

RESOLUTION NO. 11-37

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF CASTLE PINES, COLORADO
APPROVING STATEMENT OF EXPENDITURES AND
APPROPRIATING FUNDS THEREFORE**

WHEREAS, pursuant to Section 31-15-302(1)(a)-(b), C.R.S., the governing body of a municipality has the authority to control the finances and property of the corporation and to appropriate money for municipal purposes only and provide for payment of debts and expenses of the municipality; and

WHEREAS, the City Council wishes to approve certain expenditures and appropriate funds therefore.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASTLE PINES, COLORADO:

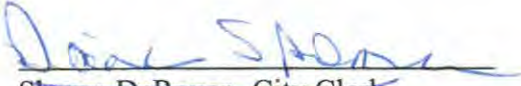
The City Council hereby approves the Statement of Expenditures attached hereto as **Exhibit A** and appropriates funds for the payment therefore.

INTRODUCED, READ AND ADOPTED AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF CASTLE PINES the 28th day of June, 2011.



Jeffrey T. Huff, Mayor

ATTEST:



Sharon DeRouen, City Clerk
Diane Spomer, Deputy City Clerk



City of Castle Pines
Balance Sheet
Governmental Funds
For Period Ending 05/31/2011

UNAUDITED REPORT
 PREPARED BY
 HAMMOND CREDIT MANAGEMENT, INC.

Account	As Of 05/31/2011	As Of 04/30/2011
ASSETS		
Current Assets		
Cash - Wells Fargo	2,868,237.57	2,864,229.64
Accounts Receivable	211,488.48	121,446.08
Prepaid items	8,478.50	2,566.50
TOTAL Current Assets	3,088,204.55	2,988,242.22
TOTAL ASSETS	3,088,204.55	2,988,242.22
LIABILITIES		
Current Liabilities		
Accounts Payable	100,442.15	127,143.47
TOTAL Current Liabilities	100,442.15	127,143.47
Long Term Liabilities		
Health Care Contrbtn Payable	1,296.24	648.12
Escrow Deposit Payable	16,516.61	16,516.61
Permit Fee Deposit Payable	16,775.00	16,775.00
TOTAL Long Term Liabilities	34,587.85	33,939.73
TOTAL LIABILITIES	135,030.00	161,083.20
NET ASSETS/FUND BALANCE		
Net Assets/Fund Balance		
Net Assets/Fund Balance	2,461,897.44	2,461,897.44
Contingency Fund (TABOR)	164,000.00	164,000.00
Budget Stabilization Reserve	10,000.00	10,000.00
Restricted Fund Balance	20,534.98	20,534.98
TOTAL Net Assets/Fund Balance	2,656,432.42	2,656,432.42
Current Year Net Income	296,742.13	170,726.60
TOTAL NET ASSETS/FUND BALANCE	2,953,174.55	2,827,159.02
TOTAL LIABILITIES & EQUITY	3,088,204.55	2,988,242.22



City of Castle Pines
Statement of Revenues & Expenditures
Governmental Funds
For Period Ending 05/31/2011

UNAUDITED REPORT
 PREPARED BY
 HAMMOND&BETH MANAGEMENT, INC.

Account	May Act	May Bud	May Var	YTD Actual	YTD Budget	YTD Var	YTD %Var	Avail Budget
REVENUE								
1.0 Taxes								
1.1 Property Tax - Law Enforcement	121,423	63,640	57,783	526,741	483,298	43,443	9.0%	179,525
1.2 Specific Ownership Tax - Law En	3,877	10,000	-6,123	19,143	22,100	-2,957	-13.4%	30,857
1.3 Sales Tax - City	115,078	52,897	62,181	291,428	265,463	25,965	9.8%	454,154
1.4 Use Tax - Building Materials	4,365	6,400	-2,035	27,758	25,500	2,258	8.9%	58,242
1.5 Use Tax - Automobile	60,764	40,000	20,764	289,012	195,000	94,012	48.2%	295,988
1.6 Use Tax - Douglas County Buildi	1,587	1,963	-376	11,304	9,815	1,489	15.2%	12,254
TOTAL 1.0 Taxes	307,094	174,900	132,194	1,165,386	1,001,176	164,210	16.4%	1,031,020
3.0 Intergovernmental Revenues								
3.1 County Shareback (Road & Bridge	0	0	0	143,205	130,000	13,205	10.2%	206,795
3.2 Highway Users Tax (HUTF)	43,021	22,943	20,078	105,032	114,715	-9,683	-8.4%	170,284
3.3 Conservation Trust Fund (Lotter	11,508	0	11,508	24,543	10,000	14,543	145.4%	15,457
3.4 Cigarette Tax	523	350	173	2,204	1,750	454	25.9%	1,996
3.5 Motor Vehicle Registration Tax	2,391	2,500	-109	12,838	12,500	338	2.7%	17,162
TOTAL 3.0 Intergovernmental Revenues	57,443	25,793	31,650	287,822	268,965	18,857	7.0%	411,694
4.0 Licenses, Fees and Charges								
4.1 Franchise Fees - IREA	13,589	13,500	89	57,786	67,500	-9,714	-14.4%	104,214
4.2 Franchise Fees - Xcel	8,257	4,500	3,757	52,603	44,500	8,103	18.2%	39,897
4.3 Franchise Fees - Cable TV	0	0	0	31,651	32,000	-349	-1.1%	96,349
4.4 Sales Tax & Business License Fe	60	91	-31	3,195	7,364	-4,169	-56.6%	4,805
4.5 Contractor License Fees	1,725	955	770	18,820	15,815	3,005	19.0%	3,680
4.6 Liquor License Fees	925	0	925	2,180	3,000	-820	-27.3%	820
4.7 General Government Fees	430	500	-70	3,194	2,500	694	27.8%	2,806
4.8 Plan Review Fees	263	2,500	-2,237	11,558	12,500	-942	-7.5%	18,442
4.9 Planning & Zoning Fees	60	0	60	390	1,000	-610	-61.0%	2,610
4.10 Building Permit & Inspection Fe	4,159	8,333	-4,174	37,623	41,667	-4,044	-9.7%	62,377
4.12 Sign Permit Fees	0	0	0	339	1,500	-1,161	-77.4%	1,161
4.13 ROW Fees	688	2,000	-1,312	3,725	2,000	1,725	86.3%	8,275
4.15 Reimbursed Development Fees	0	800	-800	0	34,000	-34,000	-100.0%	40,000
4.16 Loan Interest	0	0	0	0	0	0	0.0%	10,000
TOTAL 4.0 Licenses, Fees and Charges	30,156	33,179	-3,023	223,064	265,346	-42,282	-15.9%	395,436
5.0 Fines & Forfeitures								



City of Castle Pines
Statement of Revenues & Expenditures
Governmental Funds
For Period Ending 05/31/2011

UNAUDITED REPORT
 PREPARED BY
 HAMMERSMITH MANAGEMENT, INC.

Account	May Act	May Bud	May Var	YTD Actual	YTD Budget	YTD Var	YTD %Var	Avail Budget
5.1 Court Fines	4,752	1,650	3,102	25,692	8,250	17,442	211.4%	-5,892
TOTAL 5.0 Fines & Forfeitures	4,752	1,650	3,102	25,692	8,250	17,442	211.4%	-5,892
TOTAL REVENUE	399,445	235,522	163,923	1,701,964	1,543,737	158,227	10.2%	1,832,258
EXPENDITURES								
General Government								
6.0 City Council								
6.1 Dues & Subscriptions	1,500	0	-1,500	15,364	6,500	-8,864	-136.4%	8,864
6.2 Council Committees	0	250	250	0	1,250	1,250	100.0%	-3,000
6.3 Workers Compensation Insuran	164	0	-164	534	450	-84	-18.7%	84
6.5 Education & Training: Council	0	300	300	69	1,500	1,431	95.4%	-3,531
6.6 General Supplies & Materials	36	150	114	173	750	577	76.9%	-1,627
6.7 Media Expenses	24,630	6,250	-18,380	44,529	31,250	-13,279	-42.5%	-30,471
6.8 Ward Meetings/Meet the Mayor	504	100	-404	1,144	500	-644	-128.8%	-56
TOTAL 6.0 City Council	26,834	7,050	-19,784	61,813	42,200	-19,613	-46.5%	-29,737
7.0 City Manager								
7.1 Staff	13,358	14,625	1,267	51,817	73,125	21,308	29.1%	-123,683
7.2 Education & Training	0	0	0	0	500	500	100.0%	-500
TOTAL 7.0 City Manager	13,358	14,625	1,267	51,817	73,625	21,808	29.6%	-124,183
8.0 Admin								
8.1 Professional Services	0	0	0	58,473	1,500	-56,973	-999.9%	56,973
8.2 Insurance - Standard Coverag	0	0	0	11,823	13,000	1,177	9.1%	-14,177
8.3 City Hall Building Lease	2,684	2,700	16	13,342	13,500	158	1.2%	-19,058
8.4 Meeting Space Lease	0	100	100	0	500	500	100.0%	-1,200
8.5 Equip Leases	944	500	-444	948	2,500	1,552	62.1%	-5,052
8.7 Telephone/Internet	982	600	-382	1,809	3,000	1,191	39.7%	-5,391
8.8 IT/Support/Software	5,554	750	-4,804	26,549	6,750	-19,799	-293.3%	14,549
8.9 Computers	0	0	0	894	20,000	19,106	95.5%	-19,106
8.10 Printing & Postage	400	100	-300	459	500	41	8.2%	-741
8.11 Office Supplies	392	1,000	608	1,060	5,000	3,940	78.8%	-10,940
8.15 Staff	6,222	4,554	-1,668	10,289	22,770	12,481	54.8%	-44,363



City of Castle Pines
Statement of Revenues & Expenditures
Governmental Funds
For Period Ending 05/31/2011

UNAUDITED REPORT
 PREPARED BY
 ISLANDER GROUP MANAGEMENT, INC.

Account	May Act	May Bud	May Var	YTD Actual	YTD Budget	YTD Var	YTD %Var	Avail Budget
TOTAL 8.0 Admin	17,178	10,304	-6,874	125,646	89,020	-36,626	-41.1%	-48,506
9.0 Legal Services								
9.1 City Attorney Fees	10,239	12,000	1,761	57,600	60,000	2,400	4.0%	-86,400
9.4 Special Counsel Fees	21,150	4,000	-17,150	34,100	20,000	-14,100	-70.5%	-13,900
TOTAL 9.0 Legal Services	31,389	16,000	-15,389	91,700	80,000	-11,700	-14.6%	-100,300
10.0 Finance								
10.1 Professional Services	4,160	4,060	-100	20,710	20,300	-410	-2.0%	-28,010
10.2 Annual Audit Fees	8,900	0	-8,900	12,000	10,000	-2,000	-20.0%	2,000
10.14 Staff	11,689	0	-11,689	45,135	0	-45,135	-999.9%	45,135
TOTAL 10.0 Finance	24,749	4,060	-20,689	77,845	30,300	-47,545	-156.9%	19,125
11.0 City Clerk								
11.1 Professional Services	0	7,187	7,187	22,080	35,935	13,855	38.6%	-64,164
11.3 Election Services	0	0	0	0	0	0	0.0%	-12,000
11.4 Filing Fees	0	0	0	0	200	200	100.0%	-400
11.6 Public Notice Advertising	1,127	250	-877	2,323	1,250	-1,073	-85.8%	-677
11.7 Codification	69	200	131	2,083	1,000	-1,083	-108.3%	-317
11.9 Education & Training	0	0	0	0	800	800	100.0%	-1,600
11.11 Dues & Subscriptions	235	0	-235	235	250	15	6.0%	-15
11.12 Staff	8,270	0	-8,270	17,344	0	-17,344	-999.9%	17,344
TOTAL 11.0 City Clerk	9,701	7,637	-2,064	44,065	39,435	-4,630	-11.7%	-61,829
TOTAL General Government	123,209	59,676	-63,533	452,886	354,580	-98,306	-27.7%	-345,430
Public Safety								
12.0 Municipal Court								
12.1 Prosecution Services	600	600	0	2,200	3,000	800	26.7%	-5,000
12.2 Clerk Services	0	750	750	3,076	3,750	674	18.0%	-5,924
12.4 Judge Services	0	500	500	2,000	2,500	500	20.0%	-4,000
12.6 Interpreter Services	0	0	0	0	500	500	100.0%	-500
12.7 Software	0	0	0	0	500	500	100.0%	-1,000
12.8 Court Forms	0	0	0	689	500	-189	-37.8%	189
12.10 Office Supplies & Equipment	0	150	150	0	750	750	100.0%	-1,800



City of Castle Pines
Statement of Revenues & Expenditures
For Period Ending 05/31/2011
Level of Detail - Account

UNAUDITED REPORT
 PREPARED BY
 HANDEE SMITH MANAGEMENT, INC.

Account	May Act	May Bud	May Var	YTD Actual	YTD Budget	YTD Var	YTD %Var	Avail Budget
TOTAL 12.0 Municipal Court	600	2,000	1,400	7,965	11,500	3,535	30.7%	-18,035
13.0 Police								
13.1 Douglas County IGA - Base	121,423	63,640	-57,783	526,741	483,298	-43,443	-9.0%	-179,525
13.2 Douglas County IGA - Animal S	3,877	3,320	-557	19,143	16,600	-2,543	-15.3%	-20,697
TOTAL 13.0 Police	125,300	66,960	-58,340	545,884	499,898	-45,986	-9.2%	-200,222
TOTAL Public Safety	125,900	68,960	-56,940	553,849	511,398	-42,451	-8.3%	-218,257
Infrastructure								
14.0 Public Works/Engineering								
14.4 Infrastructure Capital Program	0	75,000	75,000	0	75,000	75,000	100.0%	-450,000
14.5 Infrastructure Maintenance/Adm	9,975	76,879	66,904	297,236	384,395	87,159	22.7%	-625,312
14.7 De-Icing Material	0	0	0	22,185	40,000	17,815	44.5%	-37,815
14.8 Traffic Corridor Study	0	0	0	0	40,000	40,000	100.0%	-40,000
TOTAL 14.0 Public Works/Engineering	9,975	151,879	141,904	319,421	539,395	219,974	40.8%	-1,153,127
15.0 Recreation & Parks								
15.1 Conservation Trust Fund Expen	0	10,000	10,000	0	10,000	10,000	100.0%	-40,000
15.2 Utilities	0	360	360	0	720	720	100.0%	-3,240
15.3 Parks Maintenance	0	6,354	6,354	0	6,354	6,354	100.0%	-50,832
15.4 Capital Reserve	0	833	833	0	1,667	1,667	100.0%	-7,500
15.6 Supplies	0	417	417	0	417	417	100.0%	-2,500
TOTAL 15.0 Recreation & Parks	0	17,964	17,964	0	19,158	19,158	100.0%	-104,072
TOTAL Infrastructure	9,975	169,843	159,868	319,421	558,553	239,132	42.8%	-1,257,199
16.0 Community Development								
16.2 Building Inspection & Permitting	3,998	8,667	4,669	37,567	43,334	5,767	13.3%	-66,433
16.4 Variance Advertising	0	42	42	631	210	-421	-200.5%	127
16.6 Reimbursable Professional Servic	120	2,000	1,880	120	10,000	9,880	98.8%	-23,880
16.7 DC Use Tax Paid	1,534	0	-1,534	10,927	0	-10,927	-999.9%	10,927
16.8 Economic Development	0	0	0	0	10,000	10,000	100.0%	-25,000
16.9 Planning Services	0	15,007	15,007	16,386	75,035	58,649	78.2%	-163,698
16.9 Staff	8,401	0	-8,401	11,478	0	-11,478	-999.9%	11,478



**City of Castle Pines
Statement of Revenues & Expenditures
Governmental Funds
For Period Ending 05/31/2011**

UNAUDITED REPORT
PREPARED BY
HAMMER SMITH MANAGEMENT, INC.

Account	May Act	May Bud	May Var	YTD Actual	YTD Budget	YTD Var	YTD %Var	Avail Budget
TOTAL 16.0 Community Development	14,053	25,716	11,663	77,109	138,579	61,470	44.4%	-256,479
18.0 Utilities								
14.5 Utilities	294	0	-294	1,957	0	-1,957	-999.9%	1,957
14.6 Utility Management Services	0	0	0	0	12,500	12,500	100.0%	-50,000
TOTAL 18.0 Utilities	294	0	-294	1,957	12,500	10,543	84.3%	-48,043
TOTAL EXPENDITURES	273,431	324,195	50,764	1,405,222	1,575,610	170,388	10.8%	-2,125,408
NET OPERATING INCOME	126,014	-88,673	214,687	296,742	-31,873	328,615	999.9%	-293,150
NET INCOME / (LOSS)	126,014	-88,673	214,687	296,742	-31,873	328,615	999.9%	-293,150

Line 6.1-Dues & Subscriptions of \$1,500 was for a payment to South Metro Denver Chamber.

Line 6.7-Media Expenses of \$24,629, Ground Floor Media April \$9,504 & May \$13,260, Letters Plus \$1,633.

Line 8.8-IT Support of \$5,554, Website Hosting \$1,336, HMI \$1,452, Solution Stars \$ 2,766.

Line 9.4-Special Council Fees, District Dissolution & Legae.

At the time the Financial Statements were prepared there was no invoice from CH2M for May.

Statement of Expenditures
June 28, 2011 Council Meeting

<u>Vendor</u>			
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
<u>Ausmus Law Firm, P.C.</u>			
3744	05/31/11	Prosecution services - May	600.00
			<u>600.00</u>
<u>Capitol Res Publica</u>			
336	05/10/11	Legal - Final pymt	5,000.00
			<u>5,000.00</u>
<u>Captain Innovations, Inc</u>			
20338	05/31/11	Website Hosting 3/1-5/31/11	1,256.25
			<u>1,256.25</u>
<u>Colorado Code Publishing Comp</u>			
53111	05/31/11	Retention Schedule & Subscription	68.50
			<u>68.50</u>
<u>Colorado Community Newspapers</u>			
00129258	05/26/11	Public Hearing Notice	37.96
00128024	05/19/11	Public Hearing Notice	12.88
00128025	05/19/11	Public Hearing Notice	10.24
00129252	05/19/11	Public Hearing Notice	555.04
00127334	05/05/11	Public Hearing Notice	14.20
00127335	05/05/11	Public Hearing Notice	11.12
00127336	05/05/11	Public Hearing Notice	282.16
00129532	06/02/11	Public Hearing Notice	18.16
			<u>941.76</u>
<u>Counter Measures, Inc</u>			
44333	06/01/11	Traffic Corridor Study	1,999.59
			<u>1,999.59</u>
<u>CPN</u>			
611	06/01/11	City Hall Lease - June	5,073.25
			<u>5,073.25</u>
<u>Dan Schmick</u>			
052711	05/27/11	Cell Phone reimbursement	80.00
			<u>80.00</u>



06/21/2011

Statement of Expenditures
June 28, 2011 Council Meeting

<u>Vendor</u>			
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
<u>Diane Spomer</u>			
611	05/31/11	Mileage March-May	35.85
			<u>35.85</u>
<u>Douglas County Finance</u>			
5826	05/01/11	Stormwater Ad	203.75
			<u>203.75</u>
<u>Douglas County Treasurer</u>			
511	05/31/11	Bldg Use Tax - May	1,534.47
			<u>1,534.47</u>
<u>GroundFloor Media</u>			
2724	05/01/11	PR Services - April	9,504.00
2754	05/31/11	PR Services - May	13,260.69
			<u>22,764.69</u>
<u>Hammersmith Management, Inc</u>			
28881	05/01/11	Technical Support - April	1,101.00
29233	05/31/11	Technical Support - May	351.00
			<u>1,452.00</u>
<u>Hammersmith Management, Inc.</u>			
26462	06/10/11	Accounting & Finance Services - June	4,060.00
			<u>4,060.00</u>
<u>Intermountain Rural Electric Associ</u>			
611	06/01/11	Electric 4/28-5/27/11 7005 Mira Vista Ln	106.88
060211	06/02/11	Electric 4/28-5/31/11 215 Castle Pines Pkwy Tl	86.87
060211A	06/02/11	Electric 4/28-5/31/11 84 W Castle Pines Pkwy Tl	71.03
060311	06/03/11	Electric 5/2-6/1/11 494 Castle Pines Pkwy Light	59.72
060311A	06/03/11	Electric 5/2-6/1/11 417 Castle Pines Pkwy light	143.18
			<u>467.68</u>
<u>Karla McCrimmon</u>			
511	06/01/11	Court Clerk Services - May	836.17
			<u>836.17</u>



06/21/2011

Statement of Expenditures
June 28, 2011 Council Meeting

<u>Vendor</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
Konica Minolta Business Solutions				
	218009135	05/31/11	Copier Services	366.60
				<u>366.60</u>
Letters Plus				
	5023	06/07/11	Newsletter printing & mailing	2,350.97
				<u>2,350.97</u>
Louis A Gresh				
	511	06/01/11	Municipal Court Judge Services - May	500.00
				<u>500.00</u>
Maureen A. Shul				
	511	06/01/11	CML Conference	238.00
				<u>238.00</u>
McGrady Associates				
	511	05/31/11	Utility Director - May	687.50
	53111	05/31/11	Utility Director - May	12,618.63
				<u>13,306.13</u>
Miller & Associates, LLC				
	463651	05/31/11	Legal - General	693.00
				<u>693.00</u>
NVH WIP LLLP,				
	52711	05/31/11	Plan Review Refund	907.95
				<u>907.95</u>
One Thing Is Clear				
	1102	05/01/11	Website Hosting Jan-Dec 2011	80.00
				<u>80.00</u>
Pinnacol Assurance				
	15795670	05/31/11	Workers Comp Insurance	164.00
				<u>164.00</u>
Pitney Bowes Inc				
	560918	07/01/11	Postage machine rental 7/1-9/30-11	44.97
				<u>44.97</u>



06/21/2011

Statement of Expenditures
June 28, 2011 Council Meeting

<u>Vendor</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
Purchase Power				
	49002033	05/31/11	Postage Meter Refill - May	200.00
				<u>200.00</u>
Quill Corporation				
	4747233	06/03/11	Office Supplies	22.38
	4700831	06/06/11	Office Supplies	66.00
	4700376	06/03/11	Office Supplies	143.67
	4715475	06/03/11	Office Supplies	107.99
				<u>340.04</u>
Qwest				
	052511	05/25/11	Traffic Signal	32.67
				<u>32.67</u>
Safebuilt Inc.				
	0011715-in	05/31/11	Plan Review & Permit Fees - May	3,997.69
				<u>3,997.69</u>
Sherman & Howard, LLC				
	523687	05/20/11	Legal - Dissolution	5,070.00
				<u>5,070.00</u>
Single Source Office Solutions, Inc				
	16654	06/20/11	Labor for Moving	56.25
				<u>56.25</u>
Solution Stars, LLC				
	12385	06/14/11	Voice Mail setup	260.00
				<u>260.00</u>
South Metro Denver Chamber				
	1017738A	05/01/11	Annual Chamber Investment	1,500.00
				<u>1,500.00</u>
Swanhorst & Company, LLC				
	052311	05/23/11	Audit for December 31, 2010	8,900.00
				<u>8,900.00</u>



06/21/2011

Statement of Expenditures
June 28, 2011 Council Meeting

<u>Vendor</u>			
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
Terracon Consultants, Inc			
T212611	05/23/11	Pavement Evaluation & Resurface Design	9,975.00
			<u>9,975.00</u>
The Ridge at Castle Pines North			
51811	05/18/11	Mayor Conference	504.00
			<u>504.00</u>
Visual Environments			
CPCO110601	06/20/11	Planning Services	2,755.00
			<u>2,755.00</u>
Widner Michow & Cox			
101102	05/31/11	Legal - Lagae South	1,214.00
101103	05/31/11	Legal - URA	200.00
101101	05/31/11	Legal - Dissolution	8,973.00
101100	05/31/11	Legal - General	10,239.00
			<u>20,626.00</u>
<u>Grand Total:</u>			<u><u>119,242.23</u></u>