



# City of Castle Pines, Colorado Minutes

## REGULAR MEETING OF THE PLANNING COMMISSION & BOARD OF ADJUSTMENT Held Virtually via Zoom Thursday, December 3, 2020 - 6:00 PM

### Planning Commission/ Board of Adjustment

David Goode  
Chair

Andrew Hendel  
Chair Pro Tem

Lisa Glynn

Seth Katz

Leanna Palmer

Michelle Wiley

Don Tosby

### 1. ROLL CALL

The regular meeting of the Planning Commission of the City of Castle Pines, Colorado, was called to order by Commissioner Goode at 6:00 p.m.

**Those present were:** Commissioner David Goode  
Commissioner Andrew Hendel  
Commissioner Lisa Glynn  
Commissioner Seth Katz  
Commissioner Don Tosby  
Commissioner Leanna Palmer  
Commissioner Michelle Wiley

### **Also present with the Commission:**

Sam Bishop, Community Development Director  
Tobi Basile, City Clerk  
Nicholas Hufford, Planner II  
Megan Palizzi, Management Analyst  
Makenna Shaw, Administrative Assistant

### 2. APPROVAL OF AGENDA

**Motion:** A motion was made by Commissioner Glynn to approve the agenda. Commissioner Tosby seconded. Motion approved by unanimous consent.

### 3. DISCLOSURE OF CONFLICTS OF INTEREST AS TO ANY ITEM ON THE AGENDA

- No disclosures of conflicts were submitted.

### 4. PLANNING COMMISSION – Action Items

#### a. Approval of the October 22, 2020 Planning Commission Minutes

- Commissioner Katz moved to approve the October 22, 2020 Planning Commission Minutes. Commissioner Hendel seconded. Commissioner Glynn abstained. Motion approved by unanimous consent of voting members.

### 5. PLANNING COMMISSION – Discussion Items

#### a. Continuation of the Comprehensive Plan Update Presentation

- Miriam McGilvray of Logan Simpson gave a presentation and led a discussion with the members of the Planning Commission regarding wording options.

#### b. Continuation of the Unified Land Development Code Update and DRAFT Overview

- Nicholas Hufford, Planner II, provided background of the item.
- Mr. Hufford introduced David Baird of Kendig Keast Collaborative who presented the item.

#### c. Expiring Terms

- Sam Bishop, Community Development Director, spoke regarding the expiring terms.

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**8. ADJOURNMENT OF REGULAR MEETING**

**Motion:** Commissioner Tosby moved to adjourn the meeting. Commissioner Hendel seconded.

- Commissioner Goode adjourned the meeting at 8:06 p.m.

**RESPECTFULLY SUBMITTED:**

DocuSigned by:  
  
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**Tobi Basile, City Clerk**

**APPROVED:**

DocuSigned by:  
  
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**David Goode, Chairperson**