

RESOLUTION NO. 24-08

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CASTLE PINES,
COLORADO APPROVING THE CITY COUNCIL APPOINTEES TO VARIOUS
COMMITTEES AND BOARDS FOR 2024 AND 2025**

WHEREAS, the City of Castle Pines has formal seats and voting representation on various boards and committees external to the municipal organization (“Boards and Committees”); and

WHEREAS, the City of Castle Pines must appoint members from the Castle Pines City Council to be the City’s formal representative on various Boards and Committees; and

WHEREAS, the City Council desires to have attendance at other meetings of external agencies’ committees to which it does not have a formal seat, but will appoint Council representatives to attend such business meetings and provide information back to the Council body; and

WHEREAS, the City Council desires to identify appropriate roles and responsibilities for the members appointed; and

WHEREAS, the City Council desires to document the Council appointees for the upcoming two years through the adoption of a resolution.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CASTLE PINES, COLORADO, THAT:

Section 1. Formal Representation. The City Council hereby adopts the following list of Council Members to be either the primary or alternate representative to the corresponding Boards and Committees for the 2024 and 2025 calendar years.

List of Council Member Liaisons and associated Board or Committee.

Metro Mayors Caucus (Must be the Mayor, no alternates allowed)

Primary: Mayor Engerman

Mile High Flood Control District

Primary: Mayor Engerman (Gubernatorial appointment, no alternates allowed)

Colorado Opioid Abatement Council

Region 12

Primary: Council Member Hudson

Cherry Creek Basin Water Authority

3rd Thursday of the month at 9am

7437 S. Fairplay Street, Centennial

Primary: Council Member Hudson

Alternate: Joe Marencik (voting

alternate) – staff recommendation

Centennial Airport Community Noise Roundtable

1st Wednesday of the month at 6:30pm

6924 S. Lima, Centennial

Primary: Council Member Eubanks

Alternate: Council Member Cole

DRCOG Board of Directors

3rd Wednesday of the month, 6:30pm

1001 17th St Denver CO 80202

Primary: Council Member Mulvey (E-470 Board, Front Range Passenger Rail)

Alternate: Council Member Hudson

Douglas County Transportation Forum Committee (DRCOG Subregional Committee)

1st Wednesday of the month, 1:30-3pm, Virtual Meeting

Primary: Council Member Mulvey

Alternate: City Manager Penny

Technical Committee: Public Works Director Nimmo

Douglas County Youth Initiative

Various Dates and Times

Primary: Council Member Eubanks

Alternate: Council Member Mulvey

CML Policy Committee

Various Dates from October through June

1144 Sherman St, Denver

Primary: Council Member Hudson

Alternate: Council Member Blue

Douglas County Housing Partnership (2 voting seats)

4th Tuesday of the month at 8am

9350 Heritage Hills Circle, Lone Tree

Primary: Council Member Cole

Second Voting Seat: Community Development Director, Sam Bishop

Castle Pines Parks and Recreation Advisory Board

3rd Thursday of the month from 4:30pm-6:30pm

Castle Pines Library, Event Hall, 360 Village Square Lane

(non-voting member)

Primary: Mayor Pro Tem Price

Alternate: Mayor Engerman

Section 2. Informal Representation. In addition to the formal representation, the City Council recognizes the need to be involved in other boards and committees where the City of Castle Pines does not have a formal seat, role, or voting status. The City Council hereby supports the following list of Council Members to represent the City Council and participate with the corresponding agency committees for the 2024 and 2025 calendar years. This representation does not carry the same responsibility of representation as the formal seats identified in Section 1.

Douglas County Community Foundation
Participating: Mayor Engerman (Mayor invite only)

Douglas County Homelessness Initiative
2nd Thursday of the month from 9-10:30am
Hearing Room, 100 3rd Street, Castle Rock
Participating: Council Member Eubanks

Douglas County Partnership Committee
3rd Wednesday of every other month 7am-9:30am
Locations Vary
Updates provided by Mayor Engerman
All Council Members invited to attend

Castle Pines Chamber of Commerce
Board Meetings Periodic 12:15-1pm, at various locations
Updates provided by City Manager Penny
Participating Primary: Council Member Cole
Participating Alternate: Council Member Blue

Douglas County School District
1st and 3rd Tuesdays monthly at 6pm
620 Wilcox Street, Castle Rock
Participating: Council Member Eubanks

DCSD Long Range Planning
1st Wednesday a month at 6pm
10035 South Peoria Street, Lone Tree
Participating: Council Member Eubanks

Castle Pines North Metro District
Primary: Council Member Blue
Alternate: Council Member Eubanks

Parker Water and Sanitation District
Primary: Council Member Blue
Alternate: Council Member Eubanks

South Metro Chamber of Commerce

Meetings vary times and locations by Committee

Participating: Mayor Engerman

(Board of the Directors, Economic Development Group)

Participating: City Manager Penny

(Legislative Advisory Committee)

Section 3. Roles and Responsibilities. The Council expects their appointees, to either formal or informal seats, to appropriately and professionally represent the City Council and the City of Castle Pines. The Council expects appointees to represent the City of Castle Pines in a fashion that builds on the positive reputation the City fostered with our community partners. The Council has identified the following expectations for individual member roles and responsibilities:

Formal Representation on Boards and Committees: Liaisons will advocate on behalf of the City of Castle Pines. Liaisons will vote in service of the City of Castle Pines and the City Council. Liaisons will update the City Council on policy-related agenda items that may be of interest to the Council and impact the community. Liaisons will notify the City Manager, as appropriate, of administrative-level issues or concerns, and, if applicable, staff will evaluate and provide the City Council with an analysis of the issue.

Informal Representation: Liaisons will listen for issues that the Council or staff should be made aware of. The Liaison should not take it upon themselves to advocate without the support of the Council. If the item is related to policy, the Liaison will update the Council and the City Council will determine what, if any, action to take. Liaisons will notify the City Manager, as appropriate, of administrative-level issues or concerns, and, if applicable, staff will evaluate and provide the City Council with an analysis of the issue. Liaisons may also serve as a point of contact for the Council.

Removal of Appointee: The City Council may, at its sole discretion, remove an appointee who the City Council believes is not following the intent of this resolution, violates the City Council's Procedures and Rules of Order or Boards/Commissions Protocols, or who is not representing the City of Castle Pines professionally and appropriately.

Section 4. Effective Date. This Resolution shall take effect upon its approval by the City Council.

INTRODUCED, READ, AND ADOPTED AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF CASTLE PINES BY A VOTE OF 7 IN FAVOR, 0 AGAINST, AND 0 ABSENT ON THIS 23rd DAY OF JANUARY, 2024.

BY:


Tracy Engerman (Jan 26, 2024 14:05 MST)

Tracy Engerman, Mayor



ATTEST:

Tobi Duffey

Tobi Duffey, MMC, City Clerk

Approved as to form:

Linda C Michow

Linda Michow, City Attorney