Phone: 303-705-0227
Email: buildingdept@castlepinesco.gov
7437 Village Square Lane, Suite 215
Castle Pines, CO 80108

CITY OF CASTLE PINES

Contractor License # _____

Contractor License Application

New applications require filling this form out in its entirety. License renewals, you may indicate "no change" if your business information remains the same. Please check one of the following.

__ **New Contractor License** __ **Renewal of an existing license (Provide license #)**

Business Information

Business Name: _____

DBA Name (if different from above): _____

Business Owner Name: _____

Physical Address: _____ City: _____ State: _____ Zip: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone #: _____ Fax #: _____

E-mail: _____ Website: _____

Taxpayer ID (FEIN or SSN): _____ ☐ Corp ☐ Partnership ☐ Proprietorship ☐ LLC ☐ Prof. Assn.

Contact Information

Contact Name: _____ Position Title: _____

Phone #: _____ E-mail: _____

License

License Class Type (see attached fee schedule): _____

Master or Testing Certification Holder Name: _____ Signature: _____

Exam information: Version of Test: _____ Date Passed: _____ *****Attach Proof of Certifications.***

The following must be submitted with your application (please indicate what you are submitting by marking the box):

- ☐ Application & Annual license fee *(fees exclude Electrical Contractors per CO State.)* -- see fee schedule
- ☐ Copy of valid Colorado's driver's license or other acceptable identification (out of state driver's license, passport, exc.)
- ☐ Copies of current State Master and State Contractor Licenses (if applicable)
- ☐ Copies of testing **or** copies of current licenses from *two* other jurisdictions (if applicable)
- ☐ Current certificates of general liability and worker's compensation insurance naming the City of Castle Pines as the certificate holder. If you do not have worker's compensation insurance, please complete our worker's comp. waiver.

A Contractor License must be obtained prior to the commencement of business in the City of Castle Pines. No Permits shall be issued for work to be done by an unregistered contractor. Upon application approval, a Contractor License shall be issued for the term of one (1) calendar year, from the date of issuance. Licensee is responsible for timely renewal and shall report in writing any change in information contained in his or her last application with thirty (30) days of such change, and a supplemental license shall be issued at the discretion of the License Officer and additional fees collected or refunded where appropriate. Licenses that are expired are not subject to renewal and must be processed and approved as a new license.

I declare under penalty of perjury, that this application has been examined by me; that the statements made herein are made in good faith and, to the best of my knowledge and belief, are true, correct and complete.

_____	_____	_____
Printed Name	Signature	Date

OFFICE USE ONLY

Submittal Date:	License Fee Due:	Notification of fee's due:
Payment Date:	Payment Type:	Check # or Auth. Code:

CITY OF CASTLE PINES

Licensing Division

Contractor Waiver for Workers' Compensation Insurance

I, (print your name)_____

verify that I am the sole owner or partner of (print company name):

_____

which has no employees and is not required by the State of Colorado to carry workers' compensation insurance.

I further state that if I hire subcontractors, they are in compliance with the State of Colorado Workers' Compensation insurance requirements and have obtained the required contractor's license from the City of Castle Pines.

Signature: _____

Date: _____

Contractor License Fee Schedule (Effective 1/1/2020)

Class A: General Contractor. Entitles the Licensee to contract for the building, construction, alteration, addition, remodel, demolition and wrecking of buildings, structures and portions thereof of all types of construction in any and all occupancy group classifications. **Requires proof of testing or copies of current licenses from *two* other jurisdictions.**	**$125.00**
Class B: General Contractor. Entitles the Licensee to contract for the building, construction, alteration, addition, remodel, demolition and wrecking of buildings, structures and portions thereof of types III, IV and V construction in occupancy groups A, B, M, R, S and U. **Requires proof of testing or copies of current licenses from *two* other jurisdictions.**	**$75.00**
Class C: General Contractor. Entitles the Licensee to contract for the building, construction, alteration, addition, remodel, demolition and wrecking of buildings, structures and portions thereof of types III, IV and V construction in occupancy group R, division 3 and group U for residential purposes. **Requires proof of testing or copies of current licenses from *two* other jurisdictions.**	**$50.00**
Class D: Single Trade Contractor. Entitles the Licensee to contract for and to do the work of a particular trade or job connected with the building industry, e.g., carpenter, drywall, framing, insulation, painting, roofing, siding, windows, doors, flooring, cabinets, counter tops, fencing, structural steel, welding, fire protection, access control, security systems, landscaping, lawn sprinkler systems, retaining walls, signs, swimming pools, elevators and escalators, caulking, waterproofing, decks, etc. **Requires proof of testing or copies of current licenses from *two* other jurisdictions.**	**$37.50**
Class E: Electrical Contractor. Entitles the Licensee to perform any functions as permitted under the licensure of the Colorado Electrical Board, and such licensee, shall be licensed by the Colorado Electrical Board. **Requires copy of State License.**	**$0.00**
Class F: Plumbing Contractor. Entitles the Licensee to contract for and install all sanitary plumbing and potable water supply piping for which a permit is required. Master Plumbers must provide a copy of a current Master Plumber License issued by the State of Colorado Plumbing Board. **Requires copy of State License.**	**$50.00**
Class G: Mechanical/HVAC/Heating, Warm Air & Ventilation. Entitles the Licensee to contract for the install, warm-air heating and ventilation and their appurtenances. All electrical work shall be performed by a State of Colorado Licensed Master Electrician. **Requires proof of testing or copies of current licenses from *two* other jurisdictions.**	**$37.50**
Class H: Asphalt Paving Contractor. Entitles the licensee to contract for and perform work as an asphalt paving contractor in the public right-of-way and on private property within the City, and is required in order to perform asphalt placement, patching, sealing and other similar asphalt related work. **Requires proof of testing or copies of current licenses from *two* other jurisdictions.**	**$50.00**

Contractor License Fee Schedule (Effective 1/1/2020)

Class I: Concrete & Form. Entitles the licensee to contract for the install forms for concrete products, pour and finish concrete products and mix concrete products. All concrete and form work on types I, II, III, IV and V structures, right-of-way and private property. **Requires proof of testing or copies of current licenses from *two* other jurisdictions.**	**$50.00**
Class J: Demolition. Entitles the licensee to contract and engage in the demolition and wrecking of existing structures. **Requires proof of testing or copies of current licenses from *two* other jurisdictions.**	**$50.00**
Class K: Excavating. Entitles the licensee to contract for and to do the work of cutting into public rights-of-way and excavating into the public right-of-way and on private property within the City. **Requires proof of testing or copies of current licenses from *two* other jurisdictions.**	**$50.00**
Class L: Utility Contractor. Entitles the licensee to contract for and perform work as a utility contractor in the public right-of-way and on private property with the City; utilities shall include, but are not limited to sewer, water, cable, gas, electricity, communications and phone. **Requires proof of testing or copies of current licenses from *two* other jurisdictions.**	**$50.00**