

RESOLUTION NO. 10-96

INTRODUCED BY:

Councilperson Ewing

Councilperson Gilbert

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF CASTLE PINES
ADOPTING THE BUDGET FOR 2011 FISCAL YEAR AND APPROPRIATING FUNDS**

WHEREAS, the City Manager's duties include the preparation and presentation of a proposed budget to the City Council of the City of Castle Pines ("City"); and

WHEREAS, the City Manager submitted the proposed 2011 budget to City Council by October 15, 2010 in compliance with C.R.S. § 29-1-105; and

WHEREAS, a public hearing was properly noticed and held on November 9, 2010 and continued to November 23 and December 14, 2010 in conformance with C.R.S. §§ 29-1-106 and 29-1-108; and

WHEREAS, through the budget process and public hearings, interested persons were given an opportunity to file or register any objections to the proposed budget; and

WHEREAS, the City Council desires to adopt the budget and appropriate funds for 2011 fiscal year in accordance with State law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASTLE PINES, COLORADO:

Section 1. The 2011 budget, as submitted, revised and attached hereto and incorporated herein, is hereby approved and adopted as the budget for the City of Castle Pines for the 2011 fiscal year. The 2011 budget is available for public inspection at the City office, 7501 Village Square Drive, Suite 100, Castle Pines, CO, and will be made available on the City's website upon adoption.

Section 2. The amounts set forth as expenditures and balances remaining, as specifically allocated in the budget attached hereto, are hereby appropriated from the revenue of each fund or account, to each fund or account, for the purposes stated and no other.

Section 3. Within thirty (30) days of the adoption of the budget, a certified copy of such budget shall be filed by the City Manager in the office of the State Division of Local Government.

INTRODUCED, READ AND ADOPTED AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF CASTLE PINES by a vote of six (6) in favor, none against and one (1) absent this 14th day of December, 2010.


Jeffrey T. Huff, Mayor

ATTEST:


Sharon DeRouen, City Clerk

APPROVED AS TO FORM:


Linda C. Michow, City Attorney

**ATTACHMENT
2011 BUDGET FOR THE CITY OF CASTLE PINES, COLORADO**

	A	B	O	P	Q	R
1						
2	Castle Pines Adopted 2011 Budget					
3						
4	14-Dec-10					
5						
6			2011	2010 Annual	Variance	2010 Annual
7	Category	Account	Budget	Forecast		Budget
8	Revenues					
9	Taxes	Property Tax - Law Enforcement	706,266	701,956	4,310	670,000
10		Sales Tax - City	745,582	737,723	7,859	624,000
11		Specific Ownership Tax - Law Enforce	50,000	50,494	(494)	56,000
12		Use Tax - Automobile	585,000	648,970	(63,970)	530,000
13		Use Tax - Building Materials	86,000	85,139	861	60,000
14		Use Tax - DC Bldg Materials	23,558	23,325	233	22,000
15			-	-	-	-
16			-	-	-	-
17	Taxes Total		2,196,406	2,247,607	(51,201)	1,962,000
18						
19	Licenses, Fees and Charges	Contractor License Fees	22,500	22,272	228	8,000
20		Liquor License Fees	3,000	2,598	402	2,000
21		Sales Tax & Business License Fees	8,000	8,616	(616)	10,000
22		Building Permit & Inspection Fees	100,000	95,722	4,278	60,000
23		Development Fees	40,000	10,000	30,000	10,000
24		General Government Fees	6,000	8,094	(2,094)	43,300
25		Plan Review Fees	30,000	29,601	399	25,000
26		Planning & Zoning Fees	3,000	3,000	-	50,000
27		ROW Fees	12,000	13,486	(1,486)	5,000
28		Sign Permit Fees	1,500	1,690	(190)	1,500
29		Site Improvement Plan Fees	-	3,361	(3,361)	2,500
30		Utility Fees	-	-	-	-
31		Franchise Fees - Cable TV	128,000	121,366	6,634	116,000
32		Franchise Fees - IREA	162,000	163,287	(1,287)	168,000
33		Franchise Fees - Xcel	92,500	92,761	(261)	60,000
34		Loan Interest	10,000	-	10,000	-
35	Licenses, Fees and Charges Total		618,500	575,854	42,646	561,300
36						
37	Intergovernmental Revenues	Cigarette Tax	4,200	3,493	707	2,000
38		Conservation Trust Fund (Lottery)	40,000	39,503	497	40,000
39		County Shareback (R&B)	350,000	418,484	(68,484)	340,000
40		Highway Users Tax (HUTF)	275,316	85,045	190,271	95,680
41		Motor Vehicle Registration Tax	30,000	30,649	(649)	30,000
42		State Energy Distributions	-	1,000	(1,000)	1,000
43			-	-	-	-
44	Intergovernmental Revenues Total		699,516	578,174	121,342	508,680
45						
46	Fines & Forfeitures	Court Fines	19,800	20,188	(388)	24,000
47			-	-	-	-
48	Fines & Forfeitures Total		19,800	20,188	(388)	24,000
49						
50	Total Revenues		3,534,222	3,421,823	112,399	3,055,980
51						
52	Expenses					
53	General Government	Council				
54		Council Committees	3,000	-	3,000	5,000
55		Dues & Subscriptions	6,500	23,426	(16,926)	11,293
56		Education & Training: City Events	-	1,042	(1,042)	2,500
57		Education & Training: Council Training	3,600	1,595	2,005	3,000
58		General Supplies & Materials	1,800	2,458	(658)	2,000
59		Communication Expenses	75,000	55,874	19,126	1,800
60		Unallocated Spending	-	6,550	(6,550)	15,000
61		Ward Meetings/Meet the Mayor	1,200	751	449	1,000
62		Workers Compensation Insurance	450	406	44	1,000
63		Subtotal	91,550	92,102	(552)	42,593
64						
65		Clerk				
66		Alcohol Beverage License Advertising	-	208	(208)	500
67		Codification	2,400	10,000	(7,600)	10,000
68		Deed Recording	-	417	(417)	1,000
69		Dues & Subscriptions	250	-	250	250
70		Election Services	12,000	12,000	-	8,000
71		Filing Fees	400	417	(17)	1,000
72		Professional Services	-	118,765	(118,765)	96,924
73		Public Notice Advertising	3,000	3,489	(489)	5,000
74		Education & Training	1,600	500	1,100	500
75		Staff	86,244	-	86,244	-
76		Subtotal	105,894	145,796	(39,902)	123,174
77						
78		City Manager				
79		Staff	175,500	135,253	40,247	121,729
80		Dues & Subscriptions	-	-	-	-
81		Education & Training	500	-	500	-
82		Misc Expenses	-	-	-	-
83		Unallocated Spending	-	2,083	(2,083)	5,000
84		Subtotal	176,000	137,336	38,664	126,729
85						
86		Finance				
87		Advertising (Purchasing)	-	-	-	500
88		Annual Audit Fees	10,000	16,000	(6,000)	11,000
89		Bank Charges	-	-	-	200
90		CGFOA Membership	-	-	-	30
91		Conferences	-	-	-	400
92		GFOA Membership	-	-	-	185
93		Misc Supplies & Materials	-	167	(167)	400
94		Postage	-	125	(125)	300
95		Printing	-	218	(218)	500
96		Professional Services	48,720	47,994	726	45,507
97		Sales Tax Paid	-	-	-	100
98		Software Expense	-	-	-	300
99		Travel	-	-	-	400
100		Subtotal	58,720	64,504	(5,784)	59,822
101						
102		Administration				
103		City Hall Building Lease	32,400	33,385	(985)	30,000
104		Telephone/Internet	7,200	-	7,200	30,000
105		Insurance - Standard Coverage	26,000	24,781	1,219	25,000
106		IT/Support/Software	12,000	-	12,000	-
107		Computers	20,000	-	20,000	-
108		Equip Leases	6,000	-	6,000	-
109		Master Association Reimbursement	-	-	-	144,000
110		Meeting Space Lease	1,200	1,000	200	5,000
111		Office Supplies	12,000	-	12,000	-
112		Other Services	-	(2,026)	2,026	-
113		Printing & Postage	1,200	208	992	500
114		Professional Services	1,500	314,812	(313,312)	192,200
115		Unallocated Spending	-	6,250	(6,250)	15,000
116		Staff	54,652	-	54,652	-
117		Subtotal	174,152	378,410	(204,258)	441,700
118						

	A	B	O	P	Q	R
6			2011	2010 Annual	Variance	2010 Annual
7	Category	Account	Budget	Forecast		Budget
119		Legal				
120		City Attorney Fees	144,000	128,613	15,387	120,000
121		Home Rule Legal Fees	-	-	-	10,000
122		Special Counsel Fees	48,000	89,271	(41,271)	100,000
123		Subtotal	192,000	217,884	(25,884)	230,000
124						
125	General Government Total		798,316	1,036,032	(237,716)	1,024,018
126						
127	Infrastructure	Public Works				
128		De-icing Material	60,000		60,000	
129		Dues & Subscriptions	-		-	1,000
130		Infrastructure Capital Program	450,000	22,750	427,250	45,000
131		Infrastructure Maintenance/Admin	922,548	592,345	330,203	653,954
132		Maintenance Expenses	-	70,000	(70,000)	70,000
133		Capital Investment	-	100,000	(60,000)	100,000
134		Traffic Corridor Study	40,000			
135		Subtotal	1,472,548	785,095	687,453	869,954
136						
137		Parks				
138		Conservation Trust Fund Capital Expenditures	40,000	16,667	23,333	40,000
139		Recreation Department Setup	-	-	-	500
140		Supplies	2,500		2,500	
141		Utilities	3,240		3,240	
142		Parks Maintenance	50,832		50,832	
143		Capital Reserve	7,500		7,500	
144		Subtotal	104,072	16,667	87,405	40,500
145	Infrastructure Total		1,576,620	801,762	774,858	910,454
146						
147	Community Development					
148		Bldg Inspection & Permitting Services	104,000	100,323	3,677	76,500
149		DC Use Tax Paid	-	22,995	(22,995)	22,000
150		Economic Development	25,000	-	25,000	-
151		Planning Services	180,084	176,259	3,825	144,454
152		Reimbursable Community Development Legal Fees	24,000	21,826	2,174	15,000
153		Unallocated Staff Resources	-	23,636	(23,636)	14,846
154		Advertising	504	2,083	(1,579)	5,000
155		Zoning Advertising	-	2,083	(2,083)	5,000
156		Subtotal	333,588	349,205	(15,617)	282,800
157	Community Development Total		333,588	349,205	(15,617)	282,800
158						
159	Public Safety	Court				
160		Clerk Services	9,000	7,245	1,755	10,000
161		Court Forms	500	1,504	(1,004)	2,500
162		Interpreter Services	500	500	-	500
163		Judge Services	6,000	6,000	-	6,000
164		Mailing	-	208	(208)	500
165		Office Supplies & Equipment	1,800	1,570	230	750
166		Prosecution Services	7,200	6,600	600	7,200
167		Public Defender Services	-	-	-	500
168		Security Services	-	833	(833)	2,000
169		Software	1,000	4,583	(3,583)	11,000
170		Uniforms	-	-	-	350
171		Subtotal	26,000	29,043	(3,043)	41,300
172						
173	Police	Police				
174		Douglas County IGA - Animal Services	39,840	50,494	(10,654)	56,000
175		Douglas County IGA - Base	706,272	701,956	4,316	670,000
176		Douglas County IGA - Tabor Reserve	-	-	-	-
177		Subtotal	746,112	752,450	(6,338)	726,000
178						
179	Public Safety Total		772,112	781,493	(9,381)	767,300
180						
181	Utilities					
182		Utilities	-	6,639	(6,639)	9,000
183		Water Utility Setup	-	-	-	500
184		Utility Management Services	50,000		50,000	
185						
186	Utilities Total		50,000	6,639	43,361	9,500
187						
188						
189	Other	Gen Unallocated Discretionary Spend	-	50,000	(50,000)	50,000
190	Other Total		-	50,000	(50,000)	50,000
191						
192	Total Expenses		3,530,636	3,025,131	505,505	3,044,072
193	Net Income		3,586	396,692	(393,106)	11,908
194						
195						

**Water and Wastewater Enterprise
Calendar Year 2011**

		2011		
Account Description		Budget As Projected		2011 Budget Comments
Revenue - Utility Enterprise -				
Interest Earnings		1,000		Ave of beg & end fund x 4%
Misc. Income Grants/ Developer Contributions		50,000		Developer Contributions
Meter Sales		9,150		\$305/meter. Sell at cost. 30 in 2011
Water late fees		100		Late fees charged
Inspection Fee		3,000		\$100 X 30meters - 50%water/50%sewer
Utility Infrastructure Fees from New Development		225,000		
Water Connection Charge		-		
Wastewater Connection Charge		-		
Water Service Revenue		62,400		100 homes
Water Customer Charge		8,400		\$7.00 per house
Water Capital Improvement Fee		24,000		Increased to \$20/month @ 1/1/2011
Service revenue - unmetered sales		-		
Wastewater Service Revenue		-		
Wastewater Customer Charge		-		
Wastewater Capital Improvement Fee		-		
Storm Water Service Revenue		-		
Bulk water sale		-		Construction Water Sales
Water Lease Revenue		-		Return Flow Lease
Electric/Power Rebate		2,000		IREA rebate
Loan from General Fund		250,000		Loan from General Fund 4% interest
Total Revenue - Utility Enterprise-		635,050		
Expenditures - Utility Enterprise -				
	Staff	134,198		
Interest expense Paid to General Fund		10,000		4% on 250,000 Principal (Income to City General Fund)
Bank Charges		1,000		Lock Box fees; ACH processing
Credit Card Fees		250		
Professional Services		5,000		Surveying and Mapping
Legal Services		5,000		Legal Advice
Engineering Services		20,000		Distribution & collection system modeling, inspections, plan reviews
Software Support		6,000		Sensus, CUSI, SCADA
Software licenses ARC Info.		5,000		
Fund Ware Lease		3,000		Accounting Software
Professional Svcs - Water Rights		5,000		Resume review; water accounting; litigation
Reuse Pumping		-		Water delivery to the Ridge
Laboratory Testing		2,000		State required testing
Telephone/Alarms		2,000		Alarms, Phones and Prorata Cell Phones
Building Lease		28,000		Shared with General Fund
Elec for Well Pumping		15,600		2 Wells Pumping Expense
Elec for WTP		-		Electricity for disinfection process
Elec for Booster Pump Sta.		-		Lagae South Booster pump
Insurance - Property & Liability		1,000		
Postage & Freight		750		Postage: utility bills & newsletters
Printing & Copying		1,000		CCR, Door Hangers, Notices
Operating Supplies		200		Uniforms, safety equipment, etc
Permits & Filing Fees		1,000		Discharge permits - tanks, WTP
Water Meters		39,000		100 Replacement meters, 30 new construction
Professional Memberships/Subscr.		200		AWWA, RWA, AWRA
Travel/Education/Conferences		500		Testing, certification renewal, CEU, Conferences
South Metro Water Supply Auth		-		
South Platte Enhancement		-		Estimated Annual Dues
Douglas County Water Res. Auth		750		Estimated Annual Dues
South Platte Recovery Program		5,000		
Trash Removal		-		
Vehicles R&M		-		
Vehicle Fuel Expense		-		
Wells R&M		10,000		Electrical equip., Well Evaluation
Water Treatment		1,000		Valves, transmitter, chlorine
Office Equipment Purchase		250		Contingency
Office/Building Furniture		5,000		New furniture. Cubical Walls.
Small Tools		250		Hand tools, drill, pipe wrenches, shovels, etc
Water Distribution R&M		10,000		Main line, service line, hydrant, valve repair.
Leased Water from Denver under Pilot Agreement		-		Water to be stored in South Platte Res.
Equipment rental		250		Large equipment - dump trucks, etc.
Bad debts written-off		100		
Subtotal - Enterprise - Water - O&M - Other		184,100		-

Expenditures - Water - Capital

Capital Expenditures - Repair/Replacement:

Integrated Water and Wastewater Service Delivery Plan	100,000	
Water Right Investigations	10,000	
Well Site Improvements	2,000	Misc. Well Site Repairs
Leak Detection Survey 5 Miles	1,000	Leak Detect Entire System
Meter Reading GIS Software	12,000	
Meter Reading Lap Top Computer/Desk top Office Computers and 4 Office 2007 Software Licenses	8,000	
Meter Reading Interrogators	8,000	1 Hand Held Interrogator
Subtotal - Enterprise - Water - Capital Exp - Repair/Replacement	141,000	

Capital Expenditures - Additions

Engineering Study Plum Creek Water Rights	-	
Legal fees Plum Creek Water Rights	-	
Rueter Hess EIS engineering support	-	
Chatfield EIS engineering	-	

Subtotal - Enterprise - Water - Capital Exp - Additions	-	
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Capital Expenditures - Major Projects

Interconnect with Centennial - Construction and Engineering	-	
Reserve for acquisition of surface water supply	-	

Subtotal - Enterprise - Water - Capital Exp - Major Projects	-	
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ENTERPRISE - WATER FUND

Beginning Cash Balance	-	
Plus Revenue	385,050	
Less O&M - Salaries and Benefits	(134,198)	-
Less O&M - Other	(184,100)	-
Less Capital Exp - Repairs/Replacement	(141,000)	-
Less Capital Exp - Additions	-	
Less Capital Exp - Major Projects	-	
Plus Loan from General Fund	250,000	
Ending Cash Balance	175,753	