



BOARD OF COUNTY COMMISSIONERS

COVID-19 SUPPRESSION PLAN

DOUGLAS COUNTY, COLORADO
MAY 15, 2020



Douglas County Suppression Plan

The May 2020 Douglas County Suppression Plan is designed to be a dynamic document that can be modified as time progresses, additional data becomes available, and the impacts of decisions to change and reopen economic avenues are measurable. This suppression plan is comprised of the following components:

- #1 Prevalence of COVID-19 cases within Douglas County
- #2 Hospital Capacity
- #3 Local Containment Measures
- #4 Conditions to determine the variance is not providing adequate COVID-19 protection and triggers for tightening restrictions.
- #5 Industry Specific Appendices
 - Appendix A – Gyms
 - Appendix B – Restaurants
 - Appendix C – Places of Worship

Attachments

- Attachment A – Douglas County Data Dashboard
- Attachment B – Hospital Letters Addendum
- Attachment C – Tri-County Health Department Letter
- Attachment D – Gym Variance Request
- Attachment E – Restaurants Variance Request
- Attachment F – Places of Worship Variance Request

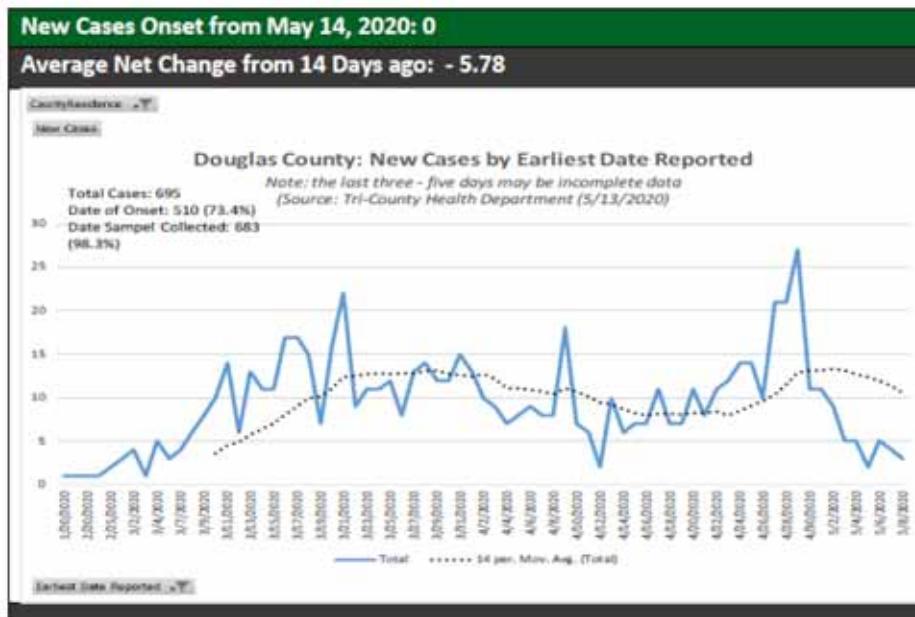


#1 PREVALENCE OF COVID-19 WITHIN DOUGLAS COUNTY

As of May 15, per CDPHE case data, there have been 632 confirmed cases in Douglas County. This makes up only 2.98% of all of the confirmed cases in the State of Colorado. Douglas County is in a unique position in comparison with other metro counties due to our lower disease rate parameters and proactive development of actionable measures.

As of May 15, 2020, 0.17% of the Douglas County population of 370,000 have tested positive for COVID-19. There has been no sustained surge in the number of cases requiring hospitalization as a result of COVID-19 and Douglas County citizens performed well in compliance with the Stay-At-Home order. The following graphs illustrated the historical trajectory of COVID-19 cases, hospitalizations and deaths related to COVID-19 in Douglas County.

The County Commissioners are provided a daily data dashboard of case data related to COVID-19 (see Attachment A for an example). The information collected and analyzed prior to publishing the reports will continue to be collected. The County will continue to collect and monitor data to evaluate the impacts of the variance and will make such data available upon request by CDPHE. The following graphic from the daily data dashboard utilizes the case data from Tri-County Health Department





#2 HOSPITAL CAPACITY

There are five hospitals located within Douglas County:

1. Castle Rock Adventist Hospital, 2350 Meadows Blvd, Castle Rock, CO 80109
2. Children's Hospital Colorado South Campus, 1811 Plaza Dr, Highlands Ranch, CO 80129
3. Parker Adventist Hospital, 9395 Crown Crest Blvd, Parker, CO 80138
4. Sky Ridge Medical Center, 10101 Ridgegate Pkwy, Lone Tree, CO 80124
5. UCHealth Highlands Ranch Hospital, 1500 Park Central Drive, Highlands Ranch, CO 80129

See Attachment B for the letters and affirmations from the hospitals regarding the existing ability to serve individuals seeking care from a hospital in Douglas County.

#3 LOCAL CONTAINMENT MEASURES

Local containment measures fundamental to this suppression plan include:

- Contact Tracing
- Diagnostic Testing
- Personal Responsibility

Contact Tracing

The implementation of diagnostic testing coupled with contact tracing is essential to the prevention of community spread. Douglas County has only experienced five outbreaks in care facilities, all involving five residents or less. The Tri-County Health Department (TCHD) epidemiologists continue to investigate COVID-19 cases to control and prevent the spread of illness to others. The TCHD public health professionals are working closely with CDC, CDPHE, and other local county and municipal partners to respond to the situation carefully and share information. The TCHD has a strong infectious disease surveillance system in place that also leverages local partnerships with hospitals and clinics. They are committed to identifying cases quickly and responding to them effectively. TCHD is in the process of expanding the Operations Branch in the Incident Management System and planning to create up to 25 Contact Tracing Teams. These teams will be filled using internal TCHD staff and volunteers, as needed and as determined by number of positive cases reported to the health department.

TCHD includes the following two dashboards on their public facing data dashboard. The graphic shows the average individual movement. For Douglas County the Average Individual Movement is 2.094, which is less than both surrounding counties of Jefferson (2.200) and Arapahoe (2.696).

Average Individual Movement

Seven County Metro Denver Area

*Darker colors indicate more average daily movement. Hover over county to get average individual travel.

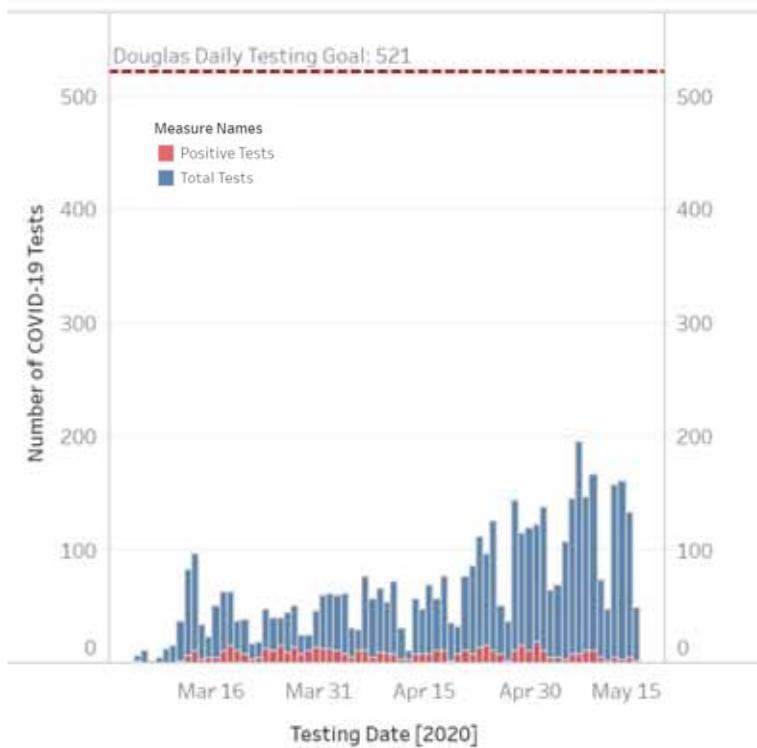


In support of this effort to ramp up case detection, the TCHD will focus the Contact Tracing Teams' capacity to follow up on any COVID-19 positive result by PCR (polymerase chain reaction) testing. The TCHD provides updated information and resources about testing on its website and is helping to facilitate connections between Douglas County and testing partners, such as STRIDE and the Little Clinic. Douglas County is able to acquire more testing kits through the CDPHE streamlined ordering system.

Diagnostic Testing

As testing supplies and personal protective equipment become more readily available and the number of testing sites increases, interpersonal transmission within Douglas County from a known infected individual can be greatly reduced. By increasing community testing options those who have contracted the virus can be diagnosed, isolated and receive any treatment deemed necessary. Symptomatic citizens can get tested at Douglas County's five hospitals or dozens of clinics. There are also clinics who will test individuals who have simply been exposed to those who have tested positive or who have traveled recently. Through new partnerships actively being sought with the King Soopers Little Clinic and Stride Community Center, local testing capacity could increase tremendously to those who are both symptomatic and asymptomatic. Douglas County is also collaborating with TCHD staff to identify and leverage existing sites with unused capacity to ramp up testing efficiently.

in Douglas County

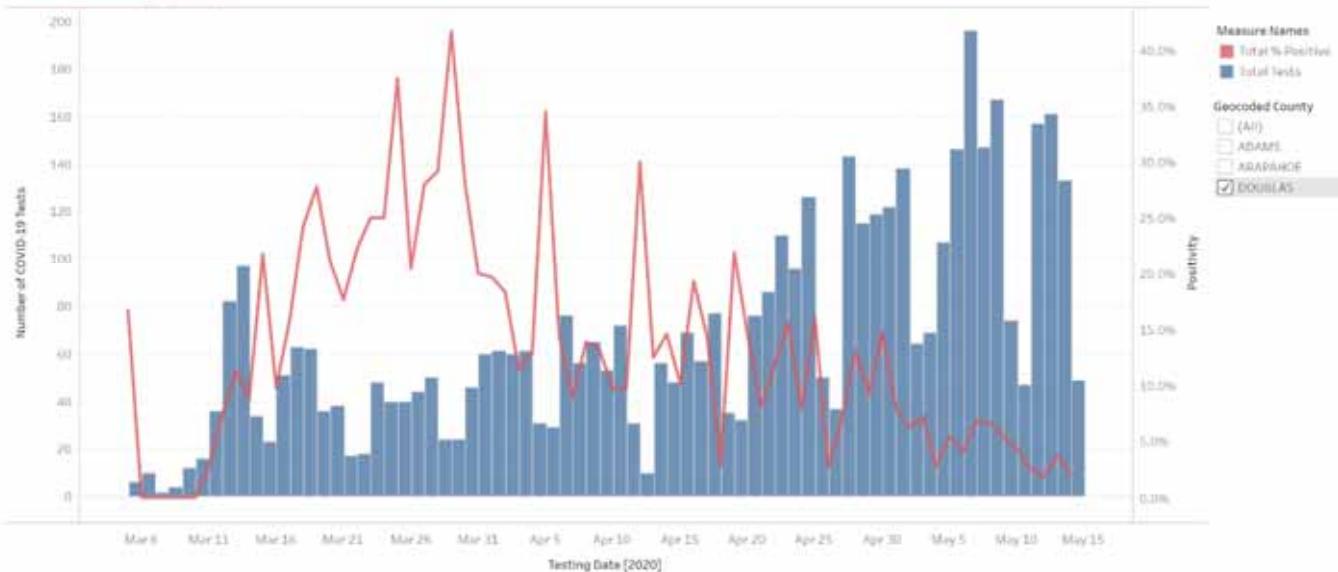


Tri-County Health Department is using a study by Harvard¹ which established recommendations for each state and the appropriate level of testing. A workgroup of the Denver Metro public health agencies developed a document that outlined each county's levels based on Harvard's recommendations. The document utilized a methodology which divided the tests by the population and then allocated that number of tests to each county based on population. The following graphic from Tri-County Health Department shows the total tests within Douglas County and the percent of those tests that came back positive.

¹ "Analysis: More than half of U.S. states aren't doing enough COVID-19 testing" <https://www.hsph.harvard.edu/news/hspn-in-the-news/analysis-more-than-half-of-u-s-states-arent-doing-enough-covid-19-testing/>

Daily Trend of COVID-19 Positivity Data and Daily Tests

*Total tests excludes IgA, IgG, and IgM



In support of this effort to ramp up case detection, the TCHD will focus the Contact Tracing Teams' capacity to follow up on any COVID-19 positive result by PCR (polymerise chain reaction) testing. The TCHD provides updated information and resources about testing on its website and is helping to facilitate connections between Douglas County and testing partners, such as STRIDE and the Little Clinic. Douglas County is able to acquire more testing kits through the CDPHE streamlined ordering system.

Personal Responsibility

The Douglas County Suppression Plan includes the assumption that individuals are responsible for not going out in public if sick, isolating if displaying symptoms of COVID-19 and taking adequate precautions to protect high-risk populations including the recommendation to wear non-medical face coverings. Public gatherings may occur provided social distancing requirements can be met. Lastly, high-risk and older adult populations maintain social distancing levels seen under the Stay-At-Home Order.



#4 CONDITIONS TO DETERMINE THE VARIANCE IS NOT PROVIDING ADEQUATE COVID-19 PROTECTION AND TRIGGERS FOR TIGHTENING RESTRICTIONS.

If the following County and industry specific conditions occur (these conditions do not apply to outbreaks that occur in institutionalized facilities located in the County including healthcare, long-term care and skilled nursing, jails, group homes, independent living, and more) TCHD will make a determination that the variance is not providing adequate COVID-19 protection, and determine mitigation steps and criteria for reopening for each specific industry:

- A substantial increase in hospitalizations directly related to COVID-19 over a 2-week period;
- Inability of TCHD to contact trace new cases within 24 hours of a known positive test result.
- If a business or operation experiences an outbreak:
 - TCHD must trace outbreaks back to specific business or operation;
 - That business or operation must temporarily close and review re-opening protocols

#5 INDUSTRY SPECIFIC APPENDICES

- A. Gyms – for the purpose of this variance, see Attachment D.
- B. Restaurants – for the purpose of this variance, see Attachment E
- C. Places of Worship – for the purpose of this variance, see Attachment F.

TCHD confirms that the standards and guidelines within this variance do not lessen or eliminate the protections for Vulnerable Individuals in the Safer at Home Order and Third Amended PHO 20-28.

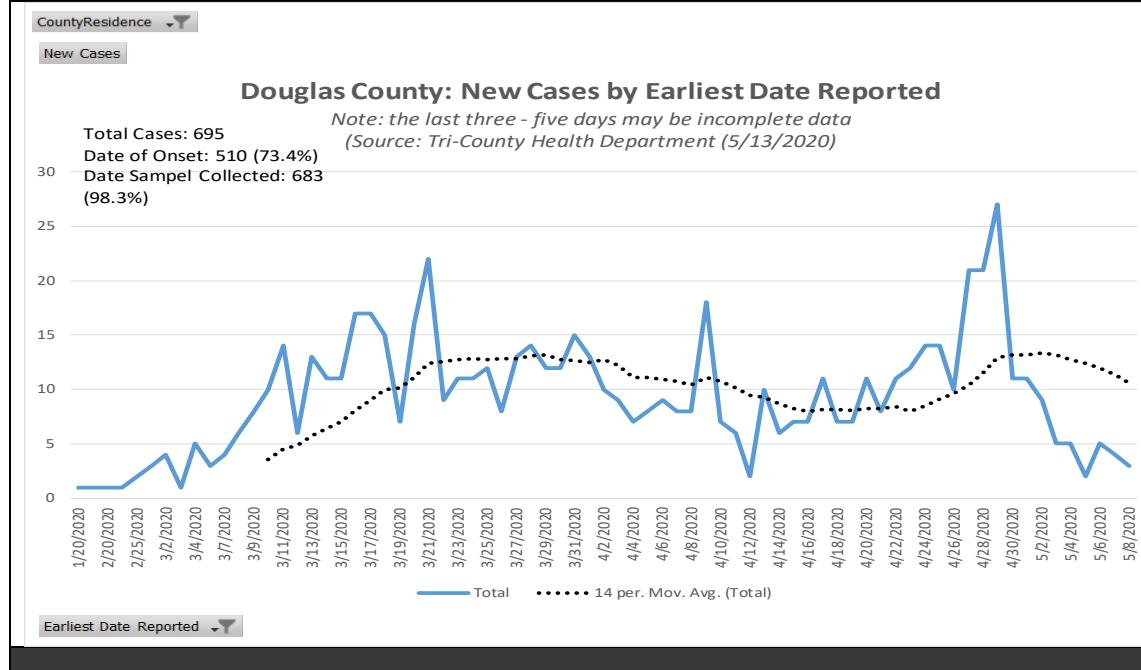
BOCC Daily Status



Report Date: May 14, 2020

New Cases Onset from May 14, 2020: 0

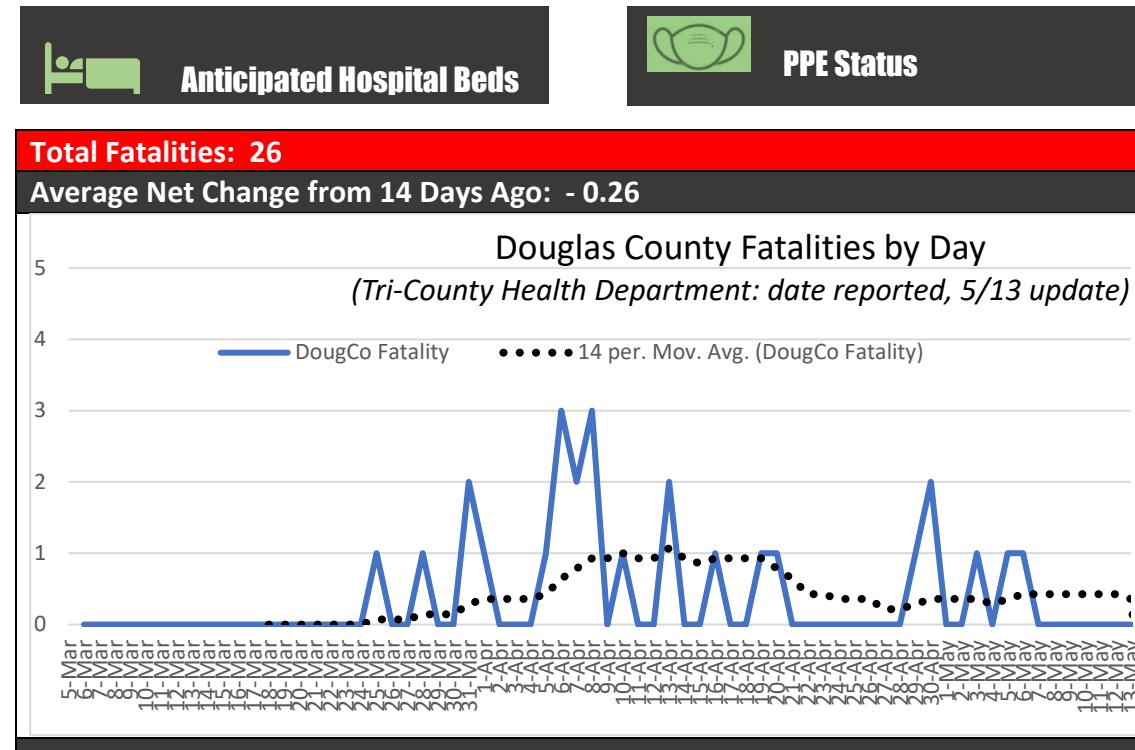
Average Net Change from 14 Days ago: - 5.78



New Case Comments

Comments:

1. Most recent dynamic case data is from May 14, 2020.
2. Reported date reflects the earliest of **Onset, Sample, or Reported**.
3. A RED Anticipated Hospital Beds or PPE Status indicators indicates a DC Hospital reported storage.



Outbreak Comments

Confirmed & Active: 7



Fatalities Comments

Comments

1. Based on TCHD Data.
2. DC's Coroner data is different and is current.

Data Links

CDPHE: <https://covid19.colorado.gov/>

Safer at Home Order: <https://covid19.colorado.gov/safer-at-home>

Data Sources

□ TCHD 3-5 Day Lag (<https://www.tchd.org/>)

◆ TCHD 3-5 Day Lag (<https://www.tchd.org/>)

ATTACHMENT B – DOUGLAS COUNTY SUPPRESSION PLAN

DOUGLAS COUNTY SUPPRESSION PLAN

MAY 2020

HOSPITAL LETTERS ADDENDUM

This addendum includes letters regarding equipment and capacity capabilities from the 5 hospitals within Douglas County. This addendum is part of the Douglas County Suppression Plan.



We extend the healing ministry of Christ by caring for those who are ill and by nurturing the health of the people in our communities.

May 12, 2020

VIA EMAIL - rpartrid@douglas.co.us

Roger Partridge
Douglas County Commissioner

RE: Attestation re Parker Adventist Hospital and Castle Rock Adventist Hospital

Dear Roger,

In response to your request for documentation in support of the Douglas County Variance to the Amended Safer At Home Public Health Order 20-28, Parker Adventist Hospital and Castle Rock Adventist Hospital will continue to monitor their available ICU beds and ventilators, and each regularly monitors its supply of personal protective equipment and hospital staff in anticipation of and in preparation for a surge or resurgence of COVID-19 patients. Parker Adventist Hospital and Castle Rock Adventist Hospital have reviewed the Douglas County Suppression Plan and each hospital is prepared to serve COVID-19 patients in Douglas County.

Regards,

**Centura Health
For Parker Adventist Hospital
and Castle Rock Adventist Hospital**

A handwritten signature in blue ink that reads "Kris Ordelheide".

Kris Ordelheide
Senior Vice President
& General Counsel

cc: Michael Goebel, President & CEO – Parker Adventist Hospital
Brandon Nudd, President & CEO – Castle Rock Adventist Hospital
Devin C. Bateman, MD, CMO – Parker Adventist Hospital &
Castle Rock Adventist Hospital

Douglas County Office of Emergency Management
4000 Justice Way
Castle Rock, CO 80109

May 8, 2020

On April 26, 2020, Governor Jared Polis issued Executive Order, D 2020 044, Safer at Home (the **Executive Order**). Section II.M. of the Executive Order, provides for application for variances for the Executive Order as follows:

"Any county wishing to apply for a local variance from part or all of this Executive Order must submit a written application to CDPHE certifying that the county has low case counts of COVID-19 cases or can document fourteen (14) consecutive days of decline in COVID-19 cases reported in the county. The application must include a written COVID-19 suppression plan approved by the appropriate local public health authority, all hospitals within the county (unless no hospitals are located in the county), and a majority of the county commissioners, or, in the case of the City and County of Denver, the mayor of Denver, or, in the case of the City and County of Broomfield, the city council."

Pursuant to the Executive Order, Children's Hospital Colorado ("Hospital") has been asked by Douglas County ("County") to review the County's COVID-19 Suppression Plan with respect to the County's request for a Variance (the "**Variance Request**"), dated May 7, 2020, under the Executive Order.

In reviewing the County's COVID-19 Suppression Plan, and except as expressly set forth below, Hospital assumes the completeness and accuracy of all facts and assumptions set forth in the Variance Request; however, Hospital does not provide an opinion with respect to the accuracy or completeness of such facts or assumptions. Hospital is also expressly relying on completeness and accuracy of data for current and estimated rates of infection and hospitalizations in and around the County's primary service area provided to Hospital by the County and the Colorado Department of Public Health and Environment ("CDPHE"). Finally, Hospital does not opine on the secondary effect of people traveling to or from the County's primary service area to other locations in the State or nationally.

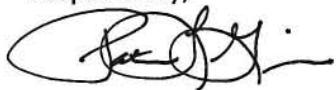
Based on the foregoing assumptions:

1. Hospital currently has 36 ICU beds available and such ICU beds are sufficient for Hospital to provide its usual and customary care for COVID-19 patients based on the current infection data;

2. Hospital currently has 92 ventilators available and such ventilators are sufficient for Hospital to provide its usual and customary care for COVID-19 patients based on current infection data;
3. Hospital has adequate personal protective equipment ("PPE") to provide its usual and customary care for COVID-19 patients based on current infection data; and
4. Hospital has adequate levels of hospital staff to provide its usual and customary care for COVID-19 patients based on current infection data.

Based solely on the foregoing, and subject to the qualifications and limitations set forth herein, Hospital believes that it can provide the services as set forth in the County's COVID-19 Suppression Plan. Hospital believes that both the County and CDPHE should actively monitor the accuracy of, and any changes to, the assumptions and facts set forth in the Variance Request. Hospital shall update the County and CDPHE if the facts set forth in #1-4 above materially and adversely change.

Respectfully,



Patricia Givens
Chief Nursing Officer
Children's Hospital Colorado Incident Commander

To: Douglas County Commissioners

From: Kirk McCarty CEO

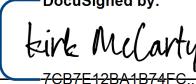
Hospital: Skyridge Hospital

Date: May 8, 2020

RE: Douglas County Suppression Plan

We can confirm that we have sufficient levels of personal protective equipment, beds, ventilators, and staff to serve all those who need our care. In addition, we the undersigned, support the Douglas County Suppression Plan.

DocuSigned by:


Kirk McCarty

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On April 26, 2020, Governor Jared Polis issued Executive Order, D 2020 044, Safer at Home (the “Executive Order”). Section II.M. of the Executive Order, provides for application for variances for the Executive Order as follows:

“Any county wishing to apply for a local variance from part or all of this Executive Order must submit a written application to CDPHE certifying that the county has low case counts of COVID-19 cases or can document fourteen (14) consecutive days of decline in COVID-19 cases reported in the county. The application must include a written COVID-19 suppression plan approved by the appropriate local public health authority, all hospitals within the county (unless no hospitals are located in the county), and a majority of the county commissioners, or, in the case of the City and County of Denver, the mayor of Denver, or, in the case of the City and County of Broomfield, the city council.”

Pursuant to the Executive Order, UCHealth Highlands Ranch Hospital (“Hospital”) has been asked by Douglas County (“County”) to review the County’s COVID-19 Suppression Plan with respect to the County’s request for a Variance (the “Variance Request”), dated 5/7/2020, under the Executive Order.

In reviewing the County’s COVID-19 Suppression Plan, and except as expressly set forth below, Hospital assumes the completeness and accuracy of all facts and assumptions set forth in the Variance Request; however, Hospital does not provide an opinion with respect to the accuracy or completeness of such facts or assumptions. Hospital is also expressly relying on completeness and accuracy of data for current and estimated rates of infection and hospitalizations in and around the County’s primary service area provided to Hospital by the County and the Colorado Department of Public Health and Environment (“CDPHE”) Finally, Hospital does not opine on the secondary effect of people traveling to or from the County’s primary service area to other locations in the State or nationally.

Based on the foregoing assumptions:

1. Hospital currently has 8 ICU beds available and such ICU beds are sufficient for Hospital to provide its usual and customary care for COVID-19 patients based on the current infection data;
2. Hospital currently has 7 ventilators available and such ventilators are sufficient for Hospital to provide its usual and customary care for COVID-19 patients based on current infection data;
3. Hospital has adequate personal protective equipment (“PPE”) to provide its usual and customary care for COVID-19 patients based on current infection data; and
4. Hospital has adequate levels of hospital staff to provide its usual and customary care for COVID-19 patients based on current infection data.

Based solely on the foregoing, and subject to the qualifications and limitations set forth herein, Hospital believes that it can provide the services as set forth in the County’s COVID-19 Suppression Plan. Hospital believes that both the County and CDPHE should actively monitor the accuracy of, and any changes to, the assumptions and facts set forth in the Variance Request. Hospital shall update the County and CDPHE if the facts set forth in #1-4 above materially and adversely change.

Attachment C – Tri-County Health Department Letter

To: Douglas County Commissioners

From: Dr. John Douglas

Tri-County Health Department

Date: May 15, 2020

RE: Douglas County Suppression Plan and Variance Requests

Tri-County Health Department supports the May 15, 2020 Douglas County Suppression Plan and variance requests for gyms, restaurants, and places of worship.

Pending Signature

Attachment D – Douglas County Gym Variance Request

Douglas County requests a variance from the following restrictions in Executive Order D 2020 044 and/or Third Amended Public Health Order 20-28.

Application for Variance Douglas County Variance for Gyms

**Name of County
Douglas County**

May 15, 2020

1. List the sections of Executive Order D 2020 044 and/or Third Amended Public Health Order 20-28 that a variance is being sought for.

Response

Douglas County requests a variance to the following provision in Third Amended Public Health Order 20-28 as amended on May 14, 2020 (the “Order”), Section I.H¹, “Personal training and classes in any setting are limited to all members of a single household or a mixed group of 4 or fewer individuals complying with Social Distancing Requirements; except for members of a single household, sharing equipment is prohibited.” Douglas County proposes to allow personal training and classes in any setting for mixed groups of up to ten (10) individuals (e.g. 1 instructor and 9 students, 2 instructors and 8 students, etc.).

Douglas County requests a variance to Section II.A.5 of the Order closing all Gyms, as defined in Section III.F of the Order², to ingress, egress, use, and occupancy by members of the public. Douglas County proposes to allow buildings or rooms used for indoor exercise; fitness; dance; exercise or group classes; and exercise studios and centers subject to the restrictions contained herein. Buildings or rooms used for indoor sports, recreation centers, bowling alleys, pools, and other indoor athletic facilities would remain subject to all applicable provisions of the Order.

Douglas County proposes that the variance take effect on May 22, 2020, or as soon as possible.

¹ Section I.H: Individuals may participate in local and personal recreation in outside public spaces, as an authorized Necessary Activity, in groups no larger than 10 and practicing social distancing maintaining 6 feet between participants. Travel for recreational purposes should be limited to your own community like your county of residence or traveling no more than about 10 miles. Playgrounds and playground equipment remain closed. Personal training and classes in any setting are limited to all members of a single household or a mixed group of 4 or fewer individuals complying with Social Distancing Requirements; except for members of a single household, sharing equipment is prohibited.

² **Gym** means a building or room used for indoor sports or exercise, such as fitness, dance, exercise or group classes, exercise studios and centers, recreation centers, bowling alleys, pools, and other indoor athletic facilities.

Attachment D – Douglas County Gym Variance Request

2. Summarize alternate restrictions being proposed to replace the above-referenced restrictions and indicate where in the Plan these alternate restrictions are addressed.

Response

Personal training and instructor-led classes in any setting are limited to all members of a single household or a mixed groups of up to ten (10) individuals (e.g. 1 instructor and 9 clients, 2 instructors and 8 clients, etc.) or 50% occupancy, whichever is fewer are allowed on an appointment-only basis subject to the following restrictions. Any matter not addressed herein remains subject to Sections II.G and II.I and Appendices A and D of Public Health Order 20-28 as amended on May 8, 2020.

- Signage at each entrance of the facility or location notifying customers and employees to stop if they are sick and ask them not to enter.
- Ask customers to exclude themselves from using the facility if they are experiencing symptoms of any illness.
- Prop entry doors open as much as possible to reduce touchpoints
- Social distance spacing between clients during classes shall be maintained through spacing of equipment and exercise positions.
- All staff are required to wear face coverings or masks at all times.
- Customers should be encouraged to wear a face covering both when entering the facility and while in the facility, unless a face covering inhibits the participant's ability to participate in the fitness activity.
- Except for members of a single household, sharing equipment is prohibited.
- Employees shall disinfect equipment between clients' uses.
- Instructors shall record class attendance, including personal contact information for every client in attendance.
- Hand sanitization is required at all building entrances.
 - Provide additional hand sanitizer stations throughout facility
- Virtual lobby procedures shall be in place to prevent gathering in the physical lobby.
 - Implement mobile sign-in, reservation, and payment procedures
 - Remove furniture from, or close off, lobby or public gathering areas
- Sign showers and locker rooms as out-of-service; lavatories may be used.
- Post signs at entrances and throughout the facility as needed to remind customers of face coverings, social distancing, and proper hygiene guidelines.
- Make reasonable accommodations for vulnerable individuals who are still under the Stay at Home advisement. (e.g. assistance with equipment cleaning, special hours).
- Implement one-way entry/exit, and directional walkways as much as possible.
- Perform frequent environmental cleaning and disinfection of bathrooms and high-touch surfaces.
- Limit operating hours for additional deep cleaning.

Attachment D – Douglas County Gym Variance Request

Gyms consisting of buildings or rooms used for indoor exercise; fitness; dance; exercise or group classes; and exercise studios and centers may open for activities in addition to personal training and instructor-led classes limited to all members of a single household or a mixed groups of up to ten (10) individuals or 50% occupancy, whichever is fewer subject to the following restrictions.

- Occupancy of the facility shall be limited to 1 person per 120 square feet.
- Signage at each entrance of the facility or location notifying customers and employees to stop if they are sick and ask them not to enter.
- Ask customers to exclude themselves from using the facility if they are experiencing symptoms of any illness.
- An employee at the entrance(s) to ensure that the maximum number of customers is not exceeded.
- Do not allow customers to gather in a lobby area or in groups outside the entrance.
 - Remove furniture from, or close off, lobby or public gathering areas.
- Place tape or other markings at least six feet apart in customer line areas and on sidewalks to public entrances with signs directing customers to use the markings to maintain distance.
- Implement mobile sign-in, reservation, and payment procedures.
- All staff are required to wear face coverings or masks at all times.
- Customers should be encouraged to wear a face covering both when entering the facility and while in the facility, unless a face covering inhibits the participant's ability to participate in the fitness activity.
- Signs shall be posted at entrances and throughout the facility as needed to remind customers of face coverings, social distancing, and proper hygiene guidelines.
- Make reasonable accommodations for vulnerable individuals who are still under the Stay at Home advisement (e.g. assistance with equipment cleaning, special hours).
- Implement one-way entry/exit, and directional walkways as much as possible.
- Prop entry doors open as much as possible to reduce touchpoints.
- Spread people out so there is at least 6 feet distance between individuals throughout.
- Close off a sufficient amount of equipment such that at least 6 feet of distance can be maintained between individuals.
- Deploy additional hand sanitizer stations throughout facility.
- Except for members of a single household, sharing equipment is prohibited.
- Require customers to disinfect equipment after every use or require employees to disinfect shared equipment between customers' uses.
- Perform frequent environmental cleaning and disinfection of lavatories and high-touch surfaces.
- Limit operating hours for additional deep cleaning.
- Sport courts shall remain closed.
- Saunas, steam rooms, pools (indoor and outdoor), locker rooms and shared spaces shall remain closed.
- Food/drink bars shall remain closed. Drinking fountains and similar water dispensers may remain open.

Appendix E – Douglas County Restaurant Variance Request

Douglas County requests a variance from the following restrictions in Executive Order D 2020 044 and/or Third Amended Public Health Order 20-28.

Application for Variance Douglas County Variance for Restaurants

**Name of County
Douglas County**

May 15, 2020

- 1. List the sections of Executive Order D 2020 044 and/or Third Amended Public Health Order 20-28 that a variance is being sought for.**

Response

Douglas County requests a variance to Section II.A.1 of Third Amended Public Health Order 20-28 as amended on May 14, 2020 (the “Order”) closing all restaurants, food courts, cafes, coffeehouses, and other similar places of public accommodation offering food or beverage for on-premises consumption (together, “Restaurants”) to ingress, egress, use, and occupancy by members of the public. Douglas County proposes to allow Restaurants to offer food or beverage for on-premises consumption subject to the restrictions contained herein.

Douglas County proposes that the variance take effect on May 22, 2020, or as soon as possible.

Appendix E – Douglas County Restaurant Variance Request

2. Summarize alternate restrictions being proposed to replace the above-referenced restrictions and indicate where in the Plan these alternate restrictions are addressed

Response

Restaurants are encouraged to continue to do business through take-out, delivery, and curbside pickup. If restaurants so choose, they can provide limited dine-in service. Restaurants that choose to open their dining spaces may do so subject to the following requirements. Any matter not addressed herein remains subject to Section II.I. of Public Health Order 20-28 as amended on May 8, 2020.

Customer Service and Social Distancing

- Ask customers if they are experiencing any symptoms prior to seating them in the dining area. If they are, do not allow them to enter.
 - Post signage that restaurants shall have the right to deny service to any guests exhibiting COVID-19 symptoms.
 - Total occupancy of customers within a setting shall be limited to the lowest of the following measurements:
 - Total maximum of 75 customers; OR
 - Customer occupancy that ensures a minimum of 6 feet between seats at different tables; OR
 - 50% fire occupancy.
- If a facility believes it can safely exceed the above limits, it may submit a proposed plan to Tri-County Health Department for review and approval that explains how seating areas will be properly social distanced and broken into fully separated seating areas.
- Configure dining spaces so that social distance spacing is adequately addressed.
 - In-room dining shall follow strict physical distancing practices (6 feet).
 - Spread people/tables out so there is at least six feet distance between individuals not at the same table.
 - Using markings on the floor, layout routes for individuals to follow when moving through the restaurant so as to minimize the possibility of encroaching on 6-foot social distancing.
 - Do not allow customers to congregate in the lobby area or outside the doors in a manner that prevents 6-foot separation between groups.
 - Implement a reservation system and encourage its use by all customers.
 - Notify customers via text or phone call when their table is ready.
 - Encourage customers to wait in their vehicles while waiting to be seated.
 - Place signage or staff outside the restaurant instructing walk-up customers to utilize the reservation system or to send only one member of the party to the reservation stand or counter.
 - Post signs at entrances regarding face coverings, and post signs throughout the facility as needed to remind the customers of social distancing and proper hygiene guidelines.
 - Customers are required to wear cloth face coverings in order to enter the business, and to keep their face coverings in place until they've reached their table.
 - Tables may be pre-set immediately before customers are seated.
 - Mixed group parties shall be limited to six individuals.
 - Groups of members of a single household are limited to ten individuals.
 - Seating at bars shall be prohibited unless six feet of spacing can be maintained between groups of customers and preparation areas are separated from customers by at least six feet. Walk up service at bars is prohibited.
 - Implement one-way entry/exit, and directional walkways as much as possible.
 - Make reasonable accommodations for vulnerable individuals who are still under the Stay at Home advisement (e.g. seating assistance, special hours).
 - Consider options for dine-in customers to order ahead of time to limit the amount of time spent in the establishment.

Appendix E – Douglas County Restaurant Variance Request

Sanitation

- Encourage single use (disposable) menus when possible or feasible. Otherwise, allow for other methods such as use of one menu per table that is immediately sanitized, menu boards, or providing links or QR codes to enable customers to view online menus with personal mobile devices.
- Self-serving stations shall remain closed (drink stations, utensils, condiments, etc.).
- Don't allow public sharing of utensils or condiment containers.
- All shared items must be removed from the table (sugar packets, ketchup, etc.). Restaurants should use single serve condiments to the greatest extent possible. Shared condiments must be sanitized after every use.
- Buffets shall have an employee serving the food, no self-serving allowed.
- Perform frequent environmental cleaning and disinfection (concentrate on high touch surfaces like tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, sinks, etc.). Implement a cleaning plan that is communicated to employees and customers.
- Implement or maintain physical barriers for high-contact settings (e.g. cashiers).
- Disinfect and sanitize all tables and non-porous chair surfaces used by customers between each use.
- Have hand sanitizer available at entrance and exit and other locations as appropriate.
- Regularly and frequently clean and disinfect restrooms. Make disinfecting wipes available in bathrooms for customer use.
- Disinfect and clean workspaces and equipment and require more frequent disinfecting and cleaning of high touch surfaces.
- Disinfect all payment portals, pens and styluses after each use.
- Implement touchless payment methods when possible.
- Prioritize outdoor seating to the greatest extent possible

Employee Health and Hygiene

- Monitor all employees for COVID-19 symptoms including cough, shortness of breath, and/or difficulty breathing. Symptomatic employees must be removed from the workplace.
- Prohibit any sick employees, vendors, suppliers, and/or contract workers from entering the building
- Stagger shifts if feasible to decrease employee numbers at the business.
- Stagger breaks to reduce employee density in break areas.
- Discourage the use of shared break areas.
- Employees should wash hands frequently with soap and water. If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol.
- Employees must observe social distancing requirements to the greatest extent possible. The number of employees should be limited to a number that ensures all employees can observe social distancing.

Appendix F – Douglas County Places of Worship Variance Request

Douglas County requests a variance from the following restrictions in Executive Order D 2020 044 and/or Third Amended Public Health Order 20-28.

**Application for Variance
Douglas County Variance for Places of Worship**

**Name of County
Douglas County**

May 15, 2020

1. List the sections of Executive Order D 2020 044 and/or Third Amended Public Health Order 20-28 that a variance is being sought for.

Douglas County requests a variance to Appendix F, Number 5¹ of the Third Amended Public Health Order 20-28 as amended on May 14, 2020 (the “Order”) limiting houses of worship to congregations of 10 or fewer people. Douglas County proposes to allow Houses of Worship to conduct services subject to the restrictions contained herein.

Douglas County proposes that the variance take effect on May 22, 2020, or as soon as possible.

¹ APPENDIX F: CRITICAL BUSINESSES - Critical Business. Any business, including any for profit or non-profit, regardless of its corporate structure, engaged primarily in any of the commercial, manufacturing, or service activities listed below, may continue to operate as normal. Critical Businesses must comply with the guidance and directives for maintaining a clean and safe work environment issued by the Colorado Department of Public Health and Environment (CDPHE) and any applicable local health department. Critical Businesses must comply with Social Distancing Requirements and all PHOs currently in effect to the greatest extent possible and will be held accountable for doing so.

Critical Business” means:

5. Houses of worship may remain open, however, these institutions are encouraged to implement electronic platforms to conduct services whenever possible or to conduct smaller (10 or fewer congregants while ensuring 6 feet in between congregants), more frequent services to allow strict compliance with Social Distancing Requirements.

Appendix F – Douglas County Places of Worship Variance Request

2. Summarize alternate restrictions being proposed to replace the above-referenced restrictions and indicate where in the Plan these alternate restrictions are addressed

Places of Worship

Places of worship are encouraged to continue online or drive-up services as much as possible. For those places of worship that intend to resume public assemblies, the following guidelines are recommended:

- Limit the maximum number of participants to 50% of the fire code capacity of the facility (including staff, volunteers and congregants).
- Operate with current recommended state physical distancing practices, which may limit capacity further than stated above.
 - Establish appropriate social distancing between families throughout the facility, for instance, place a minimum of 3 chairs between groups and close off every other aisle. Groups shall consist only of members of a single household.
 - In restrooms with multiple sinks and stalls, mark some facilities as closed to ensure social distancing is practiced in restrooms.
 - Where possible, utilize separate settings (each with four walls, petitions or physical barriers, and a designated entrance and exit) to enable opportunities for multiple smaller gatherings.
 - If a facility feels it can safely exceed the maximum number of participants, it may submit a proposed plan to Public Health for review and approval that explains how seating areas will be properly social distanced and broken into fully separated settings.
 - Those participating in the leadership of the service, including, but not limited to clergy, staff, musicians and volunteers shall stand at least six feet apart during performances.
 - Designate a one-way entry/exit at doors and aisles where possible.
 - Place markings on floors to maintain at least six feet distance where lines might form.
 - Do not allow guests to wait in the lobby area.
- Require staff, volunteers and congregants to wear face coverings, except where doing so would compromise an individual's health
 - Staff and volunteers may remove face masks during service when not in close proximity to others, for instance, during a sermon, corporate prayer or musical performance.
 - Congregants are strongly encouraged to wear face coverings during the duration of the service but may consider removing masks when seated at least six feet away from other groups during service.
 - Masks will be made available to congregants.
- Post signs at entrances and throughout the facility as needed to remind guests of face covering recommendations, social distancing and proper hygiene guidelines.
- Provide sanitizing stations throughout the facility.
- Implement touchless options (i.e. doors & sinks) where feasible.
 - Entrance and exit doors can be propped open or managed by designated individuals to limit touchpoints.
- Question congregants before entering facility if they are experiencing COVID19 symptoms.
 - Ask people to stay home and watch online if they are experiencing symptoms
- Make reasonable accommodations for vulnerable individuals who are still under the Stay at Home order, for instance, online services or socially distance seating options.
- Perform frequent cleaning and disinfection of facility between services.

Appendix F – Douglas County Places of Worship Variance Request

- Open windows where possible to increase ventilation
- Close the facility and disinfect it if a staff person, volunteer or congregant is discovered to be COVID-19 positive
- Utilize chlorinated water for any baptism facilities.
- Communion elements will be distributed by designated individuals with gloves and masks.
- Remove all materials, including books, envelopes and pens, from pews/chairs.
- Utilize stationary receptacles for receiving offerings to avoid passing materials amongst attendees.
- Implement a pre-registration or ticketing process in order to control crowd size
 - If someone shows up who has not pre-registered, implement protocols to accommodate them if room is available:
 - Any unreserved seating will be on a first-come, first served basis
 - All others will be encouraged to attend another service or watch online services
 - Utilize a pre-assigned seating process for family groups.
 - Require contact information to implement contact tracing protocols if an outbreak occurs.
- Offer more frequent service options where possible to decrease attendance density
- Provide training materials to staff and volunteers on how to maintain social distancing, traffic flow patterns in exit/entrance areas, and to answer questions
 - Staff and volunteers will monitor and provide controls to ensure social distancing is practiced at time of dismissal, for instance, dismiss one row at a time
 - Do not allow crowds to gather in lobby or parking lot after service
- Provide communication to members on what to expect during service in advance.
- No distribution of food, beverages or materials will occur.
- Childcare facilities will remain closed; families are encouraged to stay together during services.