

RESOLUTION NO. 09-05

INTRODUCED BY:

Councilperson Hoffman

Councilperson Havercroft

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF CASTLE PINES NORTH, COLORADO
APPROVING STATEMENT OF EXPENDITURES AND APPROPRIATING FUNDS
THEREFOR**

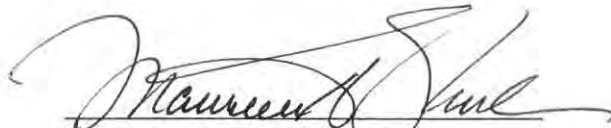
WHEREAS, pursuant to Section 31-15-302(1)(a)-(b), C.R.S., the governing body of a municipality has the authority to control the finances and property of the corporation and to appropriate money for municipal purposes only and provide for payment of debts and expenses of the municipality; and

WHEREAS, the City Council wishes to approve certain expenditures and appropriate funds therefor.

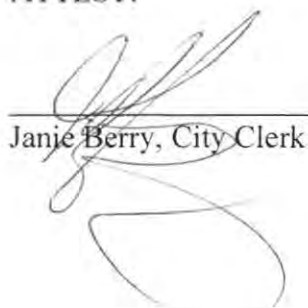
THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASTLE PINES NORTH, COLORADO:

The City Council hereby approves the Statement of Expenditures attached hereto as Exhibit A and appropriates funds for the payment therefor.

INTRODUCED, READ AND ADOPTED AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF CASTLE PINES NORTH the 14th day of January, 2009.


Maureen A. Shul, Mayor

ATTEST:


Janie Berry, City Clerk

APPROVED AS TO FORM:

City Attorney

Exhibit A

City of Castle Pines North Vendor Balance Detail As of January 8, 2008

	<u>Date</u>	<u>Type</u>	<u>Reference</u>	<u>Due Date</u>	<u>Amount</u>
CIRSA					
Workers' Compensation Coverage for 2009	1/1/2009	Bill	W09141	2/15/2009	1,385.00
Property/Casualty Coverage for 2009 - Payment 1 of 4	1/1/2009	Bill	90024	2/15/2009	11,235.50
					<u>12,620.50</u>
Colorado Municipal League					
CML Membership Dues for 2009 - Payment 1 of 4	12/10/2008	Bill	1345	1/9/2008	1,421.50
					<u>1,421.50</u>
				Total Payables:	<u><u>14,042.00</u></u>

ACCOUNTS PAYABLE APPROVAL INFORMATION



TO: Douglas J. Gilbert, City Treasurer
COPY: Alan Lanning, City Manager
FROM: Scott Stewart, Accounting Manager
DATE: January 8, 2009

Item #1

VENDOR NAME	CIRSA
AMOUNT	\$12,620.50
IDENTIFIER NUMBER	W09141 and 090024
DATE	01/01/09
DUE DATE	02/15/09
DESCRIPTION	Invoice W09141: Workers' Compensation Coverage for 2009 Invoice 090024: Property/Casualty Coverage for 2009 - Payment 1 of 4
BACKUP DESCRIPTION	<ol style="list-style-type: none"> 1. Invoice # W09141 2. Invoice # 090024 3. 2009 Budget, showing these amounts budgeted as expenditures
TREASURER APPROVAL (SIGNATURE OR "NO")	
TREASURER COMMENTS	



Invoice # W09141

January 1, 2009

City of Castle Pines North
Mary Ann Vitello
558 Castle Pines Pkwy, #B4-208
Castle Rock, CO 80108

This invoice constitutes your Workers' Compensation Pool billing for 2009:

	<u>EFFECTIVE DATES OF COVERAGE</u>	<u>AMOUNT DUE</u>
Workers' Compensation Coverage (see breakdown enclosed)	01/01/09-01/01/10	\$1,385.00
TOTAL 2009 AMOUNT DUE, NET OF CREDITS		\$1,385.00

The Board has established two options for payment of this contribution:

1. Full payment on January 1. Select this option by paying the full amount due by February 15, 2009. Payments made after February 15 will be charged interest on 1/4 of the contribution at the current prime interest rate.
2. Four equal payments on January 1, April 1, July 1, and October 1, 2009. Notices will be sent on the due dates and payments will be considered delinquent 45 days following the due dates. Payments made late will be charged interest on 1/4 of the contribution at the current prime interest rate. Select this option by paying 1/4 of the amount due by February 15, 2009.

Delinquencies are subject to CIRSA Bylaws, Article VIII (1) (a) and Article XV.

**PLEASE REMIT PAYMENT TO:
CIRSA WC
Department 543
Denver, CO 80291-0543**

CIRSA

Workers' Compensation Pool
Allocation of 2009 Contribution

Castle Pines North

Indicated Loss Fund	\$70	
Experience Modifier (Ranges from 0.65 to 1.35)	1.000	
Modified Loss Fund Contribution		\$70
Reduction for Excess Layer (\$150,000 to \$500,000 per claim) Funded with Existing Member Equity Account Balance		\$0
Chosen Deductible/SCP Amount	\$0	
Deductible/SCP Loss Fund Adjustment		\$0
Administrative Expenses		\$1,250
Excess/Reinsurance Premium		\$13
Claims Servicing Fee		\$5
State of Colorado Workers' Compensation Taxes		\$36
Subtotal		\$1,374
Reserve Fund		\$11
Total 2009 Contribution		\$1,385

The above allocation of contribution does not include any incentive credit(s) that you may have received. These credits may be used to reduce your bill. See your quote sheet (Attachment B) for details of credits received.



Invoice #: 090024

January 01, 2009

City of Castle Pines North
Mary Ann Vitello
558 Castle Pines Pkwy, #B4-208
Castle Rock, CO 80108

This invoice constitutes your Property/Casualty Pool billing for 2009:

	<u>EFFECTIVE DATES OF COVERAGE</u>	<u>AMOUNT DUE</u>
Property/Casualty Coverage (see breakdown enclosed)	01/01/09-01/01/10	\$44,942.00
TOTAL 2009 AMOUNT DUE, NET OF CREDITS		\$44,942.00

The Board has established two options for payment of this contribution:

1. Full payment on January 1. Select this option by paying the full amount due by February 15, 2009. Payments made after February 15 will be charged interest on 1/4 of the contribution at the current prime interest rate.
2. Four equal payments on January 1, April 1, July 1, and October 1, 2009. Notices will be sent on the due dates and payments will be considered delinquent 45 days following the due dates. Payments made late will be charged interest on 1/4 of the contribution at the current prime interest rate. Select this option by paying 1/4 of the amount due by February 15, 2009.

Delinquencies are subject to CIRSA Bylaws, Article VIII (1) (a) and Article XV.

This invoice includes all exposure changes reported to us from the time your renewal quote was calculated, August 14, 2008, to the time the invoice was calculated, December 15, 2008. Any changes between August 14 and December 15, including but not limited to the addition or deletion of buildings, mobile equipment and automobiles, are reflected in this invoice. Any changes after December 15 will be billed or credited separately. This invoice does not include any optional coverages your entity has selected. A separate bill will be sent for any such coverages.

**PLEASE REMIT PAYMENT TO:
CIRSA
Department 543
Denver, CO 80291-0543**

CIRSA

Property/Casualty Pool

Allocation of 2009 Contribution

Coverage Period: 01/01/2009 to 01/01/2010

Castle Pines North

	Deductible per Occurrence	Contribution
Net Loss Fund for Claims to \$250,000:		
General Liability	\$10,000	\$5,844
Separately Rated Exposure Liability	\$10,000	\$0
Public Officials E&O Liability	\$10,000	\$13,019
Police Professional Liability	\$10,000	\$1,776
Auto Liability	\$500	\$0
Auto Physical Damage	\$500	\$0
Property Damage	\$10,000	\$330
Subtotal Net Loss Fund		\$20,969
Administrative Fee Allocation		\$12,445
Claims Servicing Fee Allocation		\$1,895
Property Excess/Reinsurance Premiums (\$500,500,000 per occurrence)		\$442
Excess Fund Contributions:		
All Losses from \$250,000 to CIRSA's Self Insured Retention		\$2,831
Less: Available Balance in your Member Equity Account		\$0
Net Excess Fund Contribution		\$2,831
Liability Excess/Reinsurance from \$600,000 to \$5,000,000 for Police Professional, Public Officials Errors & Omissions, and General Liability; except Automobile Liability which is limited to \$1,500,000.		\$2,790
Reserve Fund		\$3,570
Total 2009 Contribution		\$44,942

The above allocation of contribution does not include any incentive credit(s) that you may have received. These credits may be used to reduce your bill. See your quote sheet (Attachment B) for details of credits received.



2009 Proposed Expenditure Budget

City Council

Postage	General Postage	600	600
Dues & Subscriptions			17,186
	CML Dues	5,686	
	Castle Pines Economic Development Council	2,500	
	Chamber of Commerce	5,000	
	South East Business Partnership	2,500	
	Workers Compensation Insurance	1,500	
Education & Training			500
	Council Training	500	
	City Events	-	
	Travel	-	
Supplies & Materials			1,500
	Council Meeting supplies	1,000	
	Awards/Recognition	250	
	Plaques	250	
	Total City Council		19,786

City Manager

Professional Services	CH2M HILL OMI Staff	202,660	202,660
	Total City Manager		202,660

General Operations

Professional Services			702,741
	CH2M HILL OMI	502,741	
	2008 Lump Sum (deferred start up costs)	200,000	
Property & Liability Insurance	Standard Insurance Coverage	47,500	47,500
	Total General Operations		750,241

Finance

Professional Services	CH2M HILL OMI Staff	187,601	187,601
Contractual Services			9,100
	Annual Audit Fees	9,000	
	GASB 34 Accounting Services	-	
	Bank Charges	100	
Supplies & Materials			1,500
	Misc Supplies & Equipment	400	

ACCOUNTS PAYABLE APPROVAL INFORMATION



TO: Douglas J. Gilbert, City Treasurer
COPIES: Don Howell, Interim City Manager
 Alan Lanning, City Manager
FROM: Scott Stewart, Accounting Manager
DATE: January 9, 2009

Item #2

VENDOR NAME	Colorado Municipal League
AMOUNT	\$1,421.50
IDENTIFIER NUMBER	1345
DATE	12/10/08
DUE DATE	1/9/09
DESCRIPTION	CML Membership Dues for 2009 - Payment 1 of 4
BACKUP DESCRIPTION	<ol style="list-style-type: none"> 1. Invoice from the Colorado Municipal League - Sam Mamet from CML kindly agreed to have CPN pay this invoice in 4 installments throughout the year. 2. 2009 Budget showing this expenditure as budgeted
TREASURER APPROVAL (SIGNATURE OR "NO")	
TREASURER COMMENTS	



The Voice of Colorado's Cities and Towns
 1144 Sherman Street
 Denver, CO 80203-2207
 (303) 831-6411 Fax: (303) 860-8175

City of Castle Pines North
 1345 Mem Parent Municipal

Carl Kollmar
 City of Castle Pines North
 7437 Village Square Lane, 2nd Floor
 80108

Bill Date: 12/10/2008

<u>Product</u>	<u>Balance</u>
Membership Dues	5,686.00
01/01/2009 - 12/31/2009	
Total	<u>5,686.00</u>

REMITTANCE STUB

(Please Return)

1345 Mem Parent Municipal

 Carl Kollmar
 City of Castle Pines North
 7437 Village Square Lane, 2nd Floor
 80108

<u>Product</u>	<u>Balance</u>
Membership Dues	5,686.00
Total	<u>5,686.00</u>



2009 Proposed Expenditure Budget

City Council

Postage	General Postage	600	600
Dues & Subscriptions			17,186
	CML Dues	5,686	
	Castle Pines Economic Development Council	2,500	
	Chamber of Commerce	5,000	
	South East Business Partnership	2,500	
	Workers Compensation Insurance	1,500	
Education & Training			500
	Council Training	500	
	City Events	-	
	Travel	-	
Supplies & Materials			1,500
	Council Meeting supplies	1,000	
	Awards/Recognition	250	
	Plaques	250	
	Total City Council		19,786

City Manager

Professional Services	CH2M HILL OMI Staff	202,660	202,660
	Total City Manager		202,660

General Operations

Professional Services			702,741
	CH2M HILL OMI	502,741	
	2008 Lump Sum (deferred start up costs)	200,000	
Property & Liability Insurance	Standard Insurance Coverage	47,500	47,500
	Total General Operations		750,241

Finance

Professional Services	CH2M HILL OMI Staff	187,601	187,601
Contractual Services			9,100
	Annual Audit Fees	9,000	
	GASB 34 Accounting Services	-	
	Bank Charges	100	
Supplies & Materials			1,500
	Misc Supplies & Equipment	400	