



City of Castle Pines, Colorado Minutes

REGULAR MEETING OF THE PLANNING COMMISSION & BOARD OF ADJUSTMENT Douglas County Library, 360 Village Square Lane, Castle Pines, CO 80108 Thursday, February 27, 2020 - 6:00 PM

Planning
Commission/
Board of Adjustment

David Goode
Chair

Andrew Hendel
Chair Pro Tem

Lisa Glynn

Seth Katz

Leanna Palmer

Michelle Wiley

Don Tosby

1. ROLL CALL

The regular meeting of the Planning Commission of the City of Castle Pines, Colorado, was called to order by Commissioner Hendel at 6:00 p.m.

Those present were: Commissioner Andrew Hendel
Commissioner Don Tosby
Commissioner Leanna Palmer
Commissioner Seth Katz
Commissioner Lisa Glynn

Also present with the Commission:

Sam Bishop, Community Development Director
Emily Prueitt, Administrative Assistant

2. PLEDGE OF ALLEGIANCE

- Commissioner Andrew Hendel led the Pledge of Allegiance.

3. APPROVAL OF AGENDA

Motion: A motion was made by Commissioner Hendel to approve the February 27, 2020 Planning Commission Agenda as presented. Motion approved by unanimous consent.

4. DISCLOSURE OF CONFLICTS OF INTEREST AS TO ANY ITEM ON THE AGENDA

- No disclosures of conflicts were submitted.

5. PLANNING COMMISSION – ACTION ITEMS

a. 2020 Election of Officers (Chair and Chair Pro Tem)

Motion: Commissioner Tosby moved to nominate Commissioner Goode as Planning Commission Chair. Commissioner Katz seconded. Motion approved by unanimous consent.

Motion: Commissioner Katz moved to nominate Commissioner Hendel as Planning Commission Chair Pro Tem. Commissioner Glynn seconded. Motion approved by unanimous consent.

b. Approval of the January 23, 2020 Planning Commission Minutes

Motion: A motion was made by Commissioner Tosby to approve the January 23, 2020 Planning Commission Minutes as presented. Commissioner Palmer seconded. Motion approved by unanimous consent.

c. PUBLIC MEETING: The Canyons Well House Location and Extent, Case No. LE19-001

- i. Commissioner Hendel opened the Public Meeting at 6:04 p.m.



City of Castle Pines, Colorado – Minutes, cont'd

- ii. Sam Bishop, Community Development Director, presented Case No. LE19-001, an application for a well house location in The Canyons.
 1. Because the application is being presented at a public meeting, as opposed to a hearing, there were no noticing requirements
 2. The well house will be located on 2.9 acres and will be 7,207 square feet. The facility will be under the management of Parker Water and Sanitation District.
 3. Mr. Bishop elaborated on the specifics of the well house and its functions and then turned the presentation over to Parker Water and Sanitation District (PWSD).
 4. Representatives of PWSD provided further information regarding landscaping, security, functionality, and traffic surrounding the facility and asked Planning Commission if they had any further questions.
 - a. Commissioner Tosby asked about screening the line of site at the facility and if there would be any outdoor storage of material at the site. There will be limited storage, and adequate landscaping will be in place.
 - b. Commissioner Glynn asked about the heating, cooling, and ventilation systems at the facility. The HVAC systems, as well as skylights and fans, will provide ventilation and the chemicals on the site won't require extreme ventilation.
- iii. There being no further questions, Commissioner Hendel closed the Public Meeting at 6:35 p.m.

Motion: Commissioner Katz moved to approve The Canyons Well House Location and Extent, Case No. LE19-001, subject to the following conditions of approval found in the Staff Report, dated February 21, 2020:

1. The applicant shall pay ALL fees and costs incurred by the City and its consultants, in review and processing of the L&E application; AND
2. The applicant shall resolve/correct any minor technical issues as directed by staff prior to filing a final Location and Extent Plan with the City.

Commissioner Tosby seconded. The motion passed unanimously.

6. PLANNING COMMISSION – Discussion Items

- a. **Amending Section 30 – Lighting Standards of the City of Castle Pines Zoning Ordinance.**
 - i. Mr. Bishop let the Commission know that staff would not like to move forward with this amendment, unless there is interest from the Planning Commission. Homebuilders from Lennar, Shea, and Berkley Homes presented their positions on changing lighting standards. Each individual expressed concerns with enforcing downcast lighting.
 - ii. Commissioner Tosby moved to not carry amending Section 30 any further. Commissioner Katz seconded. The motion passed unanimously.
- b. Mr. Bishop reminded the Commission of the upcoming joint meeting with City Council on March 3rd.

City of Castle Pines, Colorado – Minutes, cont'd



7. ADJOURNMENT OF REGULAR MEETING

Motion: A motion was made by Commissioner Glynn to adjourn the meeting at 7:07 p.m. Commissioner Hendel seconded. Motion approved by unanimous consent.

RESPECTFULLY SUBMITTED:

DocuSigned by:
Emily Prueitt
0A01A0243665402...

Emily Prueitt, Administrative Assistant

APPROVED:

DocuSigned by:
David Goode
478E6EA72A614CE...

David Goode, Chairperson