,090,724
<b>Total assets</b>	<u>\$ 6,350,403</u>	<u>\$ 2,673,196</u>	<u>\$ -</u>	<u>\$ 607,467</u>	<u>\$ 9,631,066</u>
<b>Liabilities, Deferred Inflows of Resources and Fund Balances</b>					
<b>Liabilities</b>					
Accounts payable	240,634	-	-	10,426	251,060
Deposits held	130,670	-	-	-	130,670
<b>Total Liabilities</b>	<u>371,304</u>	<u>-</u>	<u>-</u>	<u>10,426</u>	<u>381,730</u>
<b>Deferred Inflows of Resources</b>					
Property taxes	1,090,724	-	-	-	1,090,724
<b>Total deferred inflows of resources</b>	<u>1,090,724</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,090,724</u>
<b>Fund Balances</b>					
Restricted:					
Emergency reserve	229,400	-	-	-	229,400
Parks and open space	-	-	-	464,524	464,524
Assigned	-	2,673,196	-	132,517	2,805,713
Unassigned	4,658,975	-	-	-	4,658,975
<b>Total Fund Balances</b>	<u>4,888,375</u>	<u>2,673,196</u>	<u>-</u>	<u>597,041</u>	<u>8,158,612</u>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances</b>	<u>\$ 6,350,403</u>	<u>\$ 2,673,196</u>	<u>\$ -</u>	<u>\$ 607,467</u>	<u>\$ 9,631,066</u>

The accompanying notes are an integral part of these financial statements.

**City of Castle Pines, Colorado**  
**Reconciliation of the Governmental Funds**  
**Balance Sheet to the Statement of Net Position**  
**December 31, 2018**

Amounts reported for governmental activities in the statement of net position are different because:

Total fund balance - governmental fund	\$ 8,158,612
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Capital assets used in governmental activities are not financial resources and therefore are not reported in governmental funds.	52,354,905
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Deferred outflows are not current assets or financial resources; and deferred inflows are not due and payable in the current period and therefore are not reported in governmental funds.

Deferred outflows related to pension	187,469
Deferred outflows related to OPEB	5,123
Deferred inflows related to pension	(216,933)
Deferred inflows related to OPEB	(1,099)

Long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the governmental funds balance sheet. Long-term liabilities at year end consist of:

Net pension liability	(724,317)
Net OPEB liability	<u>(65,694)</u>

Total net position - governmental activities	<u>\$ 59,698,066</u>
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The accompanying notes are an integral part of these financial statements.

**City of Castle Pines, Colorado**  
**Combined Statement of Revenues, Expenditures**  
**and Changes in Fund Balance**  
**For the Year Ended December 31, 2018**

	<u>General</u>	<u>Capital Improvement</u>	<u>Capital Projects</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Revenues:</b>					
Taxes	\$ 3,747,764	\$ -	\$ -	\$ -	\$ 3,747,764
Franchise fees	457,426	-	-	-	457,426
Development fees	652,651	-	-	-	652,651
Licenses and permits	39,476	-	-	-	39,476
Charges for services	1,330,170	-	-	18,676	1,348,846
Fines and forfeitures	85,004	-	-	-	85,004
Intergovernmental	1,021,395	-	-	178,687	1,200,082
Interest	114,155	-	-	-	114,155
Other	1,550	-	-	-	1,550
<b>Total Revenues</b>	<u>7,449,591</u>	<u>-</u>	<u>-</u>	<u>197,363</u>	<u>7,646,954</u>
<b>Expenditures:</b>					
General government	998,191	-	-	-	998,191
Public safety	847,703	-	-	-	847,703
Public works	1,457,105	-	-	-	1,457,105
Parks and recreation	-	-	-	365,447	365,447
Community development	894,184	-	-	-	894,184
Capital Outlay	-	-	2,072,635	-	2,072,635
<b>Total Expenditures</b>	<u>4,197,183</u>	<u>-</u>	<u>2,072,635</u>	<u>365,447</u>	<u>6,635,265</u>
<b>Transfers:</b>					
To Parks and Recreation	(123,000)	-	-	-	(123,000)
From General Fund	-	1,800,000	1,692,317	123,000	3,615,317
To Capital Improvement Fund	(1,800,000)	-	-	-	(1,800,000)
To Capital Projects Fund	(1,692,317)	-	-	-	(1,692,317)
<b>Total Transfers</b>	<u>(3,615,317)</u>	<u>1,800,000</u>	<u>1,692,317</u>	<u>123,000</u>	<u>-</u>
Net change in fund balance	(362,909)	1,800,000	(380,318)	(45,084)	1,011,689
<b>Fund balances:</b>					
Beginning of the year	<u>5,251,284</u>	<u>873,196</u>	<u>380,318</u>	<u>642,125</u>	<u>7,146,923</u>
End of the year	<u>\$ 4,888,375</u>	<u>\$ 2,673,196</u>	<u>\$ -</u>	<u>\$ 597,041</u>	<u>\$ 8,158,612</u>

The accompanying notes are an integral part of these financial statements.



**City of Castle Pines, Colorado**  
**Reconciliation of Changes in Fund Balances of Governmental Funds**  
**to the Statement of Activities**  
**For the Year Ended December 31, 2018**

Amounts reported for governmental activities in the statement of net position are different because:

Net change in Fund Balance of Governmental Fund	\$ 1,011,689
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Capital outlays to purchase or construct capital assets are reported in governmental funds as expenditures. However, for governmental activities those costs are capitalized in the statement of net position and are allocated over their estimated useful lives as annual depreciation expense in the statement of activities.

Depreciation expense	(2,891,928)
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Some revenue/expenses reported in the statement of activities do not require the receipt/use of the current financial resources and, therefore, are not reported as revenues/expenditures in governmental funds.

Current-year pension contributions reported as deferred outflows	64,635
Current-year OPEB contributions reported as deferred outflows	4,812
Pension expense	(55,391)
OPEB expense	<u>(1,124)</u>

Change in Net Position of Governmental Activities	<u>\$ (1,867,307)</u>
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The accompanying notes are an integral part of these financial statements.

# **City of Castle Pines, Colorado**

## **Notes to Financial Statements**

### **December 31, 2018**

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#### **1. Summary of Significant Accounting Policies**

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The City of Castle Pines (the “City”) was incorporated on February 12, 2008, as a statutory municipality as defined in State statutes. The City is governed by a Mayor and six-member council elected by the residents.

The financial statements of the City have been prepared in conformity with generally accepted accounting principles (GAAP) as applicable to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the City’s accounting policies are described below.

#### **Reporting Entity**

The financial reporting entity consists of the City, organizations for which the City is financially accountable, and organizations that raise and hold economic resources for the direct benefit of the City. All funds, organizations, institutions, agencies, departments and offices that are not legally separate are part of the City. Legally separate organizations for which the City is financially accountable are considered part of the reporting entity. Financial accountability exists if the City appoints a voting majority of the organization’s governing board and is able to impose its will on the organization, or if the organization provides benefits to, or imposes financial burdens, on the City.

Based on the application of this criteria, the City does not include additional organizations within its reporting entity.

#### **Government-wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all activities of the City. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported in a single column.

The statement of activities demonstrates the degree to which the direct expenses of the given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues. Internally dedicated resources are reported as general revenues rather than as program revenues.

**City of Castle Pines, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2018**

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**1. Summary of Significant Accounting Policies (continued)**

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Separate financial statements are provided for the governmental funds. Major individual governmental funds are reported in separate columns. The nonmajor funds are combined in a column in the fund financial statements and are detailed in the combining section of the report.

**Measurement focus, basis of accounting, and financial statement presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when the liability is incurred, regardless of the timing of related cash flows.

Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collected within the current year or soon enough thereafter to pay liabilities of the current year. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current year. Taxes and intergovernmental revenues associated with the current year are considered to be susceptible to accrual and so have been recognized as revenues of the current year. All other revenues are considered to be measurable and available only when cash is received by the City. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, are recorded only when payment is due.

When both restricted and unrestricted resources are available for use, it is the City's practice to use restricted resources first, then unrestricted resources as they are needed.

In the fund financial statements, the City reports the following major governmental funds:

***General Fund*** - The City's primary operating fund. It is currently used to account for the general financial activities of the City.

***Capital Improvements Fund*** – Acts as a repository to set aside funds for future capital improvements or acquisitions.

***Capital Projects Fund*** – Receives transfers from the Capital Improvements Fund and records all expenditures related to capital projects or purchases.

**City of Castle Pines, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2018**

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**1. Summary of Significant Accounting Policies (continued)**

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**Budgets**

In accordance with the State Budget Law, the City Council holds public hearings in the fall each year to approve the budget and appropriate the funds for the ensuing year. The appropriation is at the total fund expenditures and other financing uses level and lapses at year end. The City Council can modify the budget by line item within the total appropriation without notification. The appropriation can only be modified upon completion of notification and publication requirements. The budget includes each fund on its basis of accounting, unless otherwise indicated.

On or before October 15, the City staff submits to the Council a proposed budget for the next fiscal year commencing the following January 1. The budget includes proposed expenditures and the means of financing them. Public hearings are conducted by the City Council to obtain taxpayer comments. State law requires that the City adopt a budget prior to the certification of its mill levy to the county and file a certified copy of its budget with the Division of Local Government within 30 days of such adoption. Failure to do so can result in the County Treasurer withholding future property tax revenues pending compliance by the City. The City filed the certified copy of its budget timely for 2018.

**Assets, Liabilities and Net Position/Fund Balance**

**Cash and Investments**

Investments are reported at fair value.

**Receivables**

Receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

**Prepaid Expenses**

Certain payments to vendors reflect costs applicable to future years and are reported as prepaid expenses.

**Capital Assets**

Capital assets, which include equipment, land, park improvements, and all infrastructure assets owned by the City, are reported in the government-wide financial statements. Infrastructure assets include streets, curbs and sidewalks, and drainage and traffic systems. Land and infrastructure assets were donated to the City by Douglas County upon the City's incorporation. Capital assets are defined by the City as assets with an initial, individual cost of \$5,000 or more

**City of Castle Pines, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2018**

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**1. Summary of Significant Accounting Policies (continued)**

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and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Infrastructure	15 to 30 years
Park Improvements	20 years
Buildings and Improvements	20 to 30 years
Equipment	3 to 10 years
Vehicles	3 to 5 years

**Deferred Inflows of Resources**

Deferred inflows of resources include property taxes earned but levied for a subsequent year and license fees received but not yet earned. It also includes pension contributions received but applicable to a subsequent year.

**Compensated Absences**

Full-time employees are allowed to accumulate up to a maximum of 10 days of unused vacation time, which must be used within the first three months of the subsequent year. Upon separation of employment, employees will be compensated for any unused vacation time. These compensated absences are recognized as current salary costs when paid in the governmental fund.

**Net Position/Fund Balance**

In the government-wide and fund financial statements, net position and fund balance are restricted when constraints placed on the use of resources are externally imposed. The City has not established a formal policy for its use of restricted and unrestricted fund balance. However, when an expenditure is incurred for purposes for which both restricted and unrestricted fund balances are available, the City considers restricted fund balances to have been spent first.

**Fund Equity**

Fund balance for governmental funds should be reported in classifications that comprise a hierarchy based on the extent to which the government is bound to honor constraints on the specific purposes for which spending can occur. Governmental funds report up to five classifications of fund balance: nonspendable, restricted, committed, assigned, and unassigned.

**City of Castle Pines, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2018**

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**1. Summary of Significant Accounting Policies (continued)**

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Because circumstances differ among governments, not every government or every governmental fund will present all of these components. The following classifications describe the relative strength of the spending constraints:

- *Nonspendable fund balance*- The portion of fund balance that cannot be spent because it is either not in spendable form (such as prepaid amounts or inventory) or legally or contractually required to be maintained intact
- *Restricted fund balance* - The portion of fund balance that is constrained to being used for a specific purpose by external parties (such as bondholders), constitutional provisions, or enabling legislation.
- *Committed fund balance*- The portion of fund balance that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority, the City Council. The constraint may be removed or changed only through formal action of the City Council.
- *Assigned fund balance* - The portion of fund balance that is constrained by the government's intent to be used for specific purposes, but is neither restricted nor committed. Intent is expressed by the City Council to be used for a specific purpose. Constraints imposed on the use of assigned amounts are more easily removed or modified than those imposed on amounts that are classified as committed.
- *Unassigned fund balance*- The residual portion of fund balance that does not meet any of the criteria described above.

If more than one classification of fund balance is available for use when an expenditure is incurred, it is the District's policy to use the most restrictive classification first.

**Property Taxes**

Property taxes attach as an enforceable lien on property on January 1, are levied the following December, and are collected in the subsequent year. Taxes are payable in full on April 30 or in two installments on February 28 and June 15. The County Treasurer's Office collects property taxes and remits to the City on a monthly basis.

**Risk Management**

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction

**City of Castle Pines, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2018**

**1. Summary of Significant Accounting Policies (continued)**

of assets; errors and omissions; injuries to employees; and natural disasters. The City maintains commercial insurance for these risks of loss.

**2. Cash and Investments**

**Cash Deposits**

The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories. Eligibility is determined by state regulators. Amounts on deposit in excess of federal insurance levels must be collateralized. The eligible collateral is specified by the PDPA. PDPA allows the institution to create a single collateral pool for all public funds. The pool is to be maintained by another institution or held in trust for all uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the uninsured deposits. The State Regulatory Commissions for banks and savings and loan associations are required by Statute to monitor the naming of eligible depositories and reporting of the uninsured deposits and assets maintained in the collateral pools.

Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. The City has a policy of limiting custodial credit risks by assuring that deposits are only made in eligible public depositories. As of December 31, 2018, none of the City's deposits are deemed to be exposed to custodial credit risk.

The City's deposits as of December 31, 2018 are shown below.

Cash balances and investments:

	Bank Balance	Carrying Balance
Insured (FDIC)	\$ 2,151,954	\$2,048,849
Collateralized by securities held by the pledging financial institution's trust department or agent in the Town's name	5,993,683	5,993,683
Total cash and investments	\$ 8,145,637	\$ 8,042,532

The difference between the bank balance and carrying balance is \$103,105, which were outstanding items that had not cleared the banks as of December 31, 2018.

**City of Castle Pines, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2018**

**2. Cash and Investments (continued)**

Investments - Colorado statutes specify in which instruments the local government may invest, which include:

1. Repurchase agreements in obligations of the United States;
2. Obligations of the United States or obligations unconditionally guaranteed by the United States;
3. General obligation or revenue bonds of any state, District of Columbia, US territory or any of their subdivisions, with certain limitations;
4. Bankers acceptance issued by a state or national bank, with certain limitations;
5. Commercial paper, with certain limitations;
6. Any obligation, certificate of participation or lease/purchase of the investing public entity;
7. Money market funds, with certain limitations, which invest in the types of securities listed above;
8. Guaranteed investment contracts, with other certain limitations;
9. Participation with other local governments in pooled investment funds (trusts). These trusts are supervised by participating governments, and must comply with the same restrictions on cash deposits and investments. These trusts are "Colotrust" and "CSAFE".

At December 31, 2018, the District had the following investments reported as cash and cash equivalents:

<u>Investment</u>	<u>Rating</u>	<u>Investment Maturities</u> <u>(in Years)</u>		
		<u>Less than 1</u>	<u>1 to Less than 5</u>	<u>Total</u>
Money Market Funds		\$ 4,880	\$ -	\$ 4,880
U.S. Treasury Securities	AAA		1,493,415	1,493,415
U.S. Government Bonds	AAA	-	4,495,388	4,495,388
		<u>\$ 4,880</u>	<u>\$ 5,988,803</u>	<u>\$ 5,993,683</u>



**City of Castle Pines, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2018**

**3. Capital Assets**

An analysis of the changes in net capital assets for the year ended December 31, 2018 follows:

	December 31, 2017	Additions	Retirements/ Transfers	December 31, 2018
Capital assets, not being depreciated				
Land	\$ 814,943	\$ -	\$ -	\$ 814,943
Total capital assets, not being depreciated	814,943	-	-	814,943
Capital assets, being depreciated				
Leasehold improvements	124,908	-	-	124,908
Infrastructure	75,077,086	-	-	75,077,086
Park improvements	4,548,960	-	-	4,548,960
Vehicles and equipment	922,171	-	-	922,171
Total capital assets, being depreciated	80,673,125	-	-	80,673,125
Less accumulated depreciation for:				
Leasehold improvements	(9,368)	(114,148)	-	(123,516)
Infrastructure	(24,139,444)	(2,540,994)	-	(26,680,438)
Park improvements	(1,484,080)	(6,245)	-	(1,490,325)
Vehicles and equipment	(608,343)	(230,541)	-	(838,884)
Total accumulated depreciation	(26,241,235)	(2,891,928)	-	(29,133,163)
Total capital assets, being depreciated, net	54,431,890	(2,891,928)	-	51,539,962
Total capital assets, net	\$ 55,246,833	\$ (2,891,928)	\$ -	\$ 52,354,905

Depreciation expense for the year ended December 31, 2018 was charged to the following programs of the City:

General Government	\$ 6,245
Public Works	2,644,233
Parks and Recreation	241,450
Total	\$ 2,891,928

**City of Castle Pines, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2018**

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**4. Change in Accounting Principle**

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Net Position as of December 31, 2017, has been restated as follows for the implementation of GASB 75 (see also Note 15).

Net Position as previously reported at December 31, 2017:	\$ 61,630,731
Net OPEB Liability	<u>(65,358)</u>
Net position as restated, January 1, 2018	<u>\$ 61,565,373</u>

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**5. Retirement Commitments**

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**Defined Benefit Pension Plan**

**Plan Description**

The City contributes to the Local Government Division Trust Fund (LGDTF), a cost-sharing multiple-employer defined benefit pension plan administered by the Public Employees’

Retirement Association of Colorado (PERA). The LGDTF provides retirement and disability, annual increases, and death benefits for members or their beneficiaries. All employees of the City are members of the LGDTF. Title 24, Article 51 of the Colorado Revised Statutes (CRS), as amended, assigns the authority to establish benefit provisions to the State Legislature. PERA issues a publicly available annual financial report that includes financial statements and required supplementary information for the LGDTF. That report may be obtained by contacting Colorado PERA, 1301 Pennsylvania Street, Denver, Colorado, 80203, or by calling PERA at 303-832-9550 or 1-800-759-PERA (7372).

**Funding Policy**

The contribution requirements of members and the City are established under Title 24, Article 51, Part 4 of the CRS, as amended. The City’s contribution rate for the years ended December 31, 2018 was 13.7% of covered salaries. The contribution rate for members was 8% of covered salaries. A portion of the City’s contribution (1.02% of covered salaries) was allocated to the Health Care Trust Fund (See Note 5). The City’s contribution to the LGDTF for the year ended December 31, 2018 was \$64,635, equal to the required contribution.

**Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions**

At December 31, 2018, the City reported a liability of \$724,317 for its proportionate share of the net pension liability. The net pension liability was measured as of December 31, 2017, and the

**City of Castle Pines, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2018**

**5. Retirement Commitments (continued)**

total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2016, using standard roll-forward techniques to determine the liability as of December 31, 2017. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plan relative to the projected contributions of all participating entities, actuarially determined. At December 31, 2017, the City's proportion was approximately 0.07 percent.

For the year ended December 31, 2018, the City recognized pension expense of \$55,391. At December 31, 2018, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 45,313	\$ -
Changes of assumptions or other inputs	7,652	-
Differences between projected and actual investment earnings	68,030	208,020
Change in proportion and differences between contributions recognized and proportionate share of contributions	1,839	8,113
Authority contributions subsequent to the measurement date	64,635	-
Total	\$ 187,469	\$ 216,933

The \$64,635 of deferred outflows of resources resulting from the City's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending December 31, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

<b>Year ending December 31,</b>	
2019	\$27,377
2020	(18,071)
2021	(51,202)
2022	(52,203)

**City of Castle Pines, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2018**

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**5. Retirement Commitments (continued)**

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**Actuarial Assumptions**

The total pension liability in the December 31, 2017 roll-forward of the actuarial valuation was determined using the following revised actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.40 percent
Salary increases	3.50 – 10.45 percent, including inflation
Investment rate of return	7.25 percent, net of Plan investment expense, including inflation

Mortality rates were based on the RP-2000 Combined Mortality Table for Males or Females, as appropriate, with adjustments for mortality improvements based on Scale AA to 2020 with males set back 1 year, and females set back 2 years.

The actuarial assumptions used in the December 31, 2016 valuation were based on the results of an actuarial experience study for the period January 1, 2008 through December 31, 2011, adopted

By PERA's Board on November 13, 2012, and an economic assumption study, adopted by PERA's Board on November 15, 2013 and January 17, 2014.

As a result of the 2016 experience analysis and the October 28, 2016 actuarial assumptions workshop, revised economic and demographic actuarial assumptions including withdrawal rates, retirement rates for early reduced and unreduced retirement, disability rates, administrative expense load, and pre- and post-retirement and disability mortality rates were adopted by PERA's Board on November 18, 2016 to more closely reflect PERA's actual experience.

The long-term expected rate of return on pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

**City of Castle Pines, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2018**

**5. Retirement Commitments (continued)**

<b>Asset Class</b>	<b>Target Allocation</b>	<b>10 Year Expected Geometric Real Rate of Return</b>
US Equity – Large Cap	21.20%	4.30%
US Equity – Small Cap	7.42%	4.80%
Non US Equity – Developed	18.55%	5.20%
Non US Equity – Emerging	5.83%	5.40%
Core Fixed Income	19.32%	1.20%
High Yield	1.38%	4.30%
Non U.S. Fixed Income - Developed	1.84%	0.60%
Emerging Market Debt	0.46%	3.90%
Core Real Estate	8.50%	4.90%
Opportunity Fund	6.00%	3.80%
Private Equity	8.50%	6.60%
Cash	1.00%	0.20%
<b>Total</b>	<b>100.00%</b>	

**Discount Rate**

The discount rate used to measure the total pension liability was 7.25 percent. The projection of cash flows used to determine the discount rate assumed that member contributions will be made at the current contribution rate and that contributions from employers will be made at fixed statutory rates specified by law, including current and future AED and SAED, until the Actuarial Value Funding Ratio reaches 103 percent, at which point, the AED and SAED will each drop 0.50 percent every year until they are zero. Based on those assumptions, the LGDTF's fiduciary net position was projected to be available to make all projected future benefit payments of current members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The discount rate determination does not use the Municipal Bond Index Rate. The discount rate changed did not changed from the prior measurement date discount rate of 7.25 percent.

**Sensitivity of the Authority's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate**

The following presents the City's proportionate share of the net pension liability calculated using the discount rate of 7.25 percent, as well as what the Authority's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.25 percent) or 1-percentage-point higher (8.25 percent) than the current rate:

**City of Castle Pines, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2018**

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**5. Retirement Commitments (continued)**

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	Discount rate	Authority's proportionate share of net pension liability
1% decrease	6.50%	\$ 1,153,603
Current discount rate	7.50%	\$ 724,317
1% increase	8.50%	\$ 366,446

**Defined Contribution Pension Plan**

**Plan Description**

Employees of the City that are also members of the LGDTF may voluntarily contribute to the Voluntary Investment Program, an Internal Revenue Code Section 401(k) defined contribution plan administered by PERA. Title 24, Article 51, Part 14 of the CRS, as amended, assigns the authority to establish the Plan provisions to the State Legislature. PERA issues a publicly available annual financial report for the Plan. That report may be obtained as described previously.

**Funding Policy**

The Plan is funded by voluntary member contributions up to the maximum limits set by the Internal Revenue Service, as established under Title 24, Article 51, Section 1402 of the CRS, as amended. In addition, the City has agreed to match employee contributions up to 3% of covered salaries. Forfeitures are used to pay expenses of the PERA defined contribution plan in accordance with PERA Rule 16.80 as adopted by the PERA Board of Trustees in accordance with Title 24, Article 51, Section 204 of the Colorado Revised Statutes. For the year ended December 31, 2018, the City and Plan members contributed \$10,599 to the Plan.

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**6. Post-Employment Healthcare Benefits**

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**Summary of Significant Accounting Policies OPEB**

The City participates in the Health Care Trust Fund (HCTF), a cost-sharing multiple-employer defined benefit OPEB fund administered by the Public Employees' Retirement Association of Colorado ("PERA"). The net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, OPEB expense, information about the fiduciary net position and additions to/deductions from the fiduciary net position of the HCTF have been determined using the economic resources measurement focus and the accrual basis of accounting. For this purpose, benefits paid on behalf of health care participants are recognized

**City of Castle Pines, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2018**

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**6. Post-Employment Benefits (continued)**

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when due and/or payable in accordance with the benefit terms. Investments are reported at fair value.

**General Information about the OPEB Plan**

Eligible employees of the City are provided with OPEB through the HCTF—a cost-sharing multiple-employer defined benefit OPEB plan administered by PERA. The HCTF is established under Title 24, Article 51, Part 12 of the Colorado Revised Statutes (C.R.S.), as amended. Colorado State law provisions may be amended from time to time by the Colorado General Assembly. Title 24, Article 51, Part 12 of the C.R.S., as amended, sets forth a framework that grants authority to the PERA Board to contract, self-insure, and authorize disbursements necessary in order to carry out the purposes of the PERACare program, including the administration of the premium subsidies. Colorado State law provisions may be amended from time to time by the Colorado General Assembly. PERA issues a publicly available comprehensive annual financial report that can be obtained at [www.copera.org/investments/pera-financial-reports](http://www.copera.org/investments/pera-financial-reports).

The HCTF provides a health care premium subsidy to eligible participating PERA benefit recipients and retirees who choose to enroll in one of the PERA health care plans, however, the subsidy is not available if only enrolled in the dental and/or vision plan(s). The health care premium subsidy is based upon the benefit structure under which the member retires and the member's years of service credit. For members who retire having service credit with employers in the Denver Public Schools (DPS) Division and one or more of the other four Divisions (State, School, Local Government and Judicial), the premium subsidy is allocated between the HCTF and the Denver Public Schools Health Care Trust Fund (DPS HCTF). The basis for the amount of the premium subsidy funded by each trust fund is the percentage of the member contribution account balance from each division as it relates to the total member contribution account balance from which the retirement benefit is paid.

C.R.S. § 24-51-1202 et seq. specifies the eligibility for enrollment in the health care plans offered by PERA and the amount of the premium subsidy. The law governing a benefit recipient's eligibility for the subsidy and the amount of the subsidy differs slightly depending under which benefit structure the benefits are calculated. All benefit recipients under the PERA benefit structure and all retirees under the DPS benefit structure are eligible for a premium subsidy, if enrolled in a health care plan under PERACare. Upon the death of a DPS benefit structure retiree, no further subsidy is paid. Enrollment in the PERACare is voluntary and is available to benefit recipients and their eligible dependents, certain surviving spouses, and divorced spouses and guardians, among others. Eligible benefit recipients may enroll into the program upon retirement, upon the occurrence of certain life events, or on an annual basis during an open enrollment period.

**City of Castle Pines, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2018**

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**6. Post-Employment Benefits (continued)**

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The maximum service-based premium subsidy is \$230 per month for benefit recipients who are under 65 years of age and who are not entitled to Medicare; the maximum service-based subsidy is \$115 per month for benefit recipients who are 65 years of age or older or who are under 65 years of age and entitled to Medicare. The basis for the maximum service-based subsidy, in each case, is for benefit recipients with retirement benefits based on 20 or more years of service credit. There is a 5 percent reduction in the subsidy for each year less than 20. The benefit recipient pays the remaining portion of the premium to the extent the subsidy does not cover the entire amount.

For benefit recipients who have not participated in Social Security and who are not otherwise eligible for premium-free Medicare Part A for hospital-related services, C.R.S. § 24-51-1206(4) provides an additional subsidy. According to the statute, PERA cannot charge premiums to benefit recipients without Medicare Part A that are greater than premiums charged to benefit recipients with Part A for the same plan option, coverage level, and service credit.

Currently, for each individual PERACare enrollee, the total premium for Medicare coverage is determined assuming plan participants have both Medicare Part A and Part B and the difference in premium cost is paid by the HCTF or the DPS HCTF on behalf of benefit recipients not covered by Medicare Part A.

Contributions. Pursuant to Title 24, Article 51, Section 208(1)(f) of the C.R.S., as amended, certain contributions are apportioned to the HCTF. PERA-affiliated employers of the State, School, Local Government, and Judicial Divisions are required to contribute at a rate of 1.02 percent of PERA-includable salary into the HCTF.

Employer contributions are recognized by the HCTF in the period in which the compensation becomes payable to the member and the City is statutorily committed to pay the contributions. Employer contributions recognized by the HCTF from the City were \$4,812 for the year ended December 31, 2018.

**OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

At December 31, 2018, the City reported a liability of \$65,694 for its proportionate share of the net OPEB liability. The net OPEB liability for the HCTF was measured as of December 31, 2017, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of December 31, 2016. Standard update procedures were used to roll-forward the total OPEB liability to December 31, 2017.

The City's proportion of the net OPEB liability was based on the City's contributions to the HCTF for the calendar year 2017 relative to the total contributions of participating employers



**City of Castle Pines, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2018**

**6. Post-Employment Benefits (continued)**

to the HCTF. At December 31, 2017, the City's proportion was 0.005 percent.

For the year ended December 31, 2018, the City recognized OPEB expense of \$1,124. At December 31, 2018, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$311	\$ -
Net difference between projected and actual earnings on OPEB plan investments	-	\$1,099
Contributions subsequent to the measurement date	\$4,812	N/A
Total	\$5,123	\$1,099

\$4,812 reported as deferred outflows of resources related to OPEB, resulting from contributions subsequent to the measurement date, will be recognized as a reduction of the net OPEB liability in the year ended December 31, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<b>Year ended December 31, 2018</b>	
2019	(\$214)
2020	(\$214)
2021	(\$214)
2022	(\$214)
2023	\$61
2022	\$5

*Actuarial assumptions.* The total OPEB liability in the December 31, 2016 actuarial valuation was determined using the following actuarial cost method, actuarial assumptions and other inputs:

Actuarial cost method	Entry age
Price inflation	2.40 percent
Real wage growth	1.10 percent
Wage inflation	3.50 percent
Salary increases, including wage inflation	3.50 percent in aggregate
Long-term investment rate of return, net of OPEB plan investment expenses, including price inflation	7.25 percent
Discount rate	7.25 percent

**City of Castle Pines, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2018**

**6. Post-Employment Benefits (continued)**

Health care cost trend rates	
PERA benefit structure:	
Service-based premium subsidy	0.00 percent
PERACare Medicare plans	5.00 percent
Medicare Part A premiums	3.00 percent for 2017, gradually rising to 4.25 percent in 2023
DPS benefit structure:	
Service-based premium subsidy	0.00 percent
PERACare Medicare plans	N/A
Medicare Part A premiums	N/A

Calculations are based on the benefits provided under the terms of the substantive plan in effect at the time of each actuarial valuation and on the pattern of sharing of costs between employers of each fund to that point.

Health care cost trend rates reflect the change in per capita health costs over time due to factors such as medical inflation, utilization, plan design, and technology improvements. For the PERA benefit structure, health care cost trend rates are needed to project the future costs associated with providing benefits to those PERACare enrollees not eligible for premium-free Medicare Part A.

Health care cost trend rates for the PERA benefit structure are based on published annual health care inflation surveys in conjunction with actual plan experience (if credible), building block models and heuristics developed by health plan actuaries and administrators, and projected trends for the Federal Hospital Insurance Trust Fund (Medicare Part A premiums) provided by the Centers for Medicare & Medicaid Services. Effective December 31, 2016, the health care cost trend rates for Medicare Part A premiums were revised to reflect the current expectation of future increases in rates of inflation applicable to Medicare Part A premiums.

The PERA benefit structure health care cost trend rates that were used to measure the total OPEB liability are summarized in the table below:

Year	PERACare Medicare Plans	Medicare Part A Premiums
2017	5.00%	3.00%
2018	5.00%	3.25%
2019	5.00%	3.50%
2020	5.00%	3.75%
2021	5.00%	4.00%
2022	5.00%	4.00%
2023	5.00%	4.25%
2024+	5.00%	4.25%

**City of Castle Pines, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2018**

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**6. Post-Employment Benefits (continued)**

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Mortality assumptions for the determination of the total pension liability for each of the Division Trust Funds as shown below are applied, as applicable, in the determination of the total OPEB liability for the HCTF. Affiliated employers of the State, School, Local Government, and Judicial Divisions participate in the HCTF.

Healthy mortality assumptions for active members were based on the RP-2014 White Collar Employee Mortality Table, a table specifically developed for actively working people. To allow for an appropriate margin of improved mortality prospectively, the mortality rates incorporate a 70 percent factor applied to male rates and a 55 percent factor applied to female rates.

Healthy, post-retirement mortality assumptions for the State and Local Government Divisions were based on the RP-2014 Healthy Annuitant Mortality Table, adjusted as follows:

Males: Mortality improvement projected to 2018 using the MP-2015 projection scale, a 73 percent factor applied to rates for ages less than 80, a 108 percent factor applied to rates for ages 80 and above, and further adjustments for credibility.

Females: Mortality improvement projected to 2020 using the MP-2015 projection scale, a 78 percent factor applied to rates for ages less than 80, a 109 percent factor applied to rates for ages 80 and above, and further adjustments for credibility.

Healthy, post-retirement mortality assumptions for the School and Judicial Divisions were based on the RP-2014 White Collar Healthy Annuitant Mortality Table, adjusted as follows:

Males: Mortality improvement projected to 2018 using the MP-2015 projection scale, a 93 percent factor applied to rates for ages less than 80, a 113 percent factor applied to rates for ages 80 and above, and further adjustments for credibility.

Females: Mortality improvement projected to 2020 using the MP-2015 projection scale, a 68 percent factor applied to rates for ages less than 80, a 106 percent factor applied to rates for ages 80 and above, and further adjustments for credibility.

For disabled retirees, the mortality assumption was based on 90 percent of the RP-2014 Disabled Retiree Mortality Table.

The following economic and demographic assumptions were specifically developed for, and used in, the measurement of the obligations for the HCTF:

The assumed rates of PERACare participation were revised to reflect more closely actual experience.

**City of Castle Pines, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2018**

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**6. Post-Employment Benefits (continued)**

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Initial per capita health care costs for those PERACare enrollees under the PERA benefit structure who are expected to attain age 65 and older ages and are not eligible for premium-free

Medicare Part A benefits were updated to reflect the change in costs for the 2017 plan year. The percentages of PERACare enrollees who will attain age 65 and older ages and are assumed to not qualify for premium-free Medicare Part A coverage were revised to more closely reflect actual experience.

The percentage of disabled PERACare enrollees who are assumed to not qualify for premium-free Medicare Part A coverage were revised to reflect more closely actual experience. Assumed election rates for the PERACare coverage options that would be available to future PERACare enrollees who will qualify for the “No Part A Subsidy” when they retire were revised to more closely reflect actual experience.

Assumed election rates for the PERACare coverage options that will be available to those current PERACare enrollees, who qualify for the “No Part A Subsidy” but have not reached age 65, were revised to more closely reflect actual experience.

The health care cost trend rates for Medicare Part A premiums were revised to reflect the then-current expectation of future increases in rates of inflation applicable to Medicare Part A premiums.

The rates of PERACare coverage election for spouses of eligible inactive members and future retirees were revised to more closely reflect actual experience.

The assumed age differences between future retirees and their participating spouses were revised to reflect more closely actual experience.

The actuarial assumptions used in the December 31, 2016, valuations were based on the results of the 2016 experience analysis for the periods January 1, 2012, through December 31, 2015, as well as, the October 28, 2016, actuarial assumptions workshop and were adopted by the PERA

Board during the November 18, 2016, Board meeting. In addition, certain actuarial assumptions pertaining to per capita health care costs and their related trends are analyzed and reviewed by PERA’s actuary, as needed.

The long-term expected return on plan assets is reviewed as part of regular experience studies prepared every four or five years for PERA. Recently, this assumption has been reviewed more frequently. The most recent analyses were outlined in presentations to PERA’s Board on October 28, 2016.

**City of Castle Pines, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2018**

**6. Post-Employment Benefits (continued)**

Several factors were considered in evaluating the long-term rate of return assumption for the HCTF, including long-term historical data, estimates inherent in current market data, and a log-normal distribution analysis in which best-estimate ranges of expected future real rates of

return (expected return, net of investment expense and inflation) were developed for each major asset class. These ranges were combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and then adding expected inflation.

As of the most recent adoption of the long-term expected rate of return by the PERA Board, the target asset allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	30 Year Expected Geometric Real Rate of Return
U.S. Equity – Large Cap	21.20%	4.30%
U.S. Equity – Small Cap	7.42%	4.80%
Non U.S. Equity – Developed	18.55%	5.20%
Non U.S. Equity – Emerging	5.83%	5.40%
Core Fixed Income	19.32%	1.20%
High Yield	1.38%	4.30%
Non U.S. Fixed Income – Developed	1.84%	0.60%
Emerging Market Debt	0.46%	3.90%
Core Real Estate	8.50%	4.90%
Opportunity Fund	6.00%	3.80%
Private Equity	8.50%	6.60%
Cash	1.00%	0.20%
<b>Total</b>	<b>100.00%</b>	

In setting the long-term expected rate of return, projections employed to model future returns provide a range of expected long-term returns that, including expected inflation, ultimately support a long-term expected rate of return assumption of 7.25%.

Sensitivity of the City’s proportionate share of the net OPEB liability to changes in the Health Care Cost Trend Rates. The following presents the net OPEB liability using the current health care cost trend rates applicable to the PERA benefit structure, as well as if it were calculated using health care cost trend rates that are one percentage point lower or one percentage point higher than the current rates:

**City of Castle Pines, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2018**

**6. Post-Employment Benefits (continued)**

	1% Decrease in Trend Rates	Current Trend Rates	1% Increase in Trend Rates
PERACare Medicare trend rate	4.00%	5.00%	6.00%
Initial Medicare Part A trend rate	2.00%	3.00%	4.00%
Ultimate Medicare Part A trend rate	3.25%	4.25%	5.25%
Net OPEB Liability	\$63,886	\$65,694	\$67,871

Discount rate. The discount rate used to measure the total OPEB liability was 7.25 percent. The projection of cash flows used to determine the discount rate applied the actuarial cost method and assumptions shown above. In addition, the following methods and assumptions were used in the projection of cash flows:

Updated health care cost trend rates for Medicare Part A premiums as of the December 31, 2017, measurement date.

Total covered payroll for the initial projection year consists of the covered payroll of the active membership present on the valuation date and the covered payroll of future plan members assumed to be hired during the year. In subsequent projection years, total covered payroll was assumed to increase annually at a rate of 3.50%.

Employer contributions were assumed to be made at rates equal to the fixed statutory rates specified in law and effective as of the measurement date. For future plan members, employer contributions were reduced by the estimated amount of total service costs for future plan members.

Employer contributions and the amount of total service costs for future plan members were based upon a process used by the plan to estimate future actuarially determined contributions assuming an analogous future plan member growth rate.

Transfers of a portion of purchase service agreements intended to cover the costs associated with OPEB benefits were estimated and included in the projections.

Benefit payments and contributions were assumed to be made at the end of the month.

Based on the above assumptions and methods, the projection test indicates the HCTF's fiduciary net position was projected to make all projected future benefit payments of current members.

Therefore, the long-term expected rate of return of 7.25 percent on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

**City of Castle Pines, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2018**

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**6. Post-Employment Benefits (continued)**

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The discount rate determination does not use the municipal bond index rate, and therefore, the discount rate is 7.25 percent.

Sensitivity of the City's proportionate share of the net OPEB liability to changes in the discount rate. The following presents the proportionate share of the net OPEB liability calculated using the discount rate of 7.25 percent, as well as what the proportionate share of the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.25 percent) or 1-percentage-point higher (8.25 percent) than the current rate:

	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
Proportionate share of the net OPEB liability	\$73,860	\$65,694	\$67,871

Detailed information about the HCTF's fiduciary net position is available in PERA's comprehensive annual financial report which can be obtained at [www.copera.org/investments/pera-financial-reports](http://www.copera.org/investments/pera-financial-reports).

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**7. Commitments and Contingencies**

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**The Canyons Annexation and Development Agreement**

During 2009, the City approved an annexation and development agreement with the developer of a planned development known as The Canyons. To defray the cost to the City of providing municipal services during the predevelopment phase and to the future development, the developer paid \$1,976,400 to the City during the year ended December 31, 2009, and an additional \$1,000,000 during the year ended December 31, 2013.

As part of the agreement, the City agreed to grant future sales and use tax credits to retailers and building permit applicants within the development. The developer will collect public improvement fees in lieu of the sales and use taxes to finance the construction of infrastructure in the development.

**Claims and Judgements**

The City participates in state and local programs that are fully or partially funded by grants received from other governmental entities. Expenses financed by grants are subject to audit by the appropriate grantor government. If expenses are disallowed due to noncompliance with grant program regulations, the City may be required to reimburse the grantor government. At

**City of Castle Pines, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2018**

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**7. Commitments and Contingencies (continued)**

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December 31, 2018, the City believes that any subsequent audits will not have a material effect on the overall financial position of the City.

**Tabor Amendment**

In November 1992, Colorado voters passed an amendment to the State Constitution, Article X, Section 20, which limits state and local government taxing powers and imposes spending limitations.

Pursuant to the incorporation election held in November, 2007, any proceeds from sales and use taxes, property taxes, and the investment income thereon shall be retained, collected and spent by the City without regard to any spending, revenue-raising or other limitation contained in Article X, Section 20, without limiting in any year the amount of other revenue that may be collected and spent by the City.

In November, 2012, voters within the City authorized the City to retain and spend City revenues derived from any and all sources in excess of the spending or other limitations set forth in Article X, Section 20, beginning with revenues received in 2011. The Amendment is subject to many interpretations, but the City believes it is in substantial compliance with the Amendment.

The City has established an emergency reserve, representing 3% of qualifying expenditures, as required by the Amendment. At December 31, 2018, the emergency reserve of \$229,400 was reported as restricted fund balance in the General Fund.

**Operating Leases**

On June 30, 2016, the City and the Douglas County Libraries ( the “Library”), a library district formed in Douglas County pursuant to the provisions of C.R.S. §§ 24-90-101 through 119, entered into a long-term lease agreement for the exclusive use of a 2,056 square foot portion of the Library Building designated as Suite B, expiring on June 30, 2026. The City pays annual rent of \$12 per year under this agreement in addition to a share of Common Area Maintenance expenses. The City made total payments under this lease of \$21,430 during the year ended December 31, 2018.

The Company also leases copier equipment under an operating lease that expires January 21, 2020. Rent expense under this lease totaled \$3,408 during 2018.



**City of Castle Pines, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2018**

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**7. Commitments and Contingencies (continued)**

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At December 31, 2018, the minimum lease payments under the terms of all lease agreements were as follows:

2019	3,408
2020	295
2021	12
2022	12
2023	12
2024-2026	24

**City of Castle Pines, Colorado**

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**Required Supplementary Information**

**City of Castle Pines, Colorado**  
**General Fund**  
**Schedule of Revenues, Expenditures**  
**and Changes in Fund Balances—Budget and Actual**  
**For the Year Ended December 31, 2018**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with</u>
	<u>Original</u>	<u>Final</u>		<u>Final Budget</u>
				<u>Positive</u>
				<u>(Negative)</u>
<b>Revenues</b>				
Taxes	\$ 3,645,724	\$ 3,645,724	\$ 3,747,764	\$ 102,040
Franchise fees	491,000	491,000	457,426	(33,574)
Development fees	-	-	652,651	652,651
Licenses and permits	41,500	41,500	39,476	(2,024)
Intergovernmental	1,202,896	1,202,896	1,021,395	(181,501)
Charges for services	1,622,165	1,622,165	1,330,170	(291,995)
Fines and forfeitures	72,000	72,000	85,004	13,004
Interest income	44,500	44,500	114,155	69,655
Other income	75,000	75,000	1,550	(73,450)
	<u>7,194,785</u>	<u>7,194,785</u>	<u>7,449,591</u>	<u>254,806</u>
<b>Total Revenues</b>				
<b>Expenditures</b>				
City council	34,900	34,900	58,988	(24,088)
City manager	255,372	255,372	313,831	(58,459)
General operations	91,717	91,717	210,544	(118,827)
Legal services	85,000	85,000	163,393	(78,393)
Finance	104,006	104,006	101,199	2,807
City clerk	122,962	122,962	114,532	8,430
Municipal court	39,200	39,200	35,704	3,496
Public safety	877,724	877,724	847,703	30,021
Public works	1,475,416	1,475,416	1,457,105	18,311
Community development	703,919	703,919	894,184	(190,265)
Total Expenditures	<u>3,790,216</u>	<u>3,790,216</u>	<u>4,197,183</u>	<u>(406,967)</u>
<b>Excess Of Revenues Over</b>				
<b>(Under) Expenditures</b>	3,404,569	3,404,569	3,252,408	(152,161)
<b>Other Financial Sources (Uses)</b>				
Operating Transfers (Out)	<u>(4,041,355)</u>	<u>(4,041,355)</u>	<u>(3,615,317)</u>	<u>426,038</u>
Net Change in Fund Balance	(636,786)	(636,786)	(362,909)	273,877
Fund Balance, Beginning of Year	<u>4,501,534</u>	<u>4,501,534</u>	<u>5,251,284</u>	<u>749,750</u>
<b>Fund Balance, End of Year</b>	<u>\$ 3,864,748</u>	<u>\$ 3,864,748</u>	<u>\$ 4,888,375</u>	<u>\$ 1,023,627</u>

The accompanying notes are an integral part of these financial statements.

**City of Castle Pines, Colorado**  
**Retirement Plan Supplementary Information**  
**For the Year Ended December 31, 2015**

**Schedule of Proportionate Share of the Net Pension and OPEB Liability and Related Ratios**

**Colorado PERA - Pension**

<u>Year Ending*</u>	<u>Proportion of the Net Pension Liability</u>	<u>Proportionate Share of the Net Pension Liability</u>	<u>Actual Member Payroll</u>	<u>Net Pension Liability as a Percentage of Member Payroll</u>	<u>Fiduciary Net Position as a Percentage of Total Pension Liability</u>
12/31/2015	0.064%	\$ 576,789	\$ 281,152	205.15%	80.72%
12/31/2016	0.066%	\$ 732,317	\$ 401,445	182.42%	76.90%
12/31/2017	0.066%	\$ 897,685	\$ 404,528	221.91%	73.65%
12/31/2018	0.065%	\$ 724,317	\$ 471,789	153.53%	79.40%

**Colorado PERA - OPEB**

<u>Year Ending*</u>	<u>Proportion of the Net OPEB Liability</u>	<u>Proportionate Share of the Net OPEB Liability</u>	<u>Actual Member Payroll</u>	<u>OPEB Liability as a Percentage of Member Payroll</u>	<u>Fiduciary Net Position as a Percentage of Total OPEB Liability</u>
12/31/2018	0.005%	\$ 65,694	\$ 471,789	13.92%	17.50%

Note: This schedule is intended to show information for ten years. Additional years will be displayed as they become available.

\* The data provided in this schedule is based as of the measurement date of the Authority's net pension liability, which is as of the beginning of the year.

**Schedule of Employer Contributions**

<u>Year Ending</u>	<u>Statutorily Required Contributions</u>	<u>Actual Employer Contributions</u>	<u>Contribution Excess/(Deficiency)</u>	<u>Actual Covered Member Payroll</u>	<u>Contributions as a Percentage of Covered Payroll</u>
12/31/2011	33,512	33,512	-	244,616	13.7%
12/31/2012	47,433	47,433	-	346,227	13.7%
12/31/2013	38,811	38,811	-	283,293	13.7%
12/31/2014	48,308	48,308	-	352,618	13.7%
12/31/2015	51,724	51,724	-	377,547	13.7%
12/31/2016	54,998	54,998	-	401,445	13.7%
12/31/2017	55,489	55,489	-	404,528	13.7%
12/31/2018	64,635	64,635	-	471,789	13.7%

Note: This schedule is intended to show information for ten years. Additional years will be displayed as they become available.

**City of Castle Pines, Colorado**

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**Other Supplementary Information**

**City of Castle Pines, Colorado**  
**Capital Improvements Fund**  
**Schedule of Revenues, Expenditures**  
**and Changes in Fund Balances—Budget and Actual**  
**For the Year Ended December 31, 2018**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
<b>Revenues</b>				
Total Revenues	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>				
Total Expenditures	-	-	-	-
<b>Excess Of Revenues Over (Under) Expenditures</b>	-	-	-	-
<b>Other Financial Sources (Uses)</b>				
Operating Transfers In	3,619,074	3,619,074	1,800,000	(1,819,074)
Operating Transfers (Out)	<u>(3,619,074)</u>	<u>(3,619,074)</u>	<u>-</u>	<u>3,619,074</u>
Total Transfers	-	-	1,800,000	1,800,000
Net Change in Fund Balance	-	-	1,800,000	1,800,000
Fund Balance, Beginning of Year	<u>873,196</u>	<u>873,196</u>	<u>873,196</u>	<u>-</u>
<b>Fund Balance, End of Year</b>	<u>\$ 873,196</u>	<u>\$ 873,196</u>	<u>\$ 2,673,196</u>	<u>\$ 1,800,000</u>

The accompanying notes are an integral part of these financial statements.

**City of Castle Pines, Colorado**  
**Capital Projects Fund**  
**Schedule of Revenues, Expenditures**  
**and Changes in Fund Balances—Budget and Actual**  
**For the Year Ended December 31, 2018**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
<b>Revenues</b>				
Total Revenues	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>				
Concrete - Curb & Gutter	400,000	400,000	334,544	65,456
Major Roads/Streets	1,824,327	1,824,327	1,738,091	86,236
Gateway Improvements	800,000	800,000	-	800,000
Lagae Public Improvements	700,000	700,000	-	700,000
Total Expenditures	<u>3,724,327</u>	<u>3,724,327</u>	<u>2,072,635</u>	<u>1,651,692</u>
<b>Excess Of Revenues Over (Under) Expenditures</b>	(3,724,327)	(3,724,327)	(2,072,635)	1,651,692
<b>Other Financial Sources (Uses)</b>				
Operating Transfers In	<u>3,619,074</u>	<u>3,619,074</u>	<u>1,692,317</u>	<u>(1,926,757)</u>
Net Change in Fund Balance	(105,253)	(105,253)	(380,318)	(275,065)
Fund Balance, Beginning of Year	<u>105,253</u>	<u>105,253</u>	<u>380,318</u>	<u>275,065</u>
<b>Fund Balance, End of Year</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

# City of Castle Pines, Colorado

## Combining Balance Sheet Other Governmental Funds December 31, 2018

	<u>Parks &amp; Recreation Fund</u>	<u>Conservation Trust Fund</u>	<u>TOTALS</u>
<b>Assets</b>			
Cash and cash equivalents	\$ 142,943	\$ 464,524	\$ 607,467
<b>Total assets</b>	<u>142,943</u>	<u>464,524</u>	<u>607,467</u>
<b>Liabilities and Fund Balances</b>			
<b>Liabilities</b>			
Accounts Payable	<u>10,426</u>	<u>-</u>	<u>10,426</u>
<b>Total Liabilities</b>	<u>10,426</u>	<u>-</u>	<u>10,426</u>
<b>Fund Balances</b>			
Restricted	-	464,524	464,524
Assigned	<u>132,517</u>	<u>-</u>	<u>132,517</u>
<b>Total Fund Balances</b>	<u>132,517</u>	<u>464,524</u>	<u>597,041</u>
<b>Total Liabilities and Fund Balances</b>	<u>\$ 142,943</u>	<u>\$ 464,524</u>	<u>\$ 607,467</u>

The accompanying notes are an integral part of these financial statements.



**City of Castle Pines, Colorado**  
**Other Governmental Funds**  
**Combining Statement of Revenues, Expenditures**  
**And Changes in Fund Balance**  
**For the Year Ended December 31, 2018**

	<b>Parks &amp; Recreation Fund</b>	<b>Conservation Trust Fund</b>	<b>TOTALS</b>
<b>Revenues</b>			
Charges for services	\$ 18,676	\$ -	\$ 18,676
Intergovernmental	<u>120,000</u>	<u>58,687</u>	<u>178,687</u>
<b>Total Revenue</b>	138,676	58,687	197,363
<b>Expenditures</b>			
Parks and Recreation	<u>365,447</u>	<u>-</u>	<u>365,447</u>
<b>Total Expenditures</b>	<u>365,447</u>	<u>-</u>	<u>365,447</u>
<b>Transfers</b>	<u>123,000</u>	<u>-</u>	<u>123,000</u>
<b>Net change in fund balance</b>	<u>(103,771)</u>	<u>58,687</u>	<u>(45,084)</u>
<b>Fund Balances</b>			
Beginning of the year	<u>236,288</u>	<u>405,837</u>	<u>642,125</u>
End of the year	<u>\$ 132,517</u>	<u>\$ 464,524</u>	<u>\$ 597,041</u>

The accompanying notes are an integral part of these financial statements.

**City of Castle Pines, Colorado**  
**Parks and Recreation Fund**  
**Schedule of Revenues, Expenditures**  
**and Changes in Fund Balances—Budget and Actual**  
**For the Year Ended December 31, 2018**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with</u>
	<u>Original</u>	<u>Final</u>		<u>Final Budget</u>
				<u>Positive</u>
				<u>(Negative)</u>
<b>Revenues</b>				
Charges for services				
Park Fees	\$ 16,000	\$ 16,000	\$ 18,376	\$ 2,376
Event Fees	15,000	15,000	300	(14,700)
Other	<u>-</u>	<u>-</u>	<u>120,000</u>	<u>120,000</u>
Total Revenues	\$ 31,000	\$ 31,000	\$ 138,676	\$ 107,676
<b>Expenditures</b>				
Salaries and Wages	62,657	62,657	63,072	(415)
Employer Payroll Expenses	10,965	10,965	11,253	(288)
Employee Benefits	13,937	13,937	1,133	12,804
Education and Training	1,000	1,000	20	980
Professional Expenses	40,000	40,000	2,479	37,521
Parks Contract Maintenance	45,000	45,000	37,502	7,498
Water Feature O&M	32,000	32,000	23,538	8,462
Park R&M	50,000	50,000	39,892	10,108
Parks Supplies	4,000	4,000	5,096	(1,096)
Parks Utilities	40,000	40,000	38,542	1,458
Insurance	26,500	26,500	22,611	3,889
Weed Mitigation	18,000	18,000	-	18,000
Security & Surveillance	57,250	57,250	-	57,250
Mileage Reimbursement	75	75	-	75
Dues & Subscriptions	200	200	-	200
Vehicle and Vehicle Expense	1,700	1,700	160	1,540
City Event Expenses	40,000	40,000	20,188	19,812
Reuter Hess Rec Contribution	100,000	100,000	100,000	-
PIP - Play Pad	<u>15,000</u>	<u>15,000</u>	<u>-</u>	<u>15,000</u>
Total Expenditures	<u>558,284</u>	<u>558,284</u>	<u>365,486</u>	<u>157,986</u>
<b>Excess Of Revenues Over</b>				
<b>(Under) Expenditures</b>	(527,284)	(527,284)	(226,810)	265,662
<b>Other Financial Sources</b>				
Operating Transfers	<u>422,281</u>	<u>422,281</u>	<u>123,000</u>	<u>(299,281)</u>
Net Change in Fund Balance	(105,003)	(105,003)	(103,810)	1,193
Fund Balance, Beginning of Year	<u>205,476</u>	<u>205,476</u>	<u>236,288</u>	<u>30,812</u>
<b>Fund Balance, End of Year</b>	<u>\$ 100,473</u>	<u>\$ 100,473</u>	<u>\$ 132,478</u>	<u>\$ 32,005</u>

The accompanying notes are an integral part of these financial statements.

**City of Castle Pines, Colorado**  
**Conservation Trust Fund**  
**Schedule of Revenues, Expenditures**  
**and Changes in Fund Balances—Budget and Actual**  
**For the Year Ended December 31, 2018**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
<b>Revenues</b>				
Intergovernmental Revenue				
State Lottery Disbursement	\$ 65,000	\$ 65,000	\$ 58,687	\$ (6,313)
Total Revenues	<u>65,000</u>	<u>65,000</u>	<u>58,687</u>	<u>(6,313)</u>
<b>Expenditures</b>				
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Excess Of Revenues Over (Under) Expenditures</b>	65,000	65,000	58,687	(6,313)
Net Change in Fund Balance	65,000	65,000	58,687	(6,313)
Fund Balance, Beginning of Year	<u>381,076</u>	<u>381,076</u>	<u>405,837</u>	<u>24,761</u>
<b>Fund Balance, End of Year</b>	<u>\$ 446,076</u>	<u>\$ 446,076</u>	<u>\$ 464,524</u>	<u>\$ 18,448</u>

The accompanying notes are an integral part of these financial statements.

The public report burden for this information collection is estimated to average 380 hours annually.

<b>LOCAL HIGHWAY FINANCE REPORT</b>	City or County: City of Castle Pines
	YEAR ENDING : December 2018
This Information From The Records Of (example - City of _ or County of City of Castle Pines	Prepared By: Mike Farina Phone: 303-705-0210

**I. DISPOSITION OF HIGHWAY-USER REVENUES AVAILABLE FOR LOCAL GOVERNMENT EXPENDITURE**

ITEM	A. Local Motor-Fuel Taxes	B. Local Motor-Vehicle Taxes	C. Receipts from State Highway-User Taxes	D. Receipts from Federal Highway Administration
1. Total receipts available				
2. Minus amount used for collection expenses				
3. Minus amount used for nonhighway purposes				
4. Minus amount used for mass transit				
5. Remainder used for highway purposes				

<b>II. RECEIPTS FOR ROAD AND STREET PURPOSES</b>	<b>III. DISBURSEMENTS FOR ROAD AND STREET PURPOSES</b>
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ITEM	AMOUNT	ITEM	AMOUNT
<b>A. Receipts from local sources:</b>		<b>A. Local highway disbursements:</b>	
1. Local highway-user taxes		1. Capital outlay (from page 2)	29,422
a. Motor Fuel (from Item I.A.5.)		2. Maintenance:	2,530,512
b. Motor Vehicle (from Item I.B.5.)		3. Road and street services:	
c. Total (a.+b.)		a. Traffic control operations	
2. General fund appropriations	1,159,087	b. Snow and ice removal	277,754
3. Other local imposts (from page 2)	1,348,215	c. Other	
4. Miscellaneous local receipts (from page 2)	85,004	d. Total (a. through c.)	277,754
5. Transfers from toll facilities		4. General administration & miscellaneous	129,150
6. Proceeds of sale of bonds and notes:		5. Highway law enforcement and safety	
a. Bonds - Original Issues		6. Total (1 through 5)	2,966,838
b. Bonds - Refunding Issues		<b>B. Debt service on local obligations:</b>	
c. Notes		1. Bonds:	
d. Total (a. + b. + c.)	0	a. Interest	
7. Total (1 through 6)	2,592,306	b. Redemption	
<b>B. Private Contributions</b>		c. Total (a. + b.)	0
<b>C. Receipts from State government (from page 2)</b>	374,532	2. Notes:	
<b>D. Receipts from Federal Government (from page 2)</b>	0	a. Interest	
<b>E. Total receipts (A.7 + B + C + D)</b>	2,966,838	b. Redemption	
		c. Total (a. + b.)	0
		3. Total (1.c + 2.c)	0
		<b>C. Payments to State for highways</b>	
		<b>D. Payments to toll facilities</b>	
		<b>E. Total disbursements (A.6 + B.3 + C + D)</b>	2,966,838

**IV. LOCAL HIGHWAY DEBT STATUS**  
(Show all entries at par)

	Opening Debt	Amount Issued	Redemptions	Closing Debt
<b>A. Bonds (Total)</b>				0
1. Bonds (Refunding Portion)				
<b>B. Notes (Total)</b>				0

**V. LOCAL ROAD AND STREET FUND BALANCE**

	A. Beginning Balance	B. Total Receipts	C. Total Disbursements	D. Ending Balance	E. Reconciliation
	0	2,966,838	2,966,838	0	0

**Notes and Comments:**

**LOCAL HIGHWAY FINANCE REPORT**

STATE:  
Colorado  
YEAR ENDING (mm/yy):  
December 2018

**II. RECEIPTS FOR ROAD AND STREET PURPOSES - DETAIL**

ITEM	AMOUNT	ITEM	AMOUNT
<b>A.3. Other local imposts:</b>		<b>A.4. Miscellaneous local receipts:</b>	
a. Property Taxes and Assessments	386,979	a. Interest on investments	
<b>b. Other local imposts:</b>		b. Traffic Fines & Penalties	85,004
1. Sales Taxes	210,119	c. Parking Garage Fees	
2. Infrastructure & Impact Fees	652,651	d. Parking Meter Fees	
3. Liens		e. Sale of Surplus Property	
4. Licenses		f. Charges for Services	
5. Specific Ownership &/or Other	98,466	g. Other Misc. Receipts	
6. Total (1. through 5.)	961,236	h. Other	
c. Total (a. + b.)	1,348,215	i. Total (a. through h.)	85,004
	(Carry forward to page 1)		(Carry forward to page 1)

ITEM	AMOUNT	ITEM	AMOUNT
<b>C. Receipts from State Government</b>		<b>D. Receipts from Federal Government</b>	
1. Highway-user taxes	374,532	1. FHWA (from Item I.D.5.)	
2. State general funds		2. Other Federal agencies:	
3. Other State funds:		a. Forest Service	
a. State bond proceeds		b. FEMA	
b. Project Match		c. HUD	
c. Motor Vehicle Registrations		d. Federal Transit Admin	
d. Other (Specify) - DOLA Grant		e. U.S. Corps of Engineers	
e. Other (Specify)		f. Other Federal	
f. Total (a. through e.)	0	g. Total (a. through f.)	0
4. Total (1. + 2. + 3.f)	374,532	3. Total (1. + 2.g)	
			(Carry forward to page 1)

**III. DISBURSEMENTS FOR ROAD AND STREET PURPOSES - DETAIL**

	ON NATIONAL HIGHWAY SYSTEM (a)	OFF NATIONAL HIGHWAY SYSTEM (b)	TOTAL (c)
<b>A.1. Capital outlay:</b>			
a. Right-Of-Way Costs		29,422	29,422
b. Engineering Costs			0
<b>c. Construction:</b>			
(1). New Facilities			0
(2). Capacity Improvements			0
(3). System Preservation			0
(4). System Enhancement & Operation			0
(5). Total Construction (1) + (2) + (3) + (4)	0	0	0
d. Total Capital Outlay (Lines 1.a. + 1.b. + 1.c.5)	0	29,422	29,422
			(Carry forward to page 1)

Notes and Comments: