

RESOLUTION NO. 11-32

INTRODUCED BY:

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF CASTLE PINES, COLORADO
ESTABLISHING DISASTER AND EMERGENCY AUTHORIZATIONS**

WHEREAS, major disaster and emergency events are, by their nature, unique events that present communities and emergency personnel with extraordinary problems and challenges that may not be adequately addressed within the routine operations of local government; and

WHEREAS, the City Council, by Resolution 10-52 dated June 22, 2010, adopted the Douglas County Emergency Operations Plan (“DCEOP”) which outlines how Douglas County public safety agencies implement life and property saving actions when a major disaster or emergency challenges the ability of local government to respond effectively to save lives, protect public health, safety and property; and

WHEREAS, the DCEOP is intended to provide Douglas County and City officials with a basis for the coordinated management of major disaster and emergency events so that the impacts of these events are minimized to the extent practicable and so that normal community conditions may be restored as quickly as possible following such an event; and

WHEREAS, the DCEOP provides, among other things, that Douglas County government, cities and towns, and special districts within Douglas County will provide assistance and support to each other, within their ability, and will cooperate to ensure coordinated emergency operations at all times; and

WHEREAS, the City is currently in the process of preparing its own City of Castle Pines Emergency Operations Plan (“EOP”); and

WHEREAS, Douglas County is in the process of revising the DCEOP and has requested that the City delay finalization of the City’s EOP until following the date on which the revisions to the DCEOP have been formally approved and adopted by the Board of County Commissioners (“BOCC”) in order to ensure that the DCEOP, as amended, and the City’s EOP are consistent and commit to a high level of coordinated management of major disaster and emergency events; and

WHEREAS, the DCEOP authorizes the County Manager, in the absence of the BOCC, to act with the full authority of the BOCC during a State of Emergency and/or Local Disaster; and

WHEREAS, the City Council desires to vest similar authority in the City Manager and other City officials to act with the full authority of City Council during a State of Emergency and/or Local Disaster affecting the City of Castle Pines in order to ensure that emergency and/or disaster declarations are timely made in order to attempt to protect life and property and otherwise achieve the response goals set forth in the DCEOP,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASTLE PINES, COLORADO, THAT:

Section 1. Emergency and Disaster Declaration. The City Council hereby authorizes the Mayor to issue a State of Emergency or Local Disaster Declaration under appropriate circumstances and in accordance with the following guidelines:

- A. **State of Emergency.** The Mayor may issue a State of Emergency for the City of Castle Pines. This is a condition that provides for the notification of all elected leaders, appointed officials, department heads, and municipal officials of the emergency event in progress. The purpose of issuing a State of Emergency is to alert personnel that are not typically involved with emergencies. A State of Emergency message is also a means of communicating to the public, media, and adjacent local governments that the City of Castle Pines is involved with a serious situation that extends above those situations that the City experiences regularly. Issuing a State of Emergency is specific to the City of Castle Pines only and does not affect Federal, State, or Local governments. A State of Emergency may be a prelude to a Local Disaster Declaration, however it is not required. It is a half-way point between normal routine operations and a declared Local Disaster.
- B. **Local Disaster Declaration.** A formal Local Disaster Declaration may be issued by the Mayor for the City of Castle Pines. If the Mayor is not available, those individuals identified in Section 2 of this Resolution may issue the Local Disaster Declaration. The purpose of a Local Disaster Declaration is to activate the response and recovery aspects of applicable Local and inter-jurisdictional disaster plans and to authorize the furnishing and funding of assistance. A Local Disaster Declaration should be issued when resources are expected to be seriously depleted due to an emergency event. Official notification and declaration of the event by the Mayor or other authorized elected officials and/or City Staff is crucial to effective mutual-aid response from the State, Federal, and Local governments. Pursuant to C.R.S. § 24-32-2109, a Local Disaster Declaration may not exceed seven (7) days except when an extension is granted through consent of the City Council. In accordance with § 24-32-2109, C.R.S., any order or proclamation declaring, continuing, or terminating a Local Disaster Declaration shall be given prompt and general publicity, and shall be filed with the promptly with the Douglas County Clerk and Recorder, the City Clerk of the City of Castle Pines, and the Colorado Division of Emergency Management (the "Division"). **The Division's emergency telephone number is 303-279-8855.**

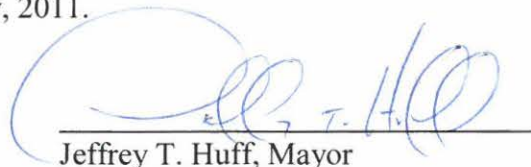
Section 2. The City Council further authorizes the following:

- The Mayor Pro Tem, in the absence and unavailability of the Mayor, shall be authorized to act with the full authority of the City Council regarding the implementation of State of Emergency and/or Local Disaster Declarations;
- Any two (2) members of City Council, in the absence and unavailability of the Mayor and the Mayor Pro Tem, shall be authorized to act with the full authority of the City Council regarding the implementation of State of Emergency and/or Local Disaster Declarations;
- In the absence of the Mayor, the Mayor Pro Tem, and any two (2) members of City Council, the City Manager, the Director of Public Works and then the Director of Finance, in that successive order and in the absence and unavailability of each of the preceding persons, are authorized to act with the full authority of the City Council regarding the implementation of State of Emergency and/or Local Disaster Declarations;
- The City Manager shall be authorized to promulgate and place in effect written financial management procedures and other guidelines that ensure that City goals and that the goals of the DCEOP are enacted and maintained during a State of Emergency and/or Local Disaster affecting any portion of the City of Castle Pines.

Section 3. As soon as practicable following the issuance of a State of Emergency Declaration or Local Disaster Declaration, the Mayor or other individual(s) authorized under Section 2 of this Resolution shall contact the Douglas County Office of Emergency Management (“OEM”), located within the Douglas County Sheriff’s Office, in order to ensure that appropriate mutual aid response from Douglas County and the other entities identified in the DCEOP is timely and efficiently maximized. In accordance with the current provisions of the DCEOP, City Council desires the DCEOP to be activated when any event occurring within the City begins to overwhelm existing City resources and requires the assistance of the OEM to coordinate mutual aid response from participating State, Federal and Local agencies.

Section 4. This Resolution is effective immediately upon adoption.

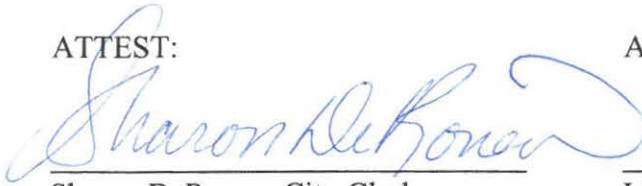
INTRODUCED, READ AND ADOPTED AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF CASTLE PINES by a vote of seven (7) in favor, none (0) against, and none (0) absent this 10th day of May, 2011.



Jeffrey T. Huff, Mayor

ATTEST:

APPROVED AS TO FORM:

Handwritten signature of Sharon DeRouen in blue ink, written over a horizontal line.

Sharon DeRouen, City Clerk

Handwritten signature of Linda C. Michow in blue ink, written over a horizontal line.

Linda C. Michow, City Attorney