



City of Castle Pines, Colorado Minutes

REGULAR MEETING OF THE PLANNING COMMISSION & BOARD OF ADJUSTMENT
Douglas County Library, 360 Village Square Lane, Castle Pines, CO 80108
Thursday, January 23, 2020 - 6:00 PM

Planning
Commission/
Board of Adjustment

David Goode
Chair

Andrew Hendel
Chair Pro Tem

Lisa Glynn

Seth Katz

Leanna Palmer

Michelle Wiley

Don Tosby

1. ROLL CALL

The regular meeting of the Planning Commission of the City of Castle Pines, Colorado, was called to order by Commissioner Hendel at 6:00 p.m.

Those present were: Commissioner David Goode
 Commissioner Don Tosby
 Commissioner Leanna Palmer
 Commissioner Seth Katz
 Commissioner Michelle Wiley
 Commissioner Lisa Glynn
 Commissioner Andrew Hendel

Also present with the Commission:

Sam Bishop, Community Development Director
 Emily Prueitt, Administrative Assistant

2. PLEDGE OF ALLEGIANCE

- Commissioner David Goode led the Pledge of Allegiance.

3. APPROVAL OF AGENDA

Motion: A motion was made by Commissioner Wiley to approve the January 23, 2020 Planning Commission Agenda as presented. Commissioner Katz seconded. Motion approved by unanimous consent.

4. DISCLOSURE OF CONFLICTS OF INTEREST AS TO ANY ITEM ON THE AGENDA

- No disclosures of conflicts were submitted.

5. PLANNING COMMISSION – ACTION ITEMS

a. Approval of the December 5, 2019 Planning Commission Minutes

Motion: A motion was made by Commissioner Goode to approve the December 5, 2019 Planning Commission Minutes as presented. Commissioner Wiley seconded. Motion approved by unanimous consent.

b. PUBLIC HEARING: Amending Section 30 – Lighting Standards of the City of Castle Pines Zoning Ordinance [Public Hearing will be continued to February 27, 2020]

- Chairperson Goode opened the Public Hearing at 6:06 p.m.
- Sam Bishop, Community Development Director, stated that staff felt it would be more beneficial to move the public hearing on the proposed amendment to a later date, adding that doing so would allow for a more in-depth presentation of the proposed amended standards by home builders.
- Chairperson Goode closed the Public Hearing at 6:08 p.m.



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Motion: Commissioner Tosby moved to continue the public hearing amending Section 30, lighting standards of the City of Castle Pines Zoning Ordinance to the February 27, 2020 Planning Commission meeting at 6:00pm. Commissioner Wiley seconded. Motion approved by unanimous consent.

6. PLANNING COMMISSION – Discussion Items

- Sam Bishop recognized Leanna Palmer, the new Commissioner, and had the Commission introduce themselves.
- Sam Bishop highlighted the new iLegislate software as the City moves to an electronic dispersal of meeting packets and materials.
- The Commission was encouraged to consider their nominations for appointments to Chair and Chair Pro Tem positions, as those will be voted on at the next meeting.
- Next meeting is February 27, 2020.

6. ADJOURNMENT OF REGULAR MEETING

Motion: A motion was made by Commissioner Palmer to adjourn the meeting at 6:42 p.m. Commissioner Glynn seconded. Motion approved by unanimous consent.

RESPECTFULLY SUBMITTED:

DocuSigned by:

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Emily Prueitt, Administrative Assistant

APPROVED:

DocuSigned by:

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David Goode, Chairperson