

RESOLUTION NO. 08-54

INTRODUCED BY:

Councilperson Dooley

Councilperson Havercroft

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CASTLE PINES
NORTH SUMMARIZING EXPENDITURES AND ADOPTING THE
BUDGET FOR THE 2009 FISCAL YEAR**

WHEREAS, the City Manager's duties include the preparation and submittal of a proposed budget to Council; and

WHEREAS, the City Manager submitted the proposed 2009 budget, including capital projects, to Council by October 15, 2008 for its consideration; and

WHEREAS, upon due and proper notice, published in accordance with the law, the proposed budget was available for inspection by the public, a public hearing was held on November 25, 2008, and interested persons were given the opportunity to file or register any objections to the proposed budget; and

WHEREAS, whatever increases may have been in expenditures, like increases were added to revenues so that the budget remains in balance as required by law.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF CASTLE PINES NORTH, COLORADO, THAT:**

Section 1. The 2009 budget as submitted, revised and herein summarized by fund, hereby is approved and adopted as the budget of the City of Castle Pines North for the year 2009. The following appropriation is hereby made for the:

1.	General Fund	Total	\$ 3,075,426
2.	Conservation Trust Fund	Total	\$ 47,000
3.	Law Enforcement Fund	Total	\$ 707,000

TOTAL APPROPRIATION OF ALL FUNDS \$ 3,829,426

Section 2. The 2009 budget is available for public inspection at the office of the City Clerk.

Section 3. The 2009 budget hereby approved and adopted shall be signed by the Mayor and made a part of the public records of the City.

Section 4. Within 30 days of the adoption of the budget, a certified copy of such budget shall be filed by the City Clerk in the office of the state division of local government.

INTRODUCED, READ AND ADOPTED AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF CASTLE PINES NORTH the 10th day of December, 2008.


Maureen A. Shul, Mayor

ATTEST:




Janie Berry, City Clerk

APPROVED AS TO FISCAL CONTENT:



Douglas J. Gilbert, Treasurer

APPROVED AS TO FORM:



Erin M. Smith, City Attorney



2009 Proposed Revenue Budget

Taxes

Sales Tax	867,000
Sales Tax - County (Road & Bridge Shareback)	-
Property Tax (Law Enforcement Millage)	651,000
Specific Ownership Tax (Law Enforcement Millage)	56,000
Property Tax (General)	-
Specific Ownership Tax (General)	-
Use Tax - Building Materials	125,000
Automobile Use Tax	340,000
Total Taxes	2,039,000

Franchise Fees

Electric and Gas	354,000
Cable TV	96,000
Total Franchise Fees	450,000

Intergovernmental Revenues

Highway Users Tax (HUTF)	198,000
Conservation Trust Fund (Lottery)	47,000
Cigarette Tax	50,000
County Road & Bridge Shareback (Property Tax)	333,000
Motor Vehicle Registration Fees	34,000
Total Intergovernmental Revenues	662,000

Licenses, Fees and Charges

Sales Tax and Business License Fees	20,000
Liquor License Fees	10,000
Building Plan Review Fees	50,000
Building Permit & Inspection Fees	200,000
Planning and Zoning Fees	50,000
Engineering Fees	55,000
ROW & Utility Fees	30,000
Contractor Licensing	30,000
Other	46,000
Total Licenses, Fees and Charges	491,000

Fines & Forfeitures

Court Fees	131,250
Vehicle and Other Code Violation Fines	56,250
Total Fines & Forfeitures	187,500

Total 2009 Proposed Revenue Budget

\$3,829,500



2009 Proposed Expenditure Budget

City Council

Postage	General Postage	600	600
Dues & Subscriptions			17,186
	CML Dues	5,686	
	Castle Pines Economic Development Council	2,500	
	Chamber of Commerce	5,000	
	South East Business Partnership	2,500	
	Workers Compensation Insurance	1,500	
Education & Training			500
	Council Training	500	
	City Events	-	
	Travel	-	
Supplies & Materials			1,500
	Council Meeting supplies	1,000	
	Awards/Recognition	250	
	Plaques	250	
	Total City Council		19,786

City Manager

Professional Services	CH2M HILL OMI Staff	202,660	202,660
	Total City Manager		202,660

General Operations

Professional Services			702,741
	CH2M HILL OMI	502,741	
	2008 Lump Sum (deferred start up costs)	200,000	
Property & Liability Insurance	Standard Insurance Coverage	47,500	47,500
	Total General Operations		750,241

Finance

Professional Services	CH2M HILL OMI Staff	187,601	187,601
Contractual Services			9,100
	Annual Audit Fees	9,000	
	GASB 34 Accounting Services	-	
	Bank Charges	100	
Supplies & Materials			1,500
	Misc Supplies & Equipment	400	



2009 Proposed Expenditure Budget

	Printing	800	
	Postage	300	
Dues & Subscriptions			565
	CGFOA membership	30	
	GFOA membership	185	
	QuickBooks annual fee	350	
Education & Training			800
	CGFOA Annual Conference	400	
	Travel	400	
Advertising	Miscellaneous Advertising (Purchasing)	1,000	1,000
		Total Finance	200,566

Legal Services

Professional Services			335,000
	City Attorney Fees	100,000	
	ComDev Legal Advisement	10,000	
	Litigation	-	
	2008 Carryover (incorporation costs)	225,000	
		Total Legal Services	335,000

Facilities and Buildings

Building Operating Lease	City Hall Building Lease	25,000	25,000
		Total Facilities and Buildings	25,000

City Clerk

Professional Services	CH2M HILL OMI staff	72,111	72,111
Contractual Services			10,000
	Deed Recording	1,000	
	Election Services	8,000	
	Filing Fees	1,000	
Advertising			1,500
	Alcohol Beverage License	500	
	Public Notices	1,000	
Printing & Binding	Minute Books	500	500



2009 Proposed Expenditure Budget

Postage	Letters/Certified Mail	500	500
Travel	Travel	500	500
Dues & Fees	City Clerks Association	250	250
		Total City Clerk	85,361

Municipal Court

Software	Court Software	-	-
Contractual Services			40,500
	Solicitor / Prosecutor	18,750	
	Court Clerk	15,000	
	Court Security	6,750	
Municipal Judge	Judge	18,750	18,750
Indigent Care	Public Defender	750	750
Technical Services	Intepreter	750	750
Communications			-
	Telephone - Judge/Solicitor	-	
	Phone	-	
Printing & Binding	Court Forms	2,000	2,000
Postage	Letters/Certified Mail	1,000	1,000
Education & Training	Court Clerk Training	-	-
Office Supplies	Court Office Supplies	800	800
Uniforms	Judge Robe	350	350
		Total Municipal Court	64,900

Police

Professional Services			707,000
	Douglas County IGA - Base	667,698	
	Douglas County IGA - Animal Services	28,200	
	LEA Tax - Tabor Reserve	11,102	
		Total Police	707,000



2009 Proposed Expenditure Budget

Public Works

Professional Services	CH2M Hill OMI	751,775	751,775
Dougals County IGA	Snow removal through May 2009	50,000	50,000
Electricity	Electricity (7 signals & street lights)	10,000	10,000
		Total Public Works	811,775

Recreation & Parks

Conservation Trust Fund Expenditures	Park acquisition, development & maintenance	47,000	47,000
		Total Recreation & Parks	47,000

Community Development

Professional Services - Planning & Zoning	CH2M Hill OMI	210,662	210,662
Professional Services - Building Permits & Inspections	Building Inspection and Permitting	225,000	225,000
Advertising			10,000
	Variance	5,000	
	Zoning	5,000	
		Total Community Development	445,662

Capital Investment

Miscellaneous Capital Purchases		-	-
		Total Capital Investment	-

Contingency

Budget Reserve Amounts			134,475
	Budget Stabilization Reserve	21,000	
	Tabor Reserve - Mandatory 3% Reserve	113,475	
		Total Contingency	134,475

Total 2009 Proposed Expenditures Budget

\$3,829,426



2009 Proposed Budget Summary

Beginning 2009 Fund Balance **\$0**

Total 2009 Proposed Revenues

Taxes	2,039,000
Franchise Fees	450,000
Intergovernmental Revenues	662,000
Licenses, Fees and Charges	491,000
Fines & Forfeitures	187,500
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	\$3,829,500

Total 2009 Proposed Expenditures (rounded)

General Government (rounded)	3,695,000
Capital Expenditures	-
Contingency (rounded)	134,000
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	\$3,829,500

Ending 2009 Fund Balance **\$0**