

**RESOLUTION NO. 14-11**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CASTLE PINES,  
COLORADO AMENDING THE CITY OF CASTLE PINES FEE SCHEDULE  
RELATING TO ELK RIDGE PARK**

**WHEREAS**, pursuant to the Castle Pines Municipal Code, the City Council is authorized to establish certain fees, rates and charges by resolution; and

**WHEREAS**, the City Council wishes to amend by this Resolution the amounts of certain fees, rates and charges, relating to the turf field and pavilions at Elk Ridge Park commencing with the effective date of this Resolution.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASTLE PINES, COLORADO THAT:**

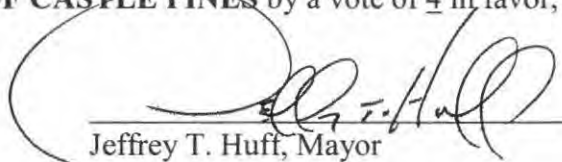
**Section 1.** Pursuant to authorization in the Castle Pines Municipal Code, the Castle Pines City Council hereby amends the fee schedule attached as **Exhibit A** to this Resolution and made a part hereof.

**Section 2. Effective Date.** The fees, rates and charges set by this Resolution shall be effective May 1, 2014, and may thereafter be amended from time to time by resolution of the City Council.


**Section 3.** The fees, rates and charges set by this Resolution shall supersede and replace any fees, rates or charges previously set or adopted by the City Council for the same purpose. However, the same shall not be deemed to release, extinguish, alter, modify, or change in whole or in part any liability which shall have been previously incurred, and any superseded or replaced fee, rate or charge shall be treated and held as still remaining in force for the purpose of sustaining any and all proper actions, suits and proceedings thereon, as well as for the purpose of sustaining any judgment, decree, or order.

**Section 4.** If any portion of this Resolution is held to be invalid for any reason, such decision shall not affect the validity of the remaining portions hereof.


**INTRODUCED, READ AND ADOPTED AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF CASTLE PINES** by a vote of 4 in favor, 0 against and 2 absent this 22nd day of April, 2014.

  
Jeffrey T. Huff, Mayor

ATTEST:

  
Diane Spomer, CMC, City Clerk

APPROVED AS TO FORM:

  
Linda C. Michow, City Attorney

**EXHIBIT A**  
**CITY OF CASTLE PINES**  
**FEE SCHEDULE**



Effective May 1, 2014

**ADMINISTRATIVE FEES**

Certification of Documents	\$5.00
Certification of Transcript	\$5.00 + \$1/pg. for staff time
Copies (all page sizes)	\$.25/page
Staff research time	\$25.00/hour
CD/Tape duplication	\$25 / CD or cassette
Credit Card Service Fee	3% of transaction
Insufficient Check Fee	\$25.00
Notary Public	\$2/certification
<b>Recordation Fees (set by Statute)</b>	
First page	\$11.00
Each additional page	\$5.00
Documents larger than 8 1/2 X 11	\$10.00

**LICENSES**

Business License (biennial)	\$50.00
Sales Tax License (annual)	\$10.00
Application fee (new licensees)	\$5.00
<b>Contractor License: (biennial)</b>	
Class A - Contractor	\$250.00
Class B - General Contractor	\$150.00
Class C - Basement/Remodels	\$100.00
Class D - Single Trade	\$75.00
Class E - Electrical	\$0.00
Class F - Plumbing	\$100.00
Class G - Mechanical/HVAC	\$75.00

**LIQUOR LICENSES**

New Application Fee (plus license fee)	\$750
Renewal Fee (plus license fee)	\$100
Retail Liquor Store	\$22.50
Liquor-Licensed Drugstore	\$22.50
Beer & Wine	\$48.75
Resort Hotel Beer & Wine	\$75.00
Hotel & Restaurant License	\$75.00
3.2% Beer	\$3.75
Tavern License	\$75.00
Optional Premise License	\$75.00
Retail Gaming Tavern	\$75.00
Brew Pub or Vinters Restaurant	\$75.00
Club License	\$41.25

Arts License	\$41.25
Racetrack License	\$75.00
Bed & Breakfast Permit	\$25.00
Resort Complex Related Facility	\$75.00
Special Events Permit	\$100.00
Fingerprint/Background Verification	\$100.00
Transfer of Ownership/Location (plus license fee)	\$750.00
Manager Registration	\$75.00
Late Renewal Application (plus license fee)	\$500.00
Tastings Permit	\$25.00
Corporate Report of Changes	\$0

**PARK FEES**

Small Pavilion (pavilion #2 or #3)	Resident: \$25/2 hr. block Non-Resident: \$50/2 hr. block
Large Pavilion (pavilion #1)	Resident: \$35/2 hr. block Non-resident: \$70/2 hr. block
Turf Field	\$30/2 hr. 1/2 field \$60/2 hr. full field

**MUNICIPAL COURT FEES**

Bench Warrant	\$50 plus costs incurred
Court costs	\$35
After Jury Trial	\$50
Witness fees	\$5/witness/day (\$50 maximum)
Mileage	Rate set by the Municipal Judge
Court Cost Surcharge	\$10.00
Probationary or other services	\$20/month
Jail Costs	Actual per day cost charged to the City
Late fee/time payment fee	\$25
Stay of Execution	\$25
Default on Outstanding Judgements & Warrants	\$30
Appeal to the Douglas County District Court	\$150 transcript deposit for trial \$200 transcript deposit for a trial by jury
Fines & Penalty Schedule (Exhibit A)	

**DEVELOPMENT REVIEW FEES**

**SITE IMPROVEMENT PLAN**

Non-residential	\$3,100
Residential	\$3,100 + \$75/bldg.
Major Revision	\$3,100 + \$75/bldg.
Minor Revision	\$675
Minor Modification	\$675
Approval Extension	\$75

**USE BY SPECIAL REVIEW**

Residential	\$600
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0-40 acres	\$1,200
41-100 acres	\$30/acre
101+ acres	\$3,030 + \$15/acre
Multi-Family	Base fee + \$65/bldg.
Administrative Amendment - No Plan Required	\$275
Administrative Amendment - Plan Required	\$705
Administrative Horse Boarding	\$165
<b>Landfill/Mining</b>	
0-42 acres	\$1,900
43-100 acres	\$45/acre
101-320 acres	\$4,500 + \$40/acre
321-640 acres	\$17,300 + \$30/acre
641-1000 acres	\$36,500 + \$25/acre
1001+ acres	\$61,500 + \$20/acre
Landfill Mining Amendment	\$780
Exemption/Borrow Site	\$780

**REZONING**

**Planned Development**

0-20 acres	\$4,875
21-40 acres	\$4,875 + \$50/ac.
41-160 acres	\$4,875 + \$50/ac.
161-350 acres	\$4,875 + \$50/ac.
351+ acres	\$22,500 + \$20/ac.

**All Other Zone Districts**

0-10 acres	\$3,000
11-40 acres	\$3,000 + \$50/ac.
41-160 acres	\$3,000 + \$50/ac.
161-350 acres	\$3,000 + \$50/ac.
351+ acres	\$11,000 + \$20/ac.

**Planned Development**

Administrative Amendment	\$325
Major Amendment	\$2,270
Waiver	\$350

**SERVICE PLAN <sup>10</sup>**

Application Fee	\$1,500
Planning Review Fee	\$3,500
Consultant Review (as required)	\$3,000
Plan Amendments	\$1,500
Clerk & Recorder Fee for New	Set by Statute
Clerk & Recorder Fee for Amendment	Set by Statute

**SUBDIVISION**

**Sketch Plan**

1-10 lots	\$750
11-50 lots	\$70/lot

51-500 lots	\$3,500 + \$15/lot
501+ lots	\$11,000 + \$3/lot
<b>Preliminary Plan</b>	
1-500 lots	\$1,500
501-2000 lots	\$3/lot
2001+ lots	\$6,000 + \$1/lot
<b>Combined Preliminary/Final</b>	
1-500 lots	\$2,000
500+ lots	\$1,000 + \$2/lot
Final Plat/Replat - Non-Administrative	\$1,400
Replat/Lot Line Vacation/Ratification- Administrative/Bldg. Envelope Adjustment	\$260
Road Vacation/Plat Vacation	\$2,000
Minor Development	\$2,600
SB 35 Exemption	\$1,000
Plat Correction	\$390
Time Extension	
Sketch/Preliminary	\$150
Recordation	\$75
Assessor Mapping Fee	\$100 + \$10/lot affected
Development Agreement/Vested Property Rights	\$1,000
Location & Extent	\$650
Master Plan Amendment	\$1,410
Seasonal Use Permit	\$150
Variance Appeal	\$375
Zoning Code Amendment	\$400
Zoning Review for Building Permit	\$50
<b>1041</b>	
Review	\$680
Wavier	\$390
Sign Permit	\$50 + \$1/sq. ft.
Home Occupation - Class 2 Permit	\$80
Estate Sale Permit	\$50
Zoning Code Enforcement Violations	Not to exceed \$100/violation

**BUILDING PERMIT FEES**

\$1.00 to \$500.00	\$23.50
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00 or fraction thereof, up to and including \$2,000.00
\$2001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00

thereof, up to and including \$50,000.00

\$50,001.00 to \$100,000.00

\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, up to and including \$100,000.00

\$100,001.00 to \$500,000.00

\$993.75 for the first \$100,000 plus \$.560 for each additional \$1000 or fraction thereof, to and including \$500,000.00

\$500,001.00 to \$1,000,000.00

\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00

\$1,000,001.00 and up

\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00 or fraction thereof

Electrical Permit Fees

As outlined by State Statute

Plan Review Fee

65% of total bulding permit fee

Inspections outside normal business hours

\$47/hour

Reinspection Fees

\$47/hour

Inspections where no fee is specifically inidicated (minimum 1/2 hr)

\$47/hour

Additional plan review required by changes, additions or revisions

\$47/hour

### ENGINEERING FEES

Zoning

< 5 acres

\$6,500

≥ 5 acres and < 25 acres

\$9,900.00

≥ 25 acres

\$13,300

Sketch Plan

< 5 acres

\$2,500

≥ 5 acres and < 25 acres

\$5,000

≥ 25 acres

\$7,500

Preliminary Plan

< 5 acres

\$2,500

≥ 5 acres and < 25 acres

\$5,000

≥ 25 acres

\$7,500

Final Plat +

< 5 acres

\$5,000

≥ 5 acres and < 25 acres

\$5,800

≥ 25 acres

\$7,500

Minor Development Plan

< 5 acres

\$5,000

≥ 5 acres and < 25 acres

\$5,800

≥ 25 acres

\$7,500

Site Improvement Plan Non-Residential & Major Revisions to Site Plan

< 5 acres	\$3,000
≥ 5 acres and < 25 acres	\$5,500
≥ 25 acres	\$9,500
Site Improvement Plan Non-Residential	
<b>Pad Site</b> (part of a larger approved SIP)	\$1,500
Site Plan Residential & Major Revisions to Site Plan	
< 5 acres	\$3,000
≥ 5 acres and < 25 acres	\$5,500
≥ 25 acres	\$9,500
Use by Special Review	
< 5 acres	\$3,000
≥ 5 acres and < 25 acres	\$5,500
≥ 25 acres	\$9,500
<b>PLANNED DEVELOPMENT (ZONING)</b>	
Administrative Amendment	\$400
Replat/Lot Line (Administrative Amendment)	\$300
Site Improvement Plan Minor Revision	\$400
Site Improvement Plan Minor Modification	\$200
Service Plan (Special District	\$640
Right-of-way Dedication (Public)	\$200
Right-of-way Vacation	\$2,400
Minor Adjustment to Existing ROW	\$200
Dedication of Drainage Easement	\$200
Vacation of Access or Drainage Easements	\$1,000
Vacation of Other Easements (may be used for access or drainage easements if part of a larger project)	\$400
SB35 Exemption	\$1,200
Location and Extent	\$1,000
Rural Site Improvement Plan	\$2,000
Minimum Review Fee	\$300
<b>CONSTRUCTION PLAN REVIEWS</b>	
Street/Storm Construction Plans	
< 5 acres	\$1,600
≥ 5 acres and < 25 acres	\$2,000
≥ 25 acres	\$2,400
District Roadway Construction Plan Review	\$700 + 60(Y) 1/2
District Storm Sewer Plan Review	\$700 + 75(Y) 1/2
Roadway Construction Plans for 35-acre Development or for other private roads outside of the rural SIP process or platting process	\$500
Separate Signage and Striping Plan	
(only if not a part of an overall construction plan set)	\$200 per sheet
Traffic Signal Plans (per intersection)	\$800
Utility Construction Plan Review	



(gas, electric, telephone, cable tv, water & sewer for submittals greater than 1000 LF)	\$450
Grading, Erosion and Sediment Control Plan	\$250 + \$25 (acre of disturbance)
Temporary Batch Plant / GESC Plan	\$250 + \$25 (acre of disturbance)
Landscape Plans	\$350 + 60(Y) 1/2
Regional Detention Pond Construction Plan	\$500 + 40(X) 1/2
Regional Water Quality Facilities Construction Plan	\$400

**OTHER REVIEW SERVICES**

Floodplain Modification Study	
Minor	\$800
Major	\$1,600
Flood Plain Development Permit	\$100

Pavement Design Report, including minor construction plans and/or revisions	\$250
Phase I Drainage Report	
< 5 acres	\$336
≥ 5 acres and < 25 acres	\$560
≥ 25 acres	\$672
Phase II or Phase III Drainage Report	
< 5 acres	\$672
≥ 5 acres and < 25 acres	\$1,120
≥ 25 acres	\$1,344
Traffic Impact Study	
Rezoning, Sketch Plan or Preliminary Plan	\$2,000
Updated Report to original for Sketch or Preliminary	\$1,000
Final Plat/MDP/PDP	\$500
Site Improvement Plan	\$500
Use by Special Review	\$1,500
Signal Warrant Study (per intersection)	\$200
Variance Request	\$200
Notice of Change to the approved plan - Minor Revision	\$200
Notice of Change to the approved plan - Major Revision	\$500
Alternative Roadway Standards for Public Roads	\$2,500
Revision to Alternative Roadway Standards	\$500
Private Roadway Standards (not for Rural Site Plans or 35 acre developments)	\$1,000
Revision to Private Roadway Standards	\$200
License Agreement	\$200
Intergovernmental Agreement (Special Districts)	\$1,000
Modification to standard City Agreements	\$500

**RIGHT-OF-WAY PERMITS**

**CONSTRUCTION**

Access Permit	\$75
Temporary Access Permit	\$75

Base Fee STD/SAN/WAT/PHO/FO/Trench Drain TV/GAS/ELEC/CONDUIT	\$60/each
Pipe/cable 0.5"-8"	\$0.19 LF
Pipe/cable 8.25"-16"	\$0.27 LF
Pipe/cable 16.25"-24"	\$0.44 LF
Pipe/cable 25"-42"	\$0.77 LF
Pipe/cable 43" and larger	\$0.97 LF
<b>STREET CUT</b>	
Paved Road	\$5.00 SF
Gravel	\$2.00 SF
GESC Compliance (applicable to any street cut or disturbance > 36 LF)	\$130 each
Boring/jacking/tunneling	\$75 each
<b>STREET/ROAD CONSTRUCTION</b>	
Base Fee (subgrade/base course/surface)	\$85 each
Subgrade per square yard	\$0.11 SY
Base course per square yard	\$0.11 SY
Surface per square yard	\$0.11 SY
<b>CROSS PANS</b>	
First cross pan	\$55 each
Additional cross pans	\$28 each
<b>SIDEWALK/CURB &amp; GUTTER/HANDICAP RAMP</b>	
Base fee	\$55 each
Curb & gutter without sidewalk	\$0.10 LF
Sidewalk with integral curb & gutter	\$0.11 LF
Sidewalk without curb & gutter	\$0.10 LF
Sidewalk chase drain (no base fee)	\$45 each
Handicap ramp (no base fee)	\$45 each
<b>VALLEY PAN OR TRICKLE CHANNEL</b>	
Base Fee	\$53 each
Valley Pan	\$0.11 LF
Concrete Trickle Channel	\$0.17 LF
<b>PIPE CULVERT OR PRECAST BOX</b>	
Base Fee	\$60 each
36" or smaller	Base Only
> 36"	\$0.90 LF
<b>CAST-IN-LACE STORM SEWER VAULTS/INLETS OR JUNCTION BOXES</b>	
6' or smaller	\$75 each
6' or larger	\$150 each
<b>LANDSCAPE/RETAINING WALLS</b>	
Base Fee	\$60 each
Landscape Plus Square Yards	\$0.10 SY

Retaining Walls > 4' in height	\$0.11 face Sq Ft
Porous Landscape/Sand Filters per basin > 10 square yards	\$50 per basin plus \$0.09 sq yd

**RIP-RAP EROSION PROTECTION**

Base Fee	\$60 each
Rip-Rap Plus Cubic Yard	\$.20 cy
Rip-Rap Plus Tonnage	\$.15 ton
Fore bay	\$.09 sq yd
Micro Pool	\$50 each
Vehicle Tracking Control Pad	\$50 each
VTC with wheel wash	\$75 each

**MISCELLANEOUS**

Utility Handhole/Pull Box	\$37 each
Manhole (San/Storm)	\$53 each
Bridge/Cast-in-lace Box Culvert	\$500 each
Traffic Signal (per location)	\$500 each
Base Fee (per project)	\$50 each
Traffic Sign	\$12.50 each
Traffic Control	

**Warranty Work/Repairs**

Minimum permit fee	\$200
Subsequent permits after 60 days	\$200 + item cost
Reinstatement fee after Stop Work Order	\$600 min.
Working without City issued Permit	\$600 min.

**GRADING, EROSION AND SEDIMENT CONTROL (GESC)**

Permit fee	\$250 + 25/acre of disturbance
Low Impact GESC Permit fee (includes engineering review)	\$0
Renewal of permit	\$100
Transfer of permit	\$100
Working without City issued permit	3x permit fee
Re-inspection fee	\$50 per inspection